



**County Judge  
Harrison County**

#1 Peter Whetstone Square, Room 314  
Marshall, Texas 75670  
903-935-8401  
903-935-4853 Fax  
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 JUL 12 AM 10:04

FILED AT MARSHALL, TEXAS

BY: JB DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 16th day of January, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:**

“Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible”

**ANNOUNCEMENTS:**

“PROCLAMATION DECLARING JANUARY, 2024 AS  
“SCHOOL BOARD RECOGNITION MONTH IN  
HARRISON COUNTY”

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**

## AGENDA

### A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for January 5, 2024.
4. Consideration and action to approve a Budget Amendment pursuant to LGC Sec. 111.0106. SPECIAL BUDGET FOR GRANT OR AID MONEY. "The county auditor or the county judge in a county that does not have a county auditor shall certify to the Commissioner's Court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose."

### B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Cooperative      Coppedge Smith Rd/County Rd 4614

### C. SHERIFF'S DEPARTMENT:

1. Consideration and approval to accept a donation from David M. Thomas, in the amount of \$300 to be used for the Harrison County Sheriff's Office K9 Program.

### D. MAINTENANCE DEPARTMENT:

### E. INFORMATION TECHNOLOGY:

### F. PURCHASING:

### G. HUMAN RESOURCES:

### H. TREASURER:

### I. ELECTIONS:

### J. NEW BUSINESS:

1. Consideration and approval of 2023-2024 Annual Contracts and authorization of payment of budgeted amounts in the FY 2023-2024 budget for the contract and authorization for the County Judge to execute said contract for:  
- Soil and Water Conservation District

2. Consideration and action regarding the request by the Harrison County Historical Commission to accept the resignation of Veronique Ramirez and Roy Jack McCarroll and to appoint Thomas L. "Pete" Craig, Gayle Ewing-Keys and Donald Hocutt to serve the remaining term of these positions for the 2023-2024 Harrison CHC.
3. Consideration and discussion regarding the Renovation Proposal regarding the Harrison County Ag Farm, Cattle Barn as requested by Matt Garrett, Harrison County AgriLife Agent.
4. PUBLIC HEARING – PACE PROJECT
5. Consideration and action regarding the approval of the Resolution Establishing the Harrison County PACE Program.

**ADJOURN**

  
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CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: January 12, 2024

COUNTY CLERK  
HARRISON COUNTY, TEXAS  
(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

  


**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 16TH DAY OF JANUARY, 2024**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 16<sup>th</sup> of January 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims  
Pledge of Allegiance:  
American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James	County Clerk
Becky Haynes,	County Auditor

**ANNOUNCEMENTS: "PROCLAMATION DECLARING JANUARY, 2024 AS SCHOOL BOARD RECOGNATION MONTH IN HARRISON COUNTY."**

**Declare A Quorum Present:**

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:05 a.m.

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**ITEM A: County Auditor:** Becky Haynes gave Administrative Report. No action to be taken concerning Submission of financial reports. No Financial reports given.

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-14

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$7,199.13 Exhibit A-1

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-15

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$369,870.22. Exhibit A-2

For the record: Included is the right of way mowing money for \$117,668.52.

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-16

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payroll for January 5, 2024. Exhibit A-3.

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-17

**Item 4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve a Budget Amendment pursuant to LGC Sec. 111.0106. SPECIAL BUDGET FOR GRANT OR AID MONEY, "The county auditor or the county judge in a County that does not have a County Auditor shall certify to the Commissioner's Court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose". Exhibit A-4.

**For the record: This is the budget amendment for the bullet proof shields that were paid for in December. It is fully funded and a reimbursement grant.**

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**Item B: Road and Bridge Department:** Luke Davis gave Administrative Report: -- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. No Exhibit

**For the record: Mr. Davis stated that there is still quite a bit of ice on the roads.**

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-18

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for December 28, 2023 through January 10, 2024, for the Harrison County Road & Bridge Department. Exhibit B-1.

**For the record: There has been no personal changes since the last Commissioners court meeting.**

NEW HIRES: *None*

RESIGNATIONS: None

TERMINATIONS: 1

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53) 47 (Includes the Road Administrator)

F/T Vacancies: 6

Part Time Employees (3) 3

Part Time Vacancy: 0

Temporary (6) 0

Temp. Vacancies: 6

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-19

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:  
Exhibit B-2

Etex Telephone Cooperative      Coppedge Smith Rd/County Rd 4614

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**ITEM C: SHERIFF'S DEPARTMENT:** Administrative Report submitted:

No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit-C

Total Calls for Service 1971      Criminal Reports Taken 117

61 Criminal Investigation Assigned Cases

Arrest HCSO 58    **(figure includes Deputies & booking Jailers)**

Traffic Citations Issued 347      Mental 4

Transport/Warrants Office 30 Transports  
11,379 Mileage

Civil Process: Legal Documents Received 152

Served: 85 Personal Service

18 Indictment Precepts served in Jail  
28 Tax Postings  
22 CCL/DC Postings  
0 Harrison Central Appraisal District Tax Sales

Total Served 153

Juror Notices 1000  
Grand Juror Notices 0

1-2-2024 @ 9:35 A.M Jail Population: 235  
11-29 to 12-26-23 Contract Inmates  
Marion County (2) US Marshall (19) Total 21

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-20

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve a donation from David M. Thomas, in the amount of \$300.00 to be used for the Harrison County Sheriff's Office K9 Program.). Exhibit C-1.

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**Item D: Maintenance Department:** No Administrative Report Submitted

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**Item E: Information Technology:** No Administrative Report Submitted:

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**Item F: Purchasing:** No Items Submitted

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**ITEM G: Human Resources:** No Report Submitted

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**ITEM H: Treasurer:** No Administrative Report Submitted:



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**ITEM I: Elections:** No Report Submitted

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**ITEM J: New Business:**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-21

**ITEM #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the 2023-2024 Annual Contracts and authorization of payment of budgeted amounts in the FY 2023-2024 budget for the contract and authorization for the County Judge to execute said contract for: Sail and Water Conservation District. No Exhibit

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Motioned by Comm. Ebarb  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-22

**ITEM #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the request by the Harrison County Historical Commission to accept the resignation of Veronique Ramirez and Roy Jack Mc Carroll and to appoint Thomas L. "Pete" Craig, Gayle Ewing-Keys and Donald Hocutt to service remaining term of these positions for the 2023-2024 Harrison CHC. No Exhibit

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Motioned by Comm. Hatfield  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-23

**ITEM #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the Renovation Proposal regarding the Harrison County Ag Farm, Cattle Barn as requested by Matt Garrett, Harrison County Argillite Agent. Exhibit J-3

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Motioned by Comm. Hatfield  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2024-24

**ITEM #4. PUBLIC HEARING – PACE PROJECT ITEM**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to reschedule the Pace Project Public hearing and post a notice on the County website stating that the Public hearing will be January 30, 2024 which will be the next Commissioners Court meeting.

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**ITEM #5. Consideration and action regarding the approval of the Resolution Establishing the Harrison County PACE Program.**

**For the record: No action taken at this time on the Harrison County PACE Program.**

**ADJOURNMENT:**

**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:37 a.m.**

**ATTEST:**  
  
Elizabeth James, County Clerk  
Harrison County, Texas



Date: 2/5/2024