

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 5TH DAY OF NOVEMBER, 2024**

BE IT REMEMBERED that at 9:00 a.m. on the 5th of November 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3 Not Present
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: "RECOGNITION OF 2024 HARRISON COUNTY VETERANS"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:06 a.m.

Item A: County Auditor: Administrative Report given by Becky Haynes. No action to be taken concerning submission of financial reports.

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-509

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$36,880.33 for FY2024 and \$2,388.15 for FY2025. Exhibit A-1

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-510

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,213,498.50. Exhibit A-2

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-511

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for October 25, 2024. Exhibit A-3

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-512

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the year ending September 30, 2024, and authorization for the County Judge to execute said engagement letter. .Exhibit A-4

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-513

Item #5. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the ratification for the request for the transfer of funds in the amount of \$200,000.00 to Group Health Insurance for medical claims. Exhibit A-5

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Item B: Road and Bridge Department Luke Davis gave Administrative Report concerning status of construction, maintenance and repairs of county roads, bridges and right of ways: also concerning condition of equipment.

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-514

Item #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the personnel changes for October 8, 2024 through October 30, 2024 for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: 1

RANGE/STEP CHANGES: 1

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53)	49 (Includes the Road Administrator)
F/T Vacancies:	4
Part Time Employees (4)	4
Part Time Vacancy:	
Temporary (6)	0
Temp. Vacancies:	6

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-515

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit B-2

Gill Water Supply Corp.	537 Acie Rhodes Rd – CR 1306
Eastex Telephone Cooperative	Central Street – CR 1406
TGNR East Texas II LLC	Lotta Rd – CR 2705
Etex Telephone Cooperative	Pope Rd – CR 4403

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-516

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the authorization of publication of a public notice for the purpose of No Thru Trucks placement order for Davidson Road CR 4501, in PCT 4, and set public hearing as required by local government code. Exhibit B-3

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-516

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the pre-bid lease purchase of (4) four dump trucks through Texas Interlocal Purchasing System and to authorize County Judge to execute any and all documents related to said lease purchase agreement for the Road & Bridge Department subject to acceptance of necessary financial agreement.. Exhibit B-4

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Item C: Sheriff's Department: Item D: Sheriff's Department: Administrative Report given by Sheriff Fletcher:

No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit C

DATES 10-2-2024 TO 10-29-2024

Total Calls for Service **2638** Criminal Reports Taken **258**

Criminal Investigation Assigned Cases **61**

Arrest HCSO **84** (Figure includes Deputies & booking Jailers)

Traffic Citations Issued **358** Mental **2**

Transport/Warrants Office **28** Transports

4690 Mileage

Civil Process: Legal Documents Received **226**

128 Personal Service

0 Indictment Precepts served in Jail

33 Tax Postings

23 CCL/DC Postings

0 Harrison Central Appraisal District Tax Sales

Total Served **184**

Juror Notices **1012**

Grand Juror Notices **0**

10-30-2024 @ 9:55A.M Jail Population: 288

10-2-2024 to 10-29-2024 @ 9:55 A.M. Contract Inmates

Marion County (0) US Marshall (27) Total 27

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Motioned by Comm. Hatfield

Seconded by Comm. Timmins

All members voting in favor

Motion carried unanimously (4-0)

Order #2024-517

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the renewal of the jail contract for FY 2024-2025 between Harrison County and the following:
Exhibit C-1

- City of Marshall
- Marshall Independent School District
- City of Hallsville
- Hallsville Independent School District
- City of Waskom
- Waskom Independent School District
- Shelby County
- Marion County
- Wiley College

Item D: Treasurer:

Motioned by Comm. Timmins
 Seconded by Comm. Ebarb
 All members voting in favor
 Motion carried unanimously (4-0)
 Order #2024-518

Item #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the Treasurer’s Monthly Report for September 2024 and the authorization to publish on the county website pursuant of LGC Section 114.026. Exhibit D-1

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Motioned by Comm. Timmins
 Seconded by Comm. Ebarb
 All members voting in favor
 Motion carried unanimously (4-0)
 Order #2024-519

ITEM #2. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve Treasurer’s Investment Report for the month of September 2024. Section 114.026. Exhibit D-2

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Motioned by Comm. Hatfield
 Seconded by Comm. Timmins
 All members voting in favor
 Motion carried unanimously (4-0)
 Order #2024-520

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Quarterly Fees paid to the State Comptroller by the County Treasurer for July – September 2024. Exhibit D-3

Item E: Purchasing:

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-521

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items. Exhibit E-1

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-522

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve for Darla Haynes, Purchasing Agent, to submit membership applications on behalf of Harrison County for various co-op boards at no cost to county. Exhibit E-2

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-523

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the specifications for pharmaceutical products for Harrison County to be used for a request for proposals of bid for said products. Exhibit E-3

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Item F: New Business:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-524

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the annual FY 2024-2025 Interlocal Agreements for Ambulance Rescue, Public Library Services and Animal Shelter Services between Harrison and the City of Marshall pursuant to approval and execution by the City Commission of Marshall, Texas. Exhibit F-1

- For the record motion made by Commission Ebarb to remove the animal shelter until court is informed of their plans for service to county.

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-525

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to enter into an Interlocal Contract for IT Services with East Texas Council of Governments (ETCOG) for configuration and support services for the Ring Central cloud-based telephone solutions as requested by Charles Nenninger, IT Manager. Exhibit F-2

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-526

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the designation of Cherilyn Johnson, Human Resources Director, as the ADA Coordinator.
Exhibit F-3

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-527

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve subject to ratification in Open Court the Termination of the Burn Ban for Harrison County effective November 1, 2024 at 12:00 Noon. No Exhibit

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Court recessed at 10:06 a.m.
Court reconvened at 10:15 a.m.

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-528

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2025-Harrison County UHC Sr. Supplement and Group PDP (Rx) Plan renewal as presented by George Harmon with the Nitsche Group. Exhibit F-5

For the record; Judge Sims corrected item #5 to approve the 2025-Harrison County UHC Sr. Supplement and Group PDP (Rx) Health Plan renewal as presented by George Harmon with Nitsche Group.

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Item #6. CALL OF COURT TO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 511.074 TO DISCUSS PERSONNEL MATTERS RELATED TO HARRISON COUNTY.

No action taken on item #6.

Item #7. CONSIDERATION AND ACTION TO APPROVE ANY MATTERS AS DISCUSSED IN EXECUTION SESSION.

No action taken on item #7.

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (4-0). Meeting adjourned at 11:02 a.m.

ATTEST:



Elizabeth James, County Clerk
Harrison County, Texas

Date: 11-13-2024



Amended

**County Judge
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 NOV -1 AM 9:33

ELIZABETH JAMES
CLERK HARRISON CO

BY PR DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 5th day of November, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: "RECOGNITION OF 2024 HARRISON COUNTY VETERANS"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken – Submission of financial reports

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for October 25, 2024.
4. Consideration and approval of the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the year ending September 30, 2024, and authorization for the County Judge to execute said engagement letter.
5. Consideration and approval of the ratification for the request for the transfer of funds in the amount of \$200,000.00 to Group Health Insurance for medical claims.

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken – Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Gill Water Supply Corp.	537 Acie Rhodes Rd – CR 1306
Eastex Telephone Cooperative	Central Street – CR 1406
TGNR East Texas II LLC	Lotta Rd – CR 2705
Etex Telephone Cooperative	Pope Rd – CR 4403

3. Consideration and approval of authorization of publication of a public notice for the purpose of No Thru Trucks placement order for Davidson Road, CR 4501, in PCT 4, and set a public hearing as required by local government code.
4. Consideration and action to approve the pre-bid lease purchase of (4) four dump trucks through Texas Interlocal Purchasing System and to authorize County judge to execute any and all documents related to said lease/purchase agreement for the Road & Bridge Department subject to acceptance of necessary financial agreement.

C. SHERIFF:

Administrative Report: No action to be taken – Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval of the renewal of the jail contract for FY 2024-2025 between Harrison County and the following:
 - City of Marshall
 - Marshall Independent School District
 - City of Hallsville

- Hallsville Independent School District
- City of Waskom
- Waskom Independent School District
- Shelby County
- Marion County
- Wiley College

D. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for September 2024 and the authorization to publish on the county website pursuant to LGC Section 114.026.
2. Consideration and action regarding the approval of the Harrison County Treasurer's Investment Report for the month of September 2024.
3. Consideration and approval of Quarterly Fees paid to the State Comptroller by the County Treasurer for July – September 2024.

E. PURCHASING:

1. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.
2. Consideration and approval for Darla Haynes, Purchasing Agent, to submit membership applications on behalf of Harrison County for various co-op boards at no cost to county.
3. Consideration and action regarding the approval of the specifications for pharmaceutical products for Harrison County to be used for a request for proposals or bid for said products.

F. NEW BUSINESS:

1. Consideration and action regarding the approval of the annual FY 2024-2025 Interlocal Agreements for Ambulance Rescue, Public Library Services and Animal Shelter Services between Harrison County and the City of Marshall pursuant to approval and execution by the City Commission of Marshall, Texas.
2. Consideration and approval to enter into an Interlocal Contract for IT Services with East Texas Council of Governments (ETCOG) for configuration and support services for the RingCentral cloud-based telephone solutions as requested by Charles Nenninger, IT Manager.
3. Consideration and action to approve the designation of Cheryl Johnson, Human Resources Director, as the ADA Coordinator.
4. Consideration and action regarding the approval subject to ratification in Open Court the Termination of the Burn Ban for Harrison County effective November 1, 2024 at 12:00 Noon.
5. Consideration and action regarding the approval of the 2025-Harrison County UHC Sr. Supplement and Group PDP (Rx) Plan Renewal as presented by George Harmon with the Nitsche Group.

6. CALL OF COURT TO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.074 TO DISCUSS PERSONNEL MATTERS RELATED TO HARRISON COUNTY.

7. CONSIDERATION AND ACTION TO APPROVE ANY MATTERS AS DISCUSSED IN EXECUTION SESSION.

ADJOURN



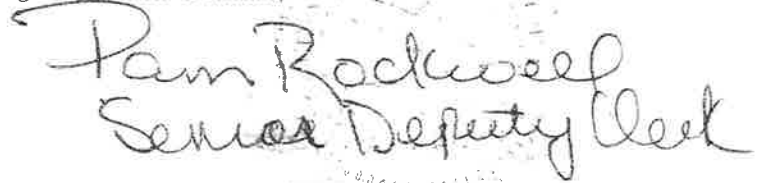
CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: November 1, 2024

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)



Pam Rockwell
Senior Deputy Clerk