

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 30TH DAY OF JANUARY, 2024**

BE IT REMEMBERED that at 9:00 a.m. on the 30th of January 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims
Pledge of Allegiance:
American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:02 a.m.

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ITEM A: County Auditor: Becky Haynes gave Administrative Report: No action to be taken concerning Submission of financial reports. No Financial reports given.

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-25

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$3,572.46. Exhibit A-1

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Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-26

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$476,846.34. Exhibit A-2

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-27

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for January 19, 2024. Exhibit A-3.

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-28

Item 4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification, in Open Court, the approval of the transfer of funds to Group Health Insurance for medical claims. Exhibit A-4.

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Item B: Road and Bridge Department: No Administrative Report Submitted: -- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. No Exhibit

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-29

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for January 11, 2024 through January 24, 2024, for the Harrison County Road & Bridge Department. Exhibit B-1.

NEW HIRES: None

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53) 47 (Includes the Road Administrator)

F/T Vacancies: 6

Part Time Employees (3) 3

Part Time Vacancy: 0

Temporary (6) 0

Temp. Vacancies: 6

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-30

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2

Bois D' Arc Midstream, LLC

2401- Moxley Grocery Road

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-31

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the agreement between Right Click Plus, LLC and Harrison County for the purchase and installation of security cameras for the Harrison County Road and Bridge Department building and facility with 50% due to start project and remaining 50% due at completion of project for a total amount of \$6,465.00 with said funds to be paid from Road and Bridge line item 140.620.4572. Exhibit B-3

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ITEM C: SHERIFF'S DEPARTMENT: No Administrative Report submitted:

No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners.

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-32

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Sheriff's Office 2023 Racial Profiling Report. Exhibit C-1.

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-33

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet management Quote 7718803, 2024 Ford Explorer Base 4d 4x2 for Willoughby Juvenile Center. Exhibit C-2.

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Item D: Purchasing:

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to exempt and approve all county owned and leased vehicles for immediate payment of inspection and registration. No Exhibit

For the record: No action was taken on Item D-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-34

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items. Exhibit D-2.

For the record: Mrs. Harkins informed the court a lot of these items are located in her office, a lot of them being old I.T. equipment, old desks and chairs. There will be another cleanup under the maintenance shed where old filing cabinets and other items are located. The county will get money back on. Mrs. Harkins also spoke of some vehicles being on list which are from Road and Bridge and Sheriff's Office and dump trucks that were exchanged. Judge Sims inquired about dump trucks being bought back by East Texas Mack. They will be listed for Court approval to remove them. Judge Sims inquired about the Chevy Silverado's being Enterprise vehicles. Mrs. Harkins said Enterprise will take those. These still have to be listed to be sold.

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Item E: Treasurer:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-35

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Treasurer's Monthly Report for December 2023 and authorization to publish on the county website pursuant to LGG Section 114.026. Exhibit E-1

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-36

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Harrison County Treasurer's Investment Report for December 2023. Exhibit E-2

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ITEM F: New Business:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-37

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the 2023-2024 Annual Contracts and authorization of payment of budgeted amounts in the FY 2023-2024 budget for the contract and authorization for the County Judge to execute said contract for:.
No Exhibit

-Marshall Depot

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-38

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the modification of the Thomson Reuters, Westlaw account #1003218147, for a new monthly charge rate of \$431.50 and change from two terminals to one. Exhibit F-2

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-39

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the required two (2) year review/update of the Harrison County Tax Abatement Policy and approval of any amendments that would be deemed necessary. Exhibit F-3

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-40

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve to rescind Order No 2024-13 dated January 2, 2024 the Resolution of Intent for "Harrison County PACE Program" and the setting of the Public Hearing. No Exhibit

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-41

ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve to the Resolution of Intent to establish the "Harrison County PACE Program" as set forth in Texas Local Government Code Chapter 399 and to set a Public Hearing for February 13, 2024 at 9:00 a.m. for discussion regarding said program and publication in the local newspaper and Harrison County Economic Development website.. Exhibit F-5

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-42

ITEM #6. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the appointment of Jamie McConnell to serve as the Harrison County Fire Marshal, at the salary of \$71,088.00 annually to be effective January 30, 2024 to September 30, 2025 and approval of the bond in the amount of \$4,000, effective January 30, 2024. Exhibit F-6

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-43

ITEM #7. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve to appointment of Jamie McConnell to serve as the Emergency Management Coordinator for Harrison County to be effective January 30, 2024, by County Judge Chad Sims, Emergency Management Director. Exhibit F-7

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Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-44

ITEM #8. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve to payment of invoice No. 89523, to Get Rid of It of America, Purchase Order #139802 in the amount of \$18,666.66, due to inclement weather said invoice was not received in time to be included on expense report and is due and payable. Exhibit F-8

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Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-45

ITEM #9 IT IS ORDERED by the Commissioners' Court of Harrison County, to approve to Amendment No. 01 to the TxDOT Project No. 23ALMARSH Agreement and the payment of the sponsor's share of the estimated costs in the amount of \$36,067 to the Texas Department of Transportation Aviation Division.. Exhibit F-9

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ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:36 a.m.

ATTEST:


Elizabeth James, County Clerk
Harrison County, Texas

Date: 2/13/2024



**County Judge
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 JUN 26 AM 10:26

CLERK OF DISTRICT COURT

BY: J. Black

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 30th day of January, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:**

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG:

“Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible”

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for January 19, 2024.
4. Consideration and action, subject to ratification, in Open Court, the approval of the transfer of funds to Group Health Insurance for medical claims.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:
Bois D'Arc Midstream, LLC 2401 – Moxley Grocery Road
3. Consideration and action to authorize the approval of agreement between Right Click Plus, LLC and Harrison County for the purchase and installation of security cameras for the Harrison County Road and Bridge Department building and facility with 50% due to start project and remaining 50% due at completion of project for a total amount of \$6,465.00 with said funds to be paid from Road and Bridge line item 140.620.4572.

C. SHERIFF'S DEPARTMENT:

1. Consideration and approval to accept the Harrison County Sheriff's Office 2023 Racial Profiling Report.
2. Consideration and approval of the Enterprise Fleet Management Quote 7718803, 2024 Ford Explorer Base 4d 4x2 for Willoughby Juvenile Center.

D. PURCHASING:

1. Consideration and approval to exempt and approve all county owned and leased vehicles for immediate payment of inspection and registration.
2. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.

E. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for December 2023 and authorization to publish on the county website pursuant to LGG Section 114.026
2. Consideration and approval of the Harrison County Treasurer's Investment Report for December 2023.

F. NEW BUSINESS:

1. Consideration and approval of 2023-2024 Annual Contracts and authorization of payment of budgeted amounts in the FY 2023-2024 budget for the contract and authorization for the County Judge to execute said contract for:

- Marshall Depot

2. Consideration and approval of the modification of the Thomson Reuters, Westlaw account #1003218147, for a new monthly charge rate of \$431.50 and change from two terminals to one.
3. Consideration and action regarding the approval of the required two (2) year review/update of the Harrison County Tax Abatement Policy and approval of any amendments that would be deemed necessary.
4. Consideration and action regarding the approval to rescind Order No 2024-13 dated January 2, 2024 the Resolution of Intent for "Harrison County PACE Program" and the setting of the Public Hearing.
5. Consideration and action regarding the approval of a Resolution of Intent to establish the "Harrison County PACE Program" as set forth in Texas Local Government Code Chapter 399 and to set a Public Hearing for February 13, 2024 at 9:00 a.m. for discussion regarding said program and publication in the local newspaper and Harrison County Economic Development website.
6. Consideration and approval of the appointment of Jamie McConnell to serve as the Harrison County Fire Marshal, at the salary of \$71,088.00 annually to be effective 30, 2024 to September 30, 2025 and approval of the bond in the amount of \$4,000, effective January 30, 2024.
7. Consideration and approval of the appointment of Jamie McConnell to serve as the Emergency Management Coordinator for Harrison County to be effective January 30, 2024, by County Judge Chad Sims, Emergency Management Director.
8. Consideration and action to approve the payment of invoice no 89523, to Get Rid of It of America, Purchase Order #139802 in the amount of \$18,666.66, due to inclement weather said invoice was not received in time to be included on expense report and is due and payable.
9. Consideration and action regarding the approval of the Amendment No. 01 to the TxDOT Project No. 23ALMARSH Agreement and the payment of the sponsor's share of the estimated costs in the amount of \$36,067 to the Texas Department of Transportation Aviation Division.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: January 26, 2024

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)



JANUARY BLACK

