

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 27TH DAY OF FEBRUARY, 2024**

BE IT REMEMBERED that at 9:00 a.m. on the 27th of February 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

| | |
|--------------------|---------------------------|
| Chad Sims, | County Judge |
| William Hatfield, | Commissioner, Precinct #1 |
| Zephaniah Timmins, | Commissioner, Precinct #2 |
| Phillip Mauldin, | Commissioner, Precinct #3 |
| Jay Ebarb, | Commissioner, Precinct #4 |
| Liz James | County Clerk |
| Becky Haynes, | County Auditor |

ANNOUNCEMENTS:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:02 a.m.

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ITEM A: County Auditor: No Administrative Report: No action to be taken concerning Submission of financial reports. No Exhibit

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-62

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$10,687.66 Exhibit A-1

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-63

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$469,326.37 Exhibit A-2

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-64

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for February 16, 2024. Exhibit A-3

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-65

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payment in the amount \$44,152.80 for Child Safety Fee – 2023 Collections to the incorporated

cities within Harrison County. \$39,125.74 will be disbursed \$39,125.74 with the County retaining \$5,026.76. Exhibit A-43.

For the record: Correction made in open court that amount disbursed should be \$44,152.50. This is the child safety fee that Harrison County collects for each registered facility in Harrison County that was approved by the Court in 2015. This is paid annually to each of the incorporated cities along with some of the non-profits that are listed.

Judge Sims inquired about these fees being collected on every registered vehicle.

Judge Sims informed the court that the following fees are being paid to each of the following.

| | |
|------------------------------------|----------|
| East Texas Open Door | \$ 5,000 |
| Etex Drug Abuse Council | \$ 5,000 |
| Harrison Co. CASA | \$ 3,000 |
| E.TX Child Advocates | \$ 2,000 |
| Children's Advocacy – Martin House | \$12,500 |
| Boys & Girls Club | \$ 7,500 |
| Children's Services Board | \$16,000 |

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Item B: Road and Bridge Department: No Administrative Report Submitted: -- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. No Exhibit

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Motioned by Comm. Hatfield

Seconded by Comm. Timmins

All members voting in favor

Motion carried unanimously (5-0)

Order #2024-66

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for February 8, 2024 through February 21, 2024 for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53) 8 (the Road Administrator)

F/T Vacancies: 5

Part Time Employees (3) 3

Part Time Vacancy: 0

Temporary (6) 0
Temp. Vacancies: 6

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-67

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit B-2

| | |
|------------------------------|----------------------------------|
| Eastex Telephone Cooperative | 1226 Peppermint Ln |
| Eastex Telephone Cooperative | 1219 Candyman Rd |
| Eastex Telephone Cooperative | Sid Craver Rd/Count Rd 4132 |
| Eastex Telephone Cooperative | Sid Craver Rd/Count Rd 4132 |
| Eastex Telephone Cooperative | Hillside Dr. - County RD 4141 |
| Eastex Telephone Cooperative | Driskell Bridge - County Rd 4106 |
| Eastex Telephone Cooperative | Driskell Bridge - County Rd 4106 |

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-68

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Customer Purchase Agreement/Commitment to lease for John Deere Construction/Doggett Machinery Services for the buyback of six motor graders. Exhibit B-3

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ITEM C: SHERIFF'S DEPARTMENT: No Administrative Report

No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, and also location of and turnover in prisoners.

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-69

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Genesis E Bonds Licensing and service provider agreement between GenCore Candeo, LTD and the State of Texas, County of Harrison with agreement to begin on the service Go Live date and continue for twelve months and continue through the last day of the twelfth month after the service Go Live date. Exhibit C-1

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-70

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Go Volution by deluxe master subscription agreement between Harrison County and Go Volution LLC. Exhibit C-2

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-71

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet Management Quote 7762606-2024 Chevrolet Tahoe Police Vehicle 4x2. Exhibit C-3

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-72

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet Management Quote 7762909-2024 Chevrolet Tahoe Police Vehicle 4x2. Exhibit C-4

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-73

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Bobcat Communications Proposal for the 2024 GMC Sierra 1500. Exhibit C-5

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Item D: Purchasing:

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-74

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specification for the following bid and authorization of publication for the notice of bidders: Bid #2024-01 Lansing Switch Road (CR 3424) Reconstruction Project. Exhibit D-1

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-75

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specification for the following bid and authorization of publication for the notice of bidders: Bid #2024-02 Solid Waste Disposal Site Operations. Exhibit D-2

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ITEM E: Treasurer:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-76

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve County Treasurer's Monthly Report for January 2024 and authorization to publish on the county website pursuant to LGC Section 114.026. Exhibit E-1

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-77

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve County Treasurers Investment Report for January 2024. Exhibit E-2

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-75

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3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Quarterly Fees paid to the State Comptroller by the County Treasurer for October-December 2023. Exhibit E-2

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ITEM F: New Business:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-76

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the new revenue and budget amendment pursuant to LGC 111.0108 for forfeiture of property and cash received by Harrison County District Attorney's Office in the amount of \$150,000 and approve the associated expenditure line items: Exhibit F-1
890.820.4311.20 – Office Supplies -\$25,000
890.820.4499.20 – Sundry - \$50,000
890.820.4575.20 – Automobile Purchase -\$75,000

For the record: Amount of cash received by Harrison County District Attorney was amended in open court to \$155,761.76.

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-77

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the request by ESD 6 for Harrison County to apply to State Homeland Security Program (SHSP) via ETCOG for grant funding for nine mobile radios through Motorola Solutions in the amount of \$46,707.89. Exhibit F-2

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-78

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Addendum to the Claims Administration Agreement between Harrison County and Imagine 360 Administrators, LLC. Exhibit F-3

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ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the status of the employment of the Harrison County Airport Manager as a vendor or county employee. Exhibit F-4

For the record: No action was taken on Item #4.

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ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the request for Proposals by the Purchasing Department or Applications by the Human Resources Department for the position of Airport Manager as designated and approved by the Commissioner's Court. Exhibit F-5

For the record: No action was taken on Item #5.

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Court Recessed @ 10:14 a.m.

Court Reconvened @ 10:21 a.m.

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ITEM G: Elections:

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-79

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the voting locations for the March 5th, 2024 Primary and the Election Day polling locations for said election and authorization of publication of said locations. Exhibit G-1

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-80

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Election Day judges for March 5, 2024 Primary. Exhibit G-2

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-81

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the primary election services contract with the county election officer State of Texas, County of Harrison and said contract is between Harrison County and the Republican Party, acting by and through the chair of its county executive committee Lee Lester. Exhibit G-3

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-82

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the primary election services contract with the county election officer State of Texas, County of Harrison and said contract is between Harrison County and the Democratic Party acting by and through the chair of its county executive committee Maxine Golightly. Exhibit G-4

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-83

ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the notice of general primary election March 5, 2024 and authorization of publication of said notice. Exhibit G-5

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ITEM H: Information Technology:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-84

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the service agreement with Conterra for installation and setup of a fiber connection to the Waskom Sub Courthouse. This will replace the current internet service and phone provider and will be connected directly to the County network and phone system. Exhibit H-1

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ITEM I: Human Resources:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-85

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the appointment of Karen Rhodes to the position of Fine Collector, with a salary of \$45,630 (grade/step 45-3) effective 03-23-24 due to the retirement of LaDonna Jones. Exhibit I-1

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ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:35 a.m.



ATTEST:

Elizabeth James, County Clerk
Harrison County, Texas

Date: 3/18/2024



**County Judge
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 FEB 23 PM 1:15

ELIZABETH JAMES
CLERK OF COURTS

BY:  DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 27th day of February, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:**

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for February 16, 2024.
4. Consideration and approval of payment in the amount of \$44,152.80 for Child Safety Fee – 2023 Collections to the incorporated cities within Harrison County will be disbursed \$39,125.74 with the County retaining \$5,026.76.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

| | |
|------------------------------|----------------------------------|
| Eastex Telephone Cooperative | 1226 Peppermint Ln |
| Eastex Telephone Cooperative | 1219 Candyman Rd |
| Etex Telephone Cooperative | Sid Craver Rd/County Rd 4132 |
| Etex Telephone Cooperative | Sid Craver Rd/County Rd 4132 |
| Etex Telephone Cooperative | Hillside Dr – County RD 4141 |
| Etex Telephone Cooperative | Driskell Bridge – County Rd 4106 |
| Etex Telephone Cooperative | Driskell Bridge – County Rd 4106 |

3. Consideration and action to approve the Customer Purchase Agreement/Commitment to lease for John Deere Construction/Doggett Machinery Services for the buy back of six motor graders.

C. SHERIFF:

1. Consideration and action regarding the approval of the Genesis eBonds Licensing and service provider agreement between GenCore Candeo, LTD and the State of Texas, County of Harrison with agreement to begin on the service Go Live date and continue for twelve months and continue through the last day of the twelfth month after the service Go Live date.
2. Consideration and approval of the Go Volution by deluxe master subscription agreement between Harrison County and GoVolution LLC.
3. Consideration and approval of the Enterprise Fleet Management Quote 7762606 - 2024 Chevrolet Tahoe Police Vehicle 4x2.
4. Consideration and approval of the Enterprise Fleet Management Quote 7762909- 2024 Chevrolet Tahoe Police Vehicle 4x2.
5. Consideration and approval of the Bobcat Communications Proposal for the 2024 GMC Sierra 1500.

D. PURCHASING:

1. Consideration of approval of the sealed bid specification for the following bid and authorization of publication for the notice of bidders: Bid #2024-01 Lansing Switch Road (CR 3424) Reconstruction Project.
2. Consideration of approval of the sealed bid specification for the following bid and authorization of publication for the notice of bidders: Bid #2024-02 Solid Waste Disposal Site Operations.

E. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for January 2024 and authorization to publish on the county website pursuant to LGG Section 114.026
2. Consideration and approval of the Harrison County Treasurer's Investment Report for January 2024.
3. Consideration and approval of Quarterly Fees paid to the State Comptroller by the County Treasurer for October-December 2023.

F. NEW BUSINESS:

1. Consideration and action to accept, new revenue and approve a budget amendment to pursuant to LGC 111.0108 for Forfeiture of property and cash received by Harrison County District Attorney's Office in the amount of \$150,000 and approve the associated expenditure line items:
890.820.4311.20 – Office Supplies - \$25,000
890.820.4499.20 – Sundry - \$50,000
890.820.4575.20 – Automobile Purchase - \$75,000
2. Consideration and action regarding the approval of the request by ESD 6 for Harrison County to apply to State Homeland Security Program (SHSP) via ETICOG for grant funding for nine mobile radios through Motorola Solutions in the amount of \$46,707.89.
3. Consideration and action regarding the approval of the Addendum to the Claims Administration Agreement between Harrison County and Imagine 360 Administrators, LLC.
4. Consideration and action regarding the approval of the status of the employment of the Harrison County Airport Manager as a vendor or county employee.
5. Consideration and action regarding the approval of the Request for Proposals by the Purchasing Department or Applications by the Human Resources Department for the position of Airport Manager as designated and approved by the Commissioner's Court.

G. ELECTIONS:

1. Consideration and action regarding approval of the voting locations for the March 5th, 2024 primary and the Election Day polling locations for said election and authorization of publication of said locations.
2. Consideration and action regarding the approval of Election Day judges for March 5th, 2024 primary.
3. Consideration and action regarding the approval of the primary election services contract with the county election officer state of Texas, county of Harrison and said contract is between Harrison county and the Republican Party, acting by and through the chair of its county executive committee Lee Lester.

4. Consideration and action regarding the approval of the primary election services contract with the county election officer state of Texas, county of Harrison and said contract is between Harrison county and the Democratic Party, acting by and through the chair of its county executive committee Maxine Golightly.
5. Consideration and action regarding the approval of the notice of general primary election March 5th, 2024 and authorization of publication of said notice.

H. INFORMATION TECHNOLOGY:

1. Consideration and approval to enter into service agreement with Conterra for installation and setup of a fiber connection to the Waskom Sub Courthouse. This will replace the current internet service and phone provider and will be connected directly to the County network and phone system.

I. HUMAN RESOURCES

1. Consideration and approval of the appointment of Karen Rhodes to the position of Fine Collector, with a salary of \$45,630 (grade/step 45-3) effective 03-23-24 due to the retirement of LaDonna Jones.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: February 23, 2024

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

