

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 19TH DAY OF NOVEMBER, 2024**

BE IT REMEMBERED that at 9:00 a.m. on the 19th of November 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2 Not Present
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: PRESENTATION BY JEAN RHODES-WERNEKE REGARDING "NO WAKE ZONE" AT BIG PINES LODGE. PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:02 a.m.

Item A: County Auditor: Administrative Report No action to be taken concerning submission of financial reports.

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Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-529

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$21,346.12 for FY2024. Exhibit A-1

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-530

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,769,080.70. Exhibit A-2

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-531

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for November 8, 2024. Exhibit A-3

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-532

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the FY2024 Statement of Financial Position for Adult Probation. Exhibit A-4

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-533

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of a Budget Amendment for FY2025. Exhibit A-5

Item B: Road and Bridge Department: No Administrative Report concerning status of construction, maintenance and repairs of county roads, bridges and right of ways: also concerning condition of equipment.

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-534

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None
RANGE/STEP CHANGES: None
RESIGNATIONS: None
TERMINATIONS: None
RETIREMENTS: None

TRANSFER: None
Full Time Employees (53) 49 (Includes the Road Administrator)
F/T Vacancies: 4
Part Time Employees (4) 4
Part Time Vacancy: 0
Temporary (6) 0
Temp. Vacancies: 6

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Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-535

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit B-2

Etex Telephone Cooperative	Gatlin Rd- CR 4719
Etex Telephone Cooperative	Nightingale Rd – CR 4725
Etex Telephone Cooperative	Nash Rd – CR 4724
Etex Telephone Cooperative	Deerwood Rd – CR 4720
Etex Telephone Cooperative	Whipporwill Rd- CR 4728
Gun Springs Water Supply Cooperative	Amos Rd- CR3433

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Public Hearing regarding proposed No Thru Trucks placement order for Davidson Rd, CR 4501, PCT 4 Exhibit B-3

Judge Sims opened the Public hearing at 9:15am

Judge Sims closed the Public Hearing Closed at 9:17am

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-536

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve No Thru Trucks order #24-25 for Davidson Road, CR #4501 in PCT 4.Exhibit B-4

Item C: Sheriff's Department: Item D: Sheriff's Department: Administrative Report for Harrison County Fire Marshall & OSSF Division by Sheriff Fletcher: No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit C

DATES 10-1-2024 TO 10-29-2024

FIRE MARSHALL DIVISION

Citation/Warrants	07
Fire Inspections	06
Illegal Dumping Cases	14
Litter picked up (cubic feet)	8,820
Structure Fires	03

ENVIRONMENTAL HEALTH DIVISION

Complaints	05
Notice of Violations	01
Citations	00
Inspections	13
Utility Hookups- Upshur Rural Electric	21
Utility Hookups- Panola-Harrison Electric	15
1-Single Family permits Fee: \$360.00	15=\$5,400.00
Commercial: \$360.00	03=\$1,680.00
Multifamily Permit Fee: \$560.00	0=\$0.00
Subdivision Review: \$50.00	0=\$0.00
Re-Inspection Fee: ½ of permit Fee	0=\$0.00

Total Money Collected

\$7,080.00

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-537

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from David M. Thomas in the amount of \$200.00 to be used for the Harrison county Sheriff's Office K9. Exhibit C-1

Item D: Purchasing:

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-538

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve four (4) 2024 Mack Granite Trucks, 1M2GR4GCORMO39556, 1M2GR4GCORM042164, 1M2GR4GC2RM039556, AND 1M2GR4GC9RMO42163 to be declared as surplus and returned to East Texas Mack at the end of November under Buyback program. Exhibit D-1

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-539

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the specification regarding the request for Proposals (RFP #2024-05) for property tax Collection System and authorization of publications for bids for said proposal. Exhibit D-2

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Item E: New Business:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-540

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve CANVASS OF VOTES:

A. November 5, 2024 General Election. Exhibit E-1A

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-541

B. Consideration and approval of a Resolution canvassing the returns and declaring the results of a special election held on November 5, 2024 for the creation of the Harrison County Assistance District. Exhibit E-1B

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-542

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to rescind order #2024-479, from October 8, 2024 for the Resolution of the Assignment of private activity bond authority to Texas Department of Housing and Community affairs; and containing other provisions relating to the subject. No Exhibit

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-543

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the amended resolution of the Assignment of private activity bond authority to Texas Department of Housing and Community Affairs; and containing other provisions relating to the subject by adding the date to page 4. Exhibit E-3

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-544

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to accept the donated plaque by Brittany Griffin, made in memory of Veronica King, Tax Assessor-Collector. Exhibit E-4

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Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-545

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification to approve the issuance of a check in the amount of \$1,225.20 to Hyatt House Bentonville in Rogers, AR for Kaylee Wallace and Cody Hargrove for Blood Stain Pattern Analysis training. Exhibit E-5

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-546

Item #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the TxDot/DPS/SWIC MOU regarding the new Harrison County 700 MHz system. Exhibit E-6

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Motioned by Comm. Mauldin
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-547

Item #7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County 2024 Workers' Compensation Renewal. Exhibit F-7

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-548

Item #8. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to accept the donation of the remaining balance of \$1,640.57 from Citizens for Better Harrison County Roads to Harrison County Road and Bridge. Exhibit E-8

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2024-549


Item #9. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the appointment of Heather Henigan as Harrison County Clerk to serve remainder of the unexpired term of Elizabeth James to be effective December 2, 2024 through December 31, 2026 due to retirement of Elizabeth. No Exhibit

Item #10. The court heard remarks by retiring County Clerk, Elizabeth James. No Exhibit

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Mauldin to adjourn the meeting: Motion carried unanimously (4-0). Meeting adjourned at 9:32a.m.

ATTEST:


Elizabeth James, County Clerk
Harrison County, Texas

Date: 11-25-2024



**County Judge
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 NOV 15 AM 9:16

ELIZABETH JAMES
CO. CLERK HARRISON CO

BY JB DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 19th day of November, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: PRESENTATION BY JEAN RHODES-WERNEKE REGARDING "NO WAKE ZONE" AT BIG PINES LODGE.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for November 8, 2024.
4. Consideration and approval of the FY2024 Statement of Financial Position for Adult Probation.
5. Consideration and approval of a Budget Amendment for FY 2025.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Cooperative	Gatlin Rd - CR 4719
Etex Telephone Cooperative	Nightingale Rd - CR 4725
Etex Telephone Cooperative	Nash Rd - CR 4724
Etex Telephone Cooperative	Deerwood Rd - CR 4720
Etex Telephone Cooperative	Whipporwill Rd - CR 4728
Gum Springs Water Supply Cooperative	Amos Rd – CR 3433

3. Public Hearing regarding proposed No Thru trucks placement order for Davidson Rd, CR 4501, PCT 4.
4. Consideration and approval of No Thru Trucks Order #24-25 for Davidson Road, CR #4501 in PCT 4.

C. SHERIFF:

1. Consideration and approval to accept a donation from David M. Thomas in the amount of \$200.00 to be used for the Harrison County Sheriff's Office K9.

D. PURCHASING:

1. Consideration and approval of four (4) 2024 Mack Granite Trucks, - 1M2GR4GCORMO39556, 1M2GR4GCORMO42164, 1M2GR4GC2RMO39556, and 1M2GR4GC9RMO42163 to be declared as surplus and returned to East Texas Mack at the end of November under the Buyback program.
2. Consideration and action regarding the approval of the specifications regarding the Request for Proposals (RFP #2024-05) for Property Tax Collection System and authorization of publications for bids for said proposal.

E. NEW BUSINESS:

1. CANVASS OF VOTES:
 - A. November 5, 2024 General Election

- B. Consideration and approval of a Resolution canvassing the returns and declaring the results of a special election held on November 5, 2024 for the creation of the Harrison County Assistance District No. 1.
2. Consideration and approval to rescind Order #2024-479, from October 8, 2024 for the Resolution of the Assignment of private activity bond authority to Texas Department of Housing and Community Affairs; and containing other provisions relating to the subject.
 3. Consideration and approval of the amended Resolution of the Assignment of private activity bond authority to Texas Department of Housing and Community Affairs; and containing other provisions relating to the subject by adding the date to page 4.
 4. Consideration and acceptance of donated plaque by Brittany Griffin, made in memory of Veronica King, Tax Assessor-Collector.
 5. Consideration and approval of the ratification to approve the issuance of a check in the amount of \$1,225.20 to Hyatt House Bentonville in Rogers, AR for Kaylee Wallace and Cody Hargrove for Blood Stain Pattern Analysis training.
 6. Consideration and action to review and approve the TxDot/DPS/SWIC MOU regarding the new Harrison County 700 MHz system.
 7. Consideration and action regarding the approval of the Harrison County 2025 Workers' Compensation Renewal.
 8. Consideration and action regarding the approval of the acceptance of the donation of the remaining balance of \$1,640.57 from Citizens for Better Harrison County Roads to Harrison County Road and Bridge.
 9. Consideration and action regarding the approval of the appointment of Heather Henigan as Harrison County Clerk to serve the remainder of the unexpired term of Elizabeth James to be effective December 2, 2024 through December 31, 2026 due to retirement of Elizabeth James.
 10. Remarks by retiring County Clerk, Elizabeth James.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: November 15, 2024

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

