



Lipscomb County

Dori Roots, County Judge
Lipscomb, Texas 79056
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COMMISSIONERS

Juan M. Cantu
Precinct One
Merle Miller
Precinct Two
Scotty Schilling
Precinct Three
Dan Cockrell
Precinct Four

Vol 15 Pg 114

NOTICE

A MEETING OF THE COMMISSIONERS COURT OF LIPSCOMB COUNTY, TEXAS, WILL BE HELD AT THE COUNTY COURTHOUSE IN THE OFFICE OF THE COUNTY JUDGE ON **MONDAY, THE 16TH DAY OF OCTOBER, 2023 AT 9:00 A.M.** AND THE FOLLOWING AGENDA WILL BE CONSIDERED:

AT 8:49 FILED Am
O'CLOCK

OCT 13 2023

Kim Blau
COUNTY AND DISTRICT CLERK
LIPSCOMB COUNTY, TEXAS

- 1) CALL MEETING TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) OPENING PRAYER
- 4) PUBLIC COMMENTS
- 5) CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING
- 6) HEAR FROM LARRY ROOTS REGARDING PRIVATE VS COUNTY ROAD
- 7) HEAR FROM THE PRPC REPRESENTATIVE
- 8) CONSIDERATION OF BUDGET AMENDMENTS
- 9) CONSIDERATION OF LEGAL CLAIMS AND READABLES FOR THE COUNTY
- 10) REVIEW OF JUSTICE OF THE PEACE REPORTS
- 11) HEAR FROM SHERIFF TY LANE
- 12) HEAR FROM DORICE IMMEL ON THE RECENT PARIS UPGRADE
- 13) REVIEW OF TREASURER REPORT
- 14) APPROVE JURY SELECTION PLAN
- 15) CONSIDER UPDATES TO THE LIPSCOMB COUNTY EMPLOYEE HANDBOOK
- 16) REPORT FROM COUNTY EXTENSION AGENT
- 17) CONSIDER APPOINTING A REPRESENTATIVE TO THE LIPSCOMB COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS, TERM 2024-2025
- 18) HEAR FROM THE TAX ASSESSOR AND CONSIDER RECOMMENDATIONS
- 19) ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A COUNTY OFFICER OR EMPLOYEE
 - A. Pursuant to the authority granted under government code chapter 555.074 the Commissioner's Court will convene in closed session to discuss the above agenda item.
- 20) RETURN TO OPEN SESSION
- 21) REVIEW OF PERSONNEL CHANGES
- 22) APPROVE THE 2024 LIPSCOMB COUNTY RESOLUTION FOR THE INDIGENT DEFENSE GRANT PROGRAM
- 23) APPROVE THE RE-APPOINTMENT OF SHERIFF BOUCHARD TO THE TEXAS PANHANDLE CENTERS BOARD OF TRUSTEES, TWO YEAR TERM
- 24) REPORT FROM JUDGE
- 25) CONSIDER BOARD APPOINTMENT FOR THE WOLF CREEK MUSEUM BOARD OF DIRECTORS
- 26) CONSIDER THE RECOMMENDATION FROM THE LIPSCOMB FIRE ASSOCIATION ON FUNDS DONATED
- 27) CONSIDER TAKING BIDS ON THE REMAINING GUARDRAIL
- 28) REVIEW CURRENT LAYOUT OF THE LIPSCOMB WATER TANK AND PLUMBING
- 29) UPDATE OF COUNTY ROADS
- 30) APPROVE PERMIT TO CONSTRUCT ROAD UNDERCROSSING FOR A TEMPORARY WATER LINE ALONG FM ROADS 1920 AND 3260
- 31) CONSIDER BURN BAN IN EFFECT UNTIL DECEMBER 11TH
- 32) MATTERS OF MUTUAL CONCERN

IT IS CERTIFIED BY THE UNDERSIGNED THAT THIS NOTICE IS BEING POSTED IN THE OFFICE OF THE COUNTY CLERK, A PLACE CONVENIENT TO THE PUBLIC, IN THE COUNTY COURTHOUSE FOR AT LEAST 72 HOURS PRIOR TO THE DAY OF THE MEETING.

EXECUTED THIS 13TH DAY OF OCTOBER, 2023.

Dori Roots
COUNTY JUDGE



COMMISSIONERS' COURT MINUTES FOR OCTOBER 16, 2023

BE IT REMEMBERED on the 16th day of October 2023, the Commissioners' Court of Lipscomb County, Texas convened for their regular session at 9:00 A.M. at the regular meeting place of the court at the courthouse in Lipscomb, Texas opening the meeting with the pledge of allegiance and invocation given by Juan Cantu Commissioner Precinct #1, with the following members present:

Honorable Dori Roots, County Judge; Juan Cantu, Commissioner of Precinct #1; Merle Miller, Commissioner of Precinct #2; Scotty Schilling, Commissioner of Precinct #3; Dan Cockrell, Commissioner of Precinct #4; Kimberly Long, County Treasurer; Chrissy Dunn, Chief Deputy County Clerk.

Also present was: Gailan Winegarner, Tax Assessor/Collector, Nancy Shepherd, Justice of the Peace, Ty Lane, Sheriff, Delaney Pruett and John Schaumberg with PRPC, Larry Roots, Larren Roots and Mary Lynn Miller.

PUBLIC COMMENTS:

None at this time.

CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING:

Dan Cockrell made a motion to approve the minutes for the September 28, 2023 Commissioners' Court Meeting. Merle Miller seconded the motion and the vote carried unanimously.

HEAR FROM LARRY ROOTS REGARDING PRIVATE VS COUNTY ROAD:

Mr. Roots voiced his concerns with H&L Exploration Co. using a Private road on his Land and possible damage that may arise from Spills from the tank batteries that would affect his land and irrigation system. Mr. Roots had requested documentation from the Commissioners Court indicating that it is a private Road and Not a public road; with input from John Schaumberg, responsible for the PRPC 911 map. Mr. Schaumberg stated that the line on the map that's depicting a road is used to help emergency personnel to locate the 911 address. The map is not to be used to identify a county road. Scotty Schilling made a motion to provide Larry Roots with a letter confirming that the road is a private road. Merle Miller seconded the motion. The Vote Carried with Judge Dori Roots abstaining.

HEAR FROM THE PRPC REPRESENTATIVE:

Delaney Pruett from PRPC informed the Court about the PARIS upgrade with a new vendor Inspiron Logistics, using a platform called WENS (wireless emergency Notification System) where each jurisdiction within the county will be able to log in and send messages to the public in an emergency. The PRPC is implementing the upgrade starting October 1, 2023 and is working with FEMA to get the county signed up to send alerts. Dorice Immel will be the administrator of the WENS for Lipscomb County.

CONSIDERATION OF BUDGET AMENDMENTS:

Scotty Schilling made a motion to approve budget amendments as presented. Dan Cockrell 2nd the motion, vote carried unanimously. The Budget deficit went from \$645,000.00 down to \$207,552.00.

CONSIDERATION OF LEGAL CLAIMS AND READABLES FOR THE COUNTY:

The following legal claims and readables were presented for payment, to-wit:

**LIPSCOMB COUNTY TEXAS
Check Register
Bank: 10-GENERAL FUND**

| <u>CHECK NUMBER</u> | <u>AMOUNT</u> | <u>CHECK DATE</u> | <u>PAYEE</u> |
|---------------------|---------------|-------------------|---|
| 4869 | 233.00 | 10/16/2023 | 002442-ALLSTATE SECURITY INDUSTRIES, INC |
| 4870 | 86.00 | 10/16/2023 | 000998-ASCO |
| 4871 | 292.67 | 10/16/2023 | 002044-AT&T MOBILITY |
| 4872 | 398.69 | 10/16/2023 | 3499-BOOKER ALL IN ONE, LLC |
| 4873 | 876.02 | 10/16/2023 | 003185-CITIBANK |
| 4874 | 2,626.56 | 10/16/2023 | 003195-COMPTROLLER OF PUBLIC ACCOUNTS |
| 4875 | 309.10 | 10/16/2023 | 002518-DELO'S |
| 4876 | 5,942.60 | 10/16/2023 | 000423-EQUITY EXCHANGE |
| 4877 | 1,193.77 | 10/16/2023 | 000057-FRONK OIL CO., INC. |
| 4878 | 262.00 | 10/16/2023 | 002258-GAILAN WINEGARNER |
| 4879 | 200.43 | 10/16/2023 | 002965-GINGER SCHILLING |
| 4880 | 1,198.40 | 10/16/2023 | 000077-HIGH PLAINS FOOD BANK |
| 4881 | 4,480.00 | 10/16/2023 | 000086-JIM'S TIRE SERVICE, INC. |
| 4882 | 179.47 | 10/16/2023 | 000802-JUAN CANTU |
| 4883 | 400.00 | 10/16/2023 | 002480-LEXISNEXIS RISK SOLUTIONS |
| 4884 | 83.85 | 10/16/2023 | 58-LINDE GAS&EQUIPMENT |
| 4885 | 28.56 | 10/16/2023 | 000318-LOCKE SUPPLY CO. |
| 4886 | 85.00 | 10/16/2023 | 002341-MIKE FREEMAN |
| 4887 | 70.86 | 10/16/2023 | 000367-MILLER SUPPLY & CONSTRUCTION CO. |
| 4888 | 69.67 | 10/16/2023 | 000235-PERRYTON OFFICE SUPPLY |
| 4889 | 850.29 | 10/16/2023 | 116-PITNEY BOWES GLOBAL FINANCIAL SERVICE |
| 4890 | 7.00 | 10/16/2023 | 000115-PITNEY BOWES INC |
| 4891 | 103.30 | 10/16/2023 | 002497-SEVENTH CRT OF APPEALS-CLK |
| 4892 | 2,450.00 | 10/16/2023 | 002462-SOUTH PLAINS FORENSIC PATHOLOGY, |
| 4893 | 1,520.00 | 10/16/2023 | 3574-TEXAS AIR SYSTEMS |
| 4894 | 438.60 | 10/16/2023 | 000142-THE BOOKER NEWS |
| 4895 | 99.51 | 10/16/2023 | 000966-ULINE |
| 4896 | 689.16 | 10/16/2023 | 000154-WARREN POWER & MACHINERY |
| 4897 | 202.00 | 10/16/2023 | 000160-WELDON PARTS INC. |
| 4898 | 4,661.09 | 10/16/2023 | 3549-WESTERN EQUIPMENT |

TOTAL: 30,037.60

READABLES 10/16/2023

SEPTEMBER:

Juan Cantu
South Plains Forensic Pathology

\$179.47 Mileage --Comm's Conf.@Ama
\$2,450.00 Autopsy

September total \$2,629.47 **these amounts have been included in the Budget Amendments for FYE23

OCTOBER:

Lacey Butler
Deana Duke
Roxanna Matthews
Deana Duke

\$109.53 Sh Off Comp time payout
\$30.00 Sh Off Comp time payout
\$2,012.40 Ext Off Part time admin
\$925.05 Sh Off Part time dispatcher

October total \$8,335.92

Scotty Schilling made a motion to approve the legal claims and readables as presented. Merle Miller seconded the motion and the vote carried unanimously.

REVIEW OF JUSTICE OF THE PEACE REPORTS:

The total collected by the Justice of the Peace for September was \$562.00 with \$334.40 for the county. Total collected for the year is \$31,279.00 of that \$17,176.75 goes to the county.

HEAR FROM SHERIFF TY LANE:

Sheriff Ty Lane reported that Deana Duke was moved to full time in October to replace Sheri Worthington who is retiring effective October 26, 2023, and he will be filing the position. The Sheriff was able to purchase a new Chevy Silverado Pick-up at a good price. The Sheriff's office has taken 75 calls since the last commissioner's court meeting. Deputy Lacey Butler will get some additional investigation training at no additional cost to the county, the week of October 16th in Perryton.

REVIEW OF TREASURER REPORT:

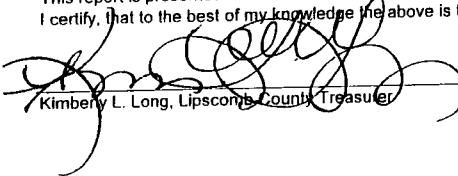
| TREASURER'S REPORT Sep-23 | | | | | | |
|--|----------------------|--------------------|---------------------|------------------|--------------------|----------------|
| | Beginning Balance | DEBITS W/Drawls | CREDITS Deposits | INTEREST RATE | INTEREST EARNED | TOTALS |
| <u>LIPSCOMB COUNTY</u> | | | | | | |
| <u>GENERAL ACCOUNT--HAPPY STATE B</u> | | | | | | |
| JUN | \$2,382,175.96 | \$453,388.03 | \$96,435.77 | 5.62% | \$10,108.73 | \$2,035,332.43 |
| JUL | \$2,035,332.43 | \$331,383.26 | \$71,911.46 | 5.62% | \$8,968.52 | \$1,784,829.15 |
| AUG | \$1,784,829.15 | \$467,074.74 | \$285,061.37 | 5.70% | \$8,294.46 | \$1,611,110.24 |
| AUG | \$1,611,110.24 | \$730,328.83 | \$511,780.75 | 5.70% | \$7,366.21 | \$1,399,928.37 |
| <u>CERT OF DEPOSIT #1--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$559,882.85 | | | 4.52% | \$2,149.34 | \$562,032.19 |
| JUL | \$562,032.19 | | | 4.52% | \$2,563.79 | \$564,595.98 |
| AUG | \$564,595.98 | | | 4.52% | \$2,673.88 | \$567,269.86 |
| SEPT | \$567,269.86 | | | 4.52% | \$2,661.34 | \$569,931.20 |
| <u>CERT OF DEPOSIT #2--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$562,548.24 | | | 4.52% | \$2,159.57 | \$564,707.81 |
| JUL | \$564,707.81 | | | 4.52% | \$2,576.00 | \$567,283.81 |
| AUG | \$567,283.81 | | | 4.52% | \$2,686.61 | \$569,970.42 |
| SEPT | \$569,970.42 | | | 4.52% | \$2,674.00 | \$572,644.42 |
| <u>ICS MMDA--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$1,382,017.51 | | | 5.62% | \$6,202.58 | \$1,388,220.09 |
| JUL | \$1,388,220.09 | | | 5.62% | \$6,484.48 | \$1,394,704.57 |
| AUG | \$1,394,704.57 | | \$113,900.00 | 5.70% | \$6,873.80 | \$1,515,478.37 |
| SEPT | \$1,515,478.37 | \$120,000.00 | | 5.70% | \$6,753.68 | \$1,402,232.05 |
| <u>SHERIFF COMMISSARY--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$1,697.92 | | | 5.62% | \$7.62 | \$1,705.54 |
| JUL | \$1,705.54 | | | 5.62% | \$7.97 | \$1,713.51 |
| AUG | \$1,713.51 | | \$2.33 | 5.70% | \$8.09 | \$1,723.93 |
| SEPT | \$1,723.93 | \$1,000.00 | \$6.71 | 5.70% | \$7.94 | \$738.58 |
| <u>SHERIFF ESCROW--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$10.39 | | | 5.62% | \$0.05 | \$10.44 |
| JUL | \$10.44 | | | 5.62% | \$0.05 | \$10.49 |
| AUG | \$10.49 | | | 5.70% | \$0.05 | \$10.54 |
| SEPT | \$10.54 | | | 5.70% | \$0.05 | \$10.59 |
| <u>INSURANCE ACCOUNT--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$236,287.70 | \$50,685.48 | \$45,145.76 | 5.62% | \$1,095.85 | \$231,843.83 |
| JUL | \$231,843.83 | \$48,528.12 | \$45,875.14 | 5.62% | \$1,126.10 | \$230,316.95 |
| AUG | \$230,316.95 | \$46,133.38 | \$44,378.60 | 5.70% | \$1,154.65 | \$229,716.82 |
| SEPT | \$229,716.82 | \$268,830.16 | \$45,085.62 | 5.70% | \$765.22 | \$6,737.50 |
| <u>PROBATION--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$127,239.33 | \$15,524.75 | \$15,320.00 | 5.62% | \$584.79 | \$127,619.37 |
| JUL | \$127,619.37 | \$10,095.14 | \$5,368.00 | 5.62% | \$590.27 | \$123,482.50 |
| AUG | \$123,482.50 | \$33,921.58 | \$5,763.00 | 5.70% | \$543.87 | \$95,867.79 |
| SEPT | \$95,864.79 | \$12,159.68 | \$14,391.00 | 5.70% | \$446.37 | \$98,542.48 |
| <u>PROBATION--ADM----HAPPY STATE BANK</u> | | | | | | |
| JUN | \$45,144.50 | \$559.99 | \$0.00 | 5.62% | \$201.48 | \$44,785.99 |
| JUL | \$44,785.99 | \$559.99 | \$7,880.00 | 5.62% | \$221.33 | \$52,327.33 |
| AUG | \$52,327.33 | \$559.99 | | 5.70% | \$245.03 | \$52,012.37 |
| SEPT | \$52,012.37 | | | 5.70% | \$237.87 | \$52,250.24 |

| | | | | | | |
|--|------------|--------------|--------------|-------|----------|------------|
| <u>AP CLEARING--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$7,615.18 | | | 5.62% | \$50.10 | \$7,665.28 |
| JUL | \$7,665.28 | | | 5.62% | \$52.38 | \$7,717.66 |
| AUG | \$7,717.66 | | | 5.70% | \$53.14 | \$7,770.80 |
| SEPT | \$7,770.80 | | | 5.70% | \$51.95 | \$7,822.75 |
| <u>PAYROLL--HAPPY STATE BANK</u> | | | | | | |
| JUN | \$7,188.02 | \$260,846.02 | \$260,846.02 | 5.62% | \$321.29 | \$7,509.31 |
| JUL | \$7,509.31 | \$263,814.76 | \$263,814.76 | 5.62% | \$349.49 | \$7,858.80 |
| AUG | \$7,858.80 | \$268,239.14 | \$268,239.16 | 5.70% | \$348.69 | \$8,207.51 |
| SEPT | \$8,207.51 | \$268,846.05 | \$268,847.85 | 5.70% | \$274.28 | \$8,483.59 |
| <u>APRA FUND---HAPPY STATE BANK</u> | | | | | | |
| JUN | \$0.00 | \$0.00 | | 5.62% | \$0.00 | \$0.00 |
| JUL | \$0.00 | \$0.00 | | 5.62% | \$0.00 | \$0.00 |
| AUG | \$0.00 | \$0.00 | | 5.70% | \$0.00 | \$0.00 |
| SEPT | \$0.00 | \$0.00 | | 5.70% | \$0.00 | \$0.00 |
| <u>OPIOID ABATEMENT FUND----HAPPY STATE BANK</u> | | | | | | |
| JUN | \$3,213.28 | | | 5.62% | \$14.42 | \$3,227.70 |
| JUL | \$3,227.70 | | | 5.62% | \$15.08 | \$3,242.78 |
| AUG | \$3,242.78 | | | 5.70% | \$15.30 | \$3,258.08 |
| SEPT | \$3,258.08 | | | 5.70% | \$14.95 | \$3,273.03 |

SEPTEMBER 2023 INTEREST EARNED \$20,569.62

FISCAL YEAR TO DATE INTEREST EARNED FOR FY 2023 **\$245,229.98**

This report is presented in accordance with the Texas Government Code Section 114.021, and I certify, that to the best of my knowledge the above is true and correct.



 Kimberly L. Long, Lipscomb County Treasurer

APPROVE JURY SELECTION PLAN:

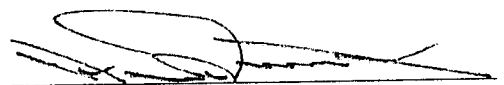
Juan Cantu made a motion to adopt the Jury Selection Plan as recommended by 31st District Judge Steven Emmert. Dan Cockrell seconded the motion and it carried by a unanimous vote.

TO: Honorable Commissioners' Court of Lipscomb County, Texas

FROM: District Judge of Lipscomb County, Texas

RE: Plan for procedures for selection of persons for jury service, pursuant to Government Code, Section 62.011

The undersigned District Judge of this County recommend to the County Commissioners' Court that the plan set forth and attached hereto be adopted by you as the plan for procedures for selection of persons for jury service, pursuant to Government Code, Section 62.011



 Honorable Steven R. Emmert

**JURY SELECTION PLAN
LIPSCOMB COUNTY**

STATUTORY AUTHORITY

This plan shall be in compliance with all portions of Chapter 62 of the Government Code, Vernon's Texas Code Annotated.

SOURCE OF NAMES

As stated in Section 62.001 of the Government Code, the source from which the jury wheel shall be constituted, is the names of all persons on the current voter registration lists from all the precincts in County, Texas and the names of all citizens of the County who hold a valid Texas driver's license, and the citizens who hold valid person identification card or certificate issued by the Texas Department of Public Safety, as soon as such information is available from the Secretary of State; provided, however, that the names of persons listed on a register of persons exempt from jury service may not be placed in the jury wheel as provided in the Government code 62.108 and 62.109.

METHOD

Persons called for jury service shall be selected at random with the aid of electronic equipment in a fair, impartial and objective manner from the source of names required by Section 62.001 of the Government Code, taking into consideration those persons exempt from jury service as provided by Section 62.108 and 62.109 of the Government Code.

OFFICIAL IN CHARGE

The Clerk of the District Courts in Lipscomb County, Texas is designated as the official to be in charge of the selection process and shall have the duties and authority set forth herein.

DATE OF RECONSTITUTION OF JURY SERVICE

At a time each year, on or before December 25, the jury source shall be reconstituted from the certified list provided by the Secretary of State under the provisions of Section 62.001 of the Government Code.

NOTICE OF JURY SERVICE

The Judges of the District, County and Justice Courts shall provide in a timely manner to the District Clerk information regarding the required jury panels for the respective courts.

A true and complete written list showing the names and addresses of the persons summoned to begin jury service on a particular date shall be kept by the District Clerk until said list has been used.

A true and complete written list of the names and addresses of persons summoned to begin jury service on a particular date shall be filed with the County Clerk at least ten (10) days before that date.

The District Clerk shall summons by first class mail all persons so listed to be called for jury service on such date at least ten (10) days prior to the date such persons are to begin jury service. The Clerk shall supply the computerized summon forms which shall be addressed to all persons selected.

Any authority or duty assigned to the District Clerk herein may be delegated to the Chief Deputy Clerk.

GENERAL JURY PANEL

A District Judge, County Court at Law Judge or Justice of the Peace may determine the number of prospective jurors that are reasonably necessary for the cases to be tried in their courts. Any District or County Court at Law Judge may act as a Presiding Judge for the jury qualifications and assign such jurors as may be needed into panels for the different courts.

ADDITIONAL JURORS

If the presiding judge determines that the number of jurors previously selected for any designated date is insufficient, he shall direct the District Clerk to prepare a supplemental list and summon such additional persons to those already summoned as may be necessary to meet the needs of the courts; provided that such supplemental summons shall be mailed at least ten (10) days prior to date of service.

AMENDMENTS

This plan may only be amended by the Commissioners' Court of Lipscomb County, Texas upon recommendation of the District Judge of Lipscomb County, Texas.

EFFECTIVE DATE

This plan shall become effective immediately upon its adoption and approval by the Commissioners' Court.

CONSIDER UPDATES TO THE LIPSCOMB COUNTY EMPLOYEE HANDBOOK:

Updates to revise the Drug and Alcohol guidelines to the Lipscomb County Employee Handbook were discussed. Judge Dori Roots will check with county attorney Matthew Bartosiewicz, and table this agenda item until the November Commissioners Court meeting.

REPORT FROM COUNTY EXTENSION AGENTS:

J.R.'s major plans for the month of October includes Online Meetings; Gold Star Banquet; Major Show Sheep and Goat Validation; and D1 Roundup.

CONSIDER APPOINTING A REPRESENTATIVE TO THE LIPSCOMB COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS, TERM 2024-2025:

Dan Cockrell made a motion to appoint Scotty Schilling as representative to the Lipscomb County Appraisal District Board of Directors for the 2024-2025 term. Merle Miller seconded the motion and the vote carried unanimously.

HEAR FROM THE TAX ASSESSOR AND CONSIDER RECOMMENDATIONS:

Gailian went over the responsibilities of the tax assessor's office. He informed the court of the Constitutional election in November as well as Booker ISD and the Booker Hospital District. Gailan recommended to the court that a full time elections administrator is needed in order for the elections to remain in the Tax Assessor's office; otherwise, the elections would need to move to the Clerk's office. He recommended keeping the elections and voter registration together. The court had asked if he and the County Clerk's office had discussed, the reply was no. No decision was made by the court.

ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES DISCIPLINE OR DISMISSAL OF A COUNTY OFFICER OR EMPLOYEE;

- A. Pursuant to the authority granted under government code chapter 551.074 the commissioners' court will convene in closed session to discuss the above agenda item.

Scotty Schilling made a motion to go into Executive Session at 11:45 a.m. to discuss the above agenda item. Merle Miller seconded the motion and the vote carried unanimously.

RETURN TO OPEN SESSION:

Merle Miller made a motion to return to open Session at 12:19 p.m. Juan Cantu seconded the motion and the vote carried unanimously.

No action taken.

REVIEW OF PERSONNEL CHANGES:

Sheri Worthington will be retiring from the Sheriff's Office as of October 26, 2023.

APPROVE THE 2024 LIPSCOMB COUNTY RESOLUTION FOR THE INDIGENT DEFENSE GRANT PROGRAM:

Dan Cockrell made a motion to approve the 2024 Indigent Defense Grant Program. Scotty Schilling seconded the motion and it carried unanimously.

APPROVE THE RE-APPOINTMENT OF SHERIFF BOUCHARD TO THE TEXAS PANHANDLE CENTERS BOARD OF TRUSTEES, TWO-YEAR TERM:

Merle Miller made a motion to approve the re-appointment of Sheriff Bouchard to the Texas Panhandle Centers Board of Trustees for a two-year term. Dan Cockrell seconded the motion and it carried by a unanimous vote.

REPORT FROM JUDGE:

Judge Roots reported that on October 25, 2023 at 3:00 p.m. we would be having a walk through with the PRPC on our emergency operations plan. Ginger Schilling won the Courthouse Crocktober fest spoon and the Grand prize.

CONSIDER BOARD APPOINTMENT FOR THE WOLF CREEK MUSEUM BOARD OF DIRECTORS:

This agenda item will be tabled until next Commissioner's Court November 13, 2023.

CONSIDER THE RECOMMENDATION FROM THE LIPSCOMB FIRE ASSOCIATION ON FUNDS DONATED:

Dan Cockrell made a motion that funds under \$3000.00 will be donated directly to the Fire Association; any funds over \$3000.00 will be disbursed among the six fire departments in the county. Scotty Schilling seconded the motion. The vote carried unanimously.

CONSIDER TAKING BIDS ON THE REMAINING GUARDRAIL:

Dan Cockrell made a motion to sell the existing guardrail in one bunch of approximately 3,640 feet, by sealed bids up until 10:00 a.m. November 13, 2023. Merle Miller seconded the motion. The motion carried unanimously.

REVIEW CURRENT LAYOUT OF THE LIPSCOMB WATER TANK AND PLUMBING:

Merle Miller made a motion to put the fire hydrant behind the fiber optic line by the road and the trucks will fill from the road Scotty Schilling seconded the motion, vote carried 3 for 2 against.

UPDATRE OF COUNTY ROADS:

County Roads were discussed.

APPROVE PERMIT TO CONSTRUCT ROAD UNDERCROSSING - CR G, SECTION 1064:

Juan Cantu made a motion to approve the road undercrossing from on County Road G, Section 1064. Merle Miller seconded the motion and it carried unanimously.

APPROVE PERMIT TO CONSTRUCT ROAD UNDERCROSSING FOR A TEMPORARY WATER LINE ALONG FM ROADS 1920 AND 3260:

Juan Cantu made a motion to approve the road undercrossing for a temporary water line along FM Roads 1920 and 3260. Dan Cockrell seconded the motion and it carried unanimously.

CONSIDER BURN BAN IN EFFECT UNTIL DECEMBER 11TH:

Dan Cockrell made a motion to leave the burn ban in place until December 11, 2023. Scotty Schilling seconded the motion and it carried by a unanimous vote.

MATTERS OF MUTUAL CONCERN:

None at this time.

COURT ADJOURNED:

With no further business to discuss, Dan Cockrell made a motion to adjourn at 2:03 P.M. Juan Cantu seconded the motion and the vote carried unanimously. The next regular Commissioner's Court is scheduled for November 13, 2023.

COUNTY CLERK

COUNTY JUDGE

The foregoing minutes approved this _____ day of _____, 2023.

COMMISSIONER OF PREC #1

COMMISSIONER OF PREC #2

COMMISSIONER OF PREC #3

COMMISSIONER OF PREC #4