



Lipscomb County

Dori Roots, County Judge
Lipscomb, Texas 79056
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COMMISSIONERS

Juan M. Cantu
Precinct One
Merle Miller
Precinct Two
Scotty Schilling
Precinct Three
Dan Cockrell
Precinct Four

AT 9:00 O'CLOCK AM FILED

SEP 08 2023

NOTICE

Kim Blau
COUNTY AND DISTRICT CLERK
LIPSCOMB COUNTY, TEXAS

A MEETING OF THE COMMISSIONERS COURT OF LIPSCOMB COUNTY, TEXAS, WILL BE HELD AT THE COUNTY COURTHOUSE IN THE OFFICE OF THE COUNTY JUDGE ON **MONDAY, THE 11TH DAY OF SEPTEMBER, 2023 AT 9:00 A.M.** AND THE FOLLOWING AGENDA WILL BE CONSIDERED:

- 1) CALL MEETING TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) OPENING PRAYER
- 4) PUBLIC COMMENTS
- 5) CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING
- 6) CONSIDER CHANGES TO PROPOSED BUDGET
- 7) SET SALARIES FOR ELECTED OFFICIALS FOR 2023-2024
- 8) PUBLIC HEARING ON PROPOSED LIPSCOMB COUNTY OPERATING BUDGET FOR FISCAL YEAR 2023-2024
- 9) ADOPT 2023-2024 FISCAL YEAR OPERATING BUDGET
- 10) PUBLIC HEARING ON THE TAX RATE FOR 2023 (THE PROPOSED TAX RATE EXCEEDS NNR AND VAR, BUT DOES NOT EXCEED DE MINIMIS, BUT DOES EXCEED THE RATE THAT ALLOWS VOTERS TO PETITION)
- 11) ADOPT THE 2023 TAX RATE (THE RATE EXCEEDS NNR AND VAR, BUT DOES NOT EXCEED DE MINIMIS, BUT DOES EXCEED THE RATE THAT ALLOWS VOTERS TO PETITION)
- 12) CONSIDERATION OF BUDGET AMENDMENTS
- 13) CONSIDERATION OF LEGAL CLAIMS AND READABLES FOR THE COUNTY
- 14) REVIEW OF JUSTICE OF THE PEACE REPORTS
- 15) HEAR FROM SHERIFF TY LANE
- 16) APPROVE SHERIFF'S FEES FOR 2024
- 17) REVIEW OF TREASURER REPORT
- 18) CONSIDER TRANSFER OF FUNDS
- 19) CONSIDER UPDATES TO THE LIPSCOMB COUNTY EMPLOYEE HANDBOOK
- 20) REPORT FROM COUNTY EXTENSION AGENT
- 21) APPROVE ORDER DESIGNATING DAY OF WEEK ON WHICH COMMISSIONER'S COURT WILL CONVENE IN REGULAR TERM
- 22) APPROVE THE REPLACEMENT APPOINTMENT FOR ELECTION JUDGE AND ALTERNATE, PRECINCT 202
- 23) CONSIDER PRESENTATION OF INSURANCE QUOTE FROM SECURITY INSURANCE
- 24) APPROVE TIFFANY WEBER'S DEPUTY BOND FOR THE DISTRICT/COUNTY CLERK'S OFFICE
- 25) REPORT FROM JUDGE - CR SIGNS PRPC, ROAD CROSSING FEES, INCREASE IN JURY FEES
- 26) CONSIDER APPOINTING MARY LYNN MILLER TO THE WOLF CREEK HERITAGE MUSEUM BOARD OF DIRECTORS
- 27) ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A COUNTY OFFICER OR EMPLOYEE
 - A. Pursuant to the authority granted under government code chapter 555.074 the Commissioner's Court will convene in closed session to discuss the above agenda item.
- 28) RETURN TO OPEN SESSION
- 29) REVIEW OF PERSONNEL CHANGES
- 30) APPROVE PERMIT TO CONSTRUCT ROAD UNDERCROSSING - CR G, SECTION 1064
- 31) APPROVE PERMIT TO CONSTRUCT ROAD UNDERCROSSING - CR G, SECTION 1153
- 32) APPROVE NOTIFICATION TO CONSTRUCT OH ELECTRIC LINE - CR 22 AND CO RD G
- 33) UPDATE OF COUNTY ROADS
- 34) APPROVE SAVNS CONTRACT
- 35) CONSIDER IMPLEMENTING BURN BAN
- 36) MATTERS OF MUTUAL CONCERN

IT IS CERTIFIED BY THE UNDERSIGNED THAT THIS NOTICE IS BEING POSTED IN THE OFFICE OF THE COUNTY CLERK, A PLACE CONVENIENT TO THE PUBLIC, IN THE COUNTY COURTHOUSE FOR AT LEAST 72 HOURS PRIOR TO THE DAY OF THE MEETING.

EXECUTED THIS 8TH DAY OF SEPTEMBER, 2023.


COUNTY JUDGE



COMMISSIONERS' COURT MINUTES FOR SEPTEMBER 11, 2023

BE IT REMEMBERED on the 11th day of September 2023, the Commissioners' Court of Lipscomb County, Texas convened for their regular session at 9:00 A.M. at the regular meeting place of the court at the courthouse in Lipscomb, Texas, opening the meeting with the Pledge of Allegiance and Invocation given by Dori Roots County Judge, with the following members present:

Honorable Dori Roots, County Judge; Juan Cantu, Commissioner of Precinct #1; Merle Miller, Commissioner of Precinct #2; Scotty Schilling, Commissioner of Precinct #3; Dan Cockrell, Commissioner of Precinct #4; Kimberly Long, County Treasurer; Kim Blau, County Clerk.

Also present was: Jerry Parvin, J.R. Sprague, Extension Agent, Gailan Winegarner, Tax Assessor/Collector, Nancy Shepherd, Justice of the Peace, Jason Lantz, Chief Deputy, and Ty Lane, Sheriff.

PUBLIC COMMENTS:

None at this time.

CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING:

Dan Cockrell made a motion to approve the minutes for the August 14, 2023 Commissioners' Court Meeting. Scotty Schilling seconded the motion and the vote carried unanimously.

CONSIDER CHANGES TO PROPOSED BUDGET:

The following changes to the proposed budget were discussed:

2023-2024 General Operating Budget Updates

Page	Update to Proposed Budget
Page 2	Modified Verbage Corrected the Total Property Taxes from \$474,734.98 to \$474,734.97 Corrected the Amount Raised From New Property, \$26,134.67 to \$26,134.86
Page 3	Corrected the Assessed Valuation from \$650,646,893 to \$650,646,892 Corrected the 99% value from \$4,657,947.82 to \$4,611,368.34
General Fund Revenue	No Change \$3,319,370.74
County Judge	No Change \$172,706.06
County Clerk	No Change \$258,395.00
General Administration	Increased Museum Insurance amount from \$3,000 to \$9,350, difference of \$6,350
District	No Change \$105,454.27
Justice of the Peace	No Change \$102,252.40
Courts & Attorneys	No Change \$144,743.96

2023-2024 General Operating Budget Updates

County Treasurer	No Change \$189,935.68
County Tax Assessor/Collector	Increased the Deputy Salary to Cover Unemployment From \$93,557 to \$105,595, difference of \$12,038
Courthouse & Other Buildings	No Change \$236,762.39
Fire Departments	No Change \$90,000
Sheriff's Department	Broke Out Sheriff's Salary - reflects Salary of \$66,144 and \$8,856 for State Supplement Total Sheriff Salary \$75,000
Health & Welfare	No Change \$28,000
Parks & Recreation	No Change \$2,000
Agri-Life Extension	No Change \$123,134.31
Cemeteries	No Change \$20,800
General Fund Total Page	Total Expenses increased due to insurance premiums and unemployment compensation Difference of \$18,388 Total Expenses \$3,285,882.33 No Change on Total Revenue \$3,319,370.74 Revenue less Expenses \$33,488.41

3522

Road & Bridge Revenue	No Change \$1,828,397.08
Commissioner's Court	No Change \$231,813.75
Precinct 1	Increased Insurance by \$2,000 \$326,232.26
Precinct 2	Increased Insurance by \$1,500 \$456,576.72
Precinct 3	No Change \$414,423
Precinct 4	No Change \$289,229.27
All County	No Change \$24,819
All County	Total Expenses \$1,743,094 (increased by \$3,500) Total Revenue No Change \$1,828,397.08 Revenue less Expenses \$85,303.08

SET SALARIES FOR ELECTED OFFICIALS FOR 2023-2024:

Scotty Schilling made a motion to set salaries for the elected officials at \$66,144.00 with the Sheriff having a state supplement of \$8,856.00 making his salary \$75,000.00. Merle Miller seconded the motion and it carried by a unanimous vote.

PUBLIC HEARING ON PROPOSED LIPSCOMB COUNTY OPERATING BUDGET FOR FISCAL YEAR 2023-2024:

Gailan Winegarner had questions concerning the discounts given when paying taxes in October, November, and December to increase revenue.

ADOPT 2023-2024 FISCAL YEAR OPERATING BUDGET:

Scotty Schilling made a motion to adopt the 2023-2024 fiscal year operating budget with adjustments to the insurance and unemployment figures. Merle Miller seconded the motion and it carried unanimously.

PUBLIC HEARING ON THE TAX RATE FOR 2023 (THE PROPOSED TAX RATE EXCEEDS NNR AND VAR, BUT DOES NOT EXCEED DE MINIMIS, BUT DOES EXCEED THE RATE THAT ALLOWS VOTERS TO PETITION):

No attendance for the public hearing.

ADOPT THE 2023 TAX RATE (THE RATE EXCEEDS NNR AND VAR, BUT DOES NOT EXCEED DE MINIMIS, BUT DOES EXCEED THE RATE THAT ALLOWS VOTERS TO PETITION):

ORDER ADOPTING TAX RATE

After notice and hearing, the following motion was offered by Merle Miller, Commissioner Precinct 2 and seconded by Juan Cantu, Commissioner Precinct 1. "I move that the property tax rate be increased by the adoption of a tax rate of \$0.71627950, which is effectively a 11.34% increase in the tax rate.

"THIS TAX RATE WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE INCREASED BY 11.34% AND WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$26,134.86"

Adopted by the following vote:

Aye	Nay
<u>[Signature]</u>	_____
<u>[Signature]</u>	_____
<u>[Signature]</u>	_____

On this the 11th day of September 2023

[Signature]
County Judge

ATTEST:

[Signature]
County Clerk

CONSIDERATION OF BUDGET AMENDMENTS:

None at this time.

CONSIDERATION OF LEGAL CLAIMS AND READABLES FOR THE COUNTY:

The following legal claims and readables were presented for payment, to-wit:

**LIPSCOMB COUNTY TEXAS
Check Register
Bank: 10-GENERAL FUND**

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK DATE</u>	<u>PAYEE</u>
4724	832.67	08/24/2023	001667-AMA TECHTEL COMM - AMA
4725	113.99	08/24/2023	3440-PTCI
4726	7,746.00	08/24/2023	003114-SEARCY OUTDOOR POWER PLUS
4727	114.72	08/24/2023	000155-WEST TEXAS GAS, INC.
4728	552.87	08/24/2023	000131-XCEL ENERGY
4729	585.34	09/06/2023	002044-AT&T MOBILITY
4730	325.00	09/11/2023	003112-AMY TAYLOR CSR
4731	8,094.39	09/11/2023	000998-ASCO
4732	50.35	09/11/2023	000012-BARTLETT'S ACE HARDWARE
4733	83.33	09/11/2023	000464-BOOKER FIRE DEPARTMENT
4734	64.56	09/11/2023	000184-BOOKER GROCERY
4735	196.54	09/11/2023	002566-BOOKER TIRE CENTER, INC
4736	3,858.30	09/11/2023	001290-BOWLING POWER SYSTEMS INC.
4737	1,164.97	09/11/2023	002022-BOYD'S EQUIPMENT, INC.
4738	374.00	09/11/2023	002266-BRETT DUKE
4739	506.00	09/11/2023	003149-CHRIS KIRKSEY
4740	614.07	09/11/2023	003088-CINTAS CORPORATION
4741	3,202.98	09/11/2023	003185-CITIBANK
4742	500.00	09/11/2023	000030-CITY OF BOOKER
4743	100.05	09/11/2023	000031-CITY OF FOLLETT
4744	91.00	09/11/2023	000032-CITY OF HIGGINS
4745	323.07	09/11/2023	3404-CS HEAT & AIR, LLC
4746	900.00	09/11/2023	002762-DAVID AND SALLY WITSCHI
4747	25.54	09/11/2023	001370-DEBBIE SPRAGUE
4748	5,534.79	09/11/2023	002518-DELO'S
4749	170.30	09/11/2023	3457-DORI ANN ROOTS
4750	1,536.69	09/11/2023	1645-EQUIFAX-APPRISS INSIGHTS LLC
4751	459.25	09/11/2023	000423-EQUITY EXCHANGE
4752	21.00	09/11/2023	003144-ERNEST MILLER
4753	83.33	09/11/2023	000418-FOLLETT FIRE DEPARTMENT
4754	279.82	09/11/2023	000052-FOLLETT FOOD MARKET
4755	5,012.90	09/11/2023	000057-FRONK OIL CO., INC.
4756	393.00	09/11/2023	002258-GAILAN WINEGARNER
4757	61.57	09/11/2023	002965-GINGER SCHILLING
4758	17.50	09/11/2023	000995-GRAINGER
4759	2,196.00	09/11/2023	000417-GUYMON TIRE & AUTO
4760	83.33	09/11/2023	000076-HIGGINS VOLUNTEER FIRE DEPT.
4761	38,428.03	09/11/2023	635-HIGGINS WATER WELL
4762	1,500.00	09/11/2023	000077-HIGH PLAINS FOOD BANK
4763	1,000.00	09/11/2023	000130-J.R. SPRAGUE
4764	2,050.00	09/11/2023	003028-JARRETT JOHNSTON
4765	163,557.65	09/11/2023	3543-JOHN DEERE
4766	9,625.00	09/11/2023	002452-JOHN FLOYD EARTH MOVING
4767	2,938.99	09/11/2023	002776-KERRIGAN TECHNOLOGY SERVICES
4768	192.57	09/11/2023	003074-KIMBERLY LONG
4769	320.00	09/11/2023	3530-LARRY G ADAMS
4770	5,069.44	09/11/2023	000090-LEMON, SHEARER, PHILLIPS
4771	200.00	09/11/2023	002480-LEXISNEXIS RISK SOLUTIONS
4772	55,083.34	09/11/2023	001852-LIPSCOMB FIRE DEPT
4773	1,346.00	09/11/2023	002449-LOCAL GOVERNMENT SOLUTIONS, LP
4774	83.34	09/11/2023	002231-LOCUST GROVE VOLUNTEER FIRE DEPT
4775	5,749.57	09/11/2023	003190-MARK SHEETS TRUCK, INC
4776	62.10	09/11/2023	002003-MEDIC PHARMACY
4777	205.52	09/11/2023	003007-MILLER PAPER
4778	433.66	09/11/2023	000367-MILLER SUPPLY & CONSTRUCTION CO.
4779	27.98	09/11/2023	000103-MOTOR PARTS OF PERRYTON, INC.
4780	3,456.82	09/11/2023	000105-NORTH PLAINS ELECTRIC COOP
4781	10.00	09/11/2023	002750-OFFICE OF THE ATTORNEY GEN-CVC
4782	20.00	09/11/2023	000109-PANHANDLE REGIONAL
4783	1,567.75	09/11/2023	003301-PAUL SCHWERTNER
4784	684.00	09/11/2023	002761-PAUL'S TRANSPORTATION
4785	1,386.98	09/11/2023	001445-PERFORMANCE EQUIPMENT, INC.

LIPSCOMB COUNTY TEXAS
 Check Register
 Bank: 10-GENERAL FUND

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK DATE</u>	<u>PAYEE</u>
4786	99.93	09/11/2023	000235-PERRYTON OFFICE SUPPLY
4787	850.29	09/11/2023	116-PITNEY BOWES GLOBAL FINANCIAL SERVIC
4788	4,000.00	09/11/2023	000115-PITNEY BOWES INC
4789	415.00	09/11/2023	000434-PREMIUM PEST CONTROL
4790	120.00	09/11/2023	000100-SECURITY INSURANCE AGENCY
4791	223.00	09/11/2023	003354-SEWARD CO WASTE MANAGEMENT
4792	479.63	09/11/2023	002117-SHUR-CO
4793	77.50	09/11/2023	003372-SIERRA FRANKS
4794	990.00	09/11/2023	002053-SOUTHWEST DATA SOLUTIONS LLC
4795	361.60	09/11/2023	000127-SPC LEASING CO.
4796	751.18	09/11/2023	003375-STAPLES BUSINESS ADVANTAGE
4797	3,400.00	09/11/2023	3556-STEVE'S REFRIGERATION
4798	1,200.00	09/11/2023	3573-SYNERGISTIC POWER SYSTEMS CORP
4799	95.55	09/11/2023	000035-TAC CIRA
4800	1,700.00	09/11/2023	002677-TAYLOR DANE HARRIS
4801	1,845.00	09/11/2023	000066-TERRI KITCHENS
4802	1,708.33	09/11/2023	3574-TEXAS AIR SYSTEMS
4803	300.78	09/11/2023	000142-THE BOOKER NEWS
4804	30.00	09/11/2023	002736-THE PIT STOP
4805	91.60	09/11/2023	000147-TOWN OF DARROUZETT
4806	83.33	09/11/2023	002951-TOWN OF DARROUZETT VOL FIRE DEPT
4807	4,281.09	09/11/2023	000154-WARREN POWER & MACHINERY
4808	33.80	09/11/2023	000160-WELDON PARTS INC.
4809	2,167.98	09/11/2023	3549-WESTERN EQUIPMENT
4810	10,854.97	09/11/2023	003116-WHOLESALE FUELS, INC.
4811	38.75	09/11/2023	000161-XEROX CORPORATION
TOTAL:	377,467.27		

Merle Miller made a motion to approve the legal claims and readables as presented. Scotty Schilling seconded the motion and the vote carried unanimously.

REVIEW OF JUSTICE OF THE PEACE REPORTS:

The total collected by the Justice of the Peace for August was \$498.00 with \$373.70.00 for the county.

HEAR FROM SHERIFF TY LANE:

Sheriff Ty Lane reported that the office had received 80 calls. He also discussed the removal of the tower that had been destroyed by the winds. Precinct #3 will haul the tower to the scrap metal yard at Twitchell.

APPROVE SHERIFF'S FEES FOR 2024:

Dan Cockrell made a motion to approve the Sheriff's Fees for 2024 with no changes. Merle Miller seconded the motion and it carried unanimously.

REVIEW OF TREASURER REPORT :

INSERT REPORT

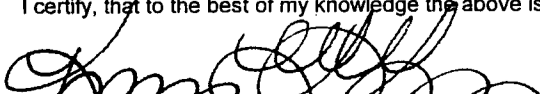
**TREASURER'S REPORT
Aug-23**

	Beginning Balance	DEBITS W/Drawls	CREDITS Deposits	INTEREST RATE	INTEREST EARNED	TOTALS
<u>LIPSCOMB COUNTY</u>						
<u>GENERAL ACCOUNT--HAPPY STATE B</u>						
MAY	\$2,285,459.48	\$329,734.86	\$416,555.89	5.29%	\$9,895.45	\$2,382,175.96
JUN	\$2,382,175.96	\$453,388.03	\$96,435.77	5.62%	\$10,108.73	\$2,035,332.43
JUL	\$2,035,332.43	\$331,383.26	\$71,911.46	5.62%	\$8,968.52	\$1,784,829.15
AUG	\$1,784,829.15	\$467,074.74	\$285,061.37	5.70%	\$8,294.46	\$1,611,110.24
<u>CERT OF DEPOSIT #1--HAPPY STATE BANK</u>						
MAY	\$557,810.55			4.52%	\$2,072.30	\$559,882.85
JUN	\$559,882.85			4.52%	\$2,149.34	\$562,032.19
JUL	\$562,032.19			4.52%	\$2,563.79	\$564,595.98
AUG	\$564,595.98			4.52%	\$2,673.88	\$567,269.86
<u>CERT OF DEPOSIT #2--HAPPY STATE BANK</u>						
MAY	\$560,466.07			4.52%	\$2,082.17	\$562,548.24
JUN	\$562,548.24			4.52%	\$2,159.57	\$564,707.81
JUL	\$564,707.81			4.52%	\$2,576.00	\$567,283.81
AUG	\$567,283.81			4.52%	\$2,686.61	\$569,970.42
<u>ICS MMDA--HAPPY STATE BANK</u>						
MAY	\$1,375,712.46			5.11%	\$6,305.05	\$1,382,017.51
JUN	\$1,382,017.51			5.62%	\$6,202.58	\$1,388,220.09
JUL	\$1,388,220.09			5.62%	\$6,484.48	\$1,394,704.57
AUG	\$1,394,704.57		\$113,900.00	5.70%	\$6,873.80	\$1,515,478.37
<u>SHERIFF COMMISSARY--HAPPY STATE BANK</u>						
MAY	\$1,690.17			5.30%	\$7.75	\$1,697.92
JUN	\$1,697.92			5.62%	\$7.62	\$1,705.54
JUL	\$1,705.54			5.62%	\$7.97	\$1,713.51
AUG	\$1,713.51		\$2.33	5.70%	\$8.09	\$1,723.93
<u>SHERIFF ESCROW--HAPPY STATE BANK</u>						
MAY	\$10.34			4.83%	\$0.05	\$10.39
JUN	\$10.39			5.62%	\$0.05	\$10.44
JUL	\$10.44			5.62%	\$0.05	\$10.49
AUG	\$10.49			5.70%	\$0.05	\$10.54
<u>INSURANCE ACCOUNT--HAPPY STATE BANK</u>						
MAY	\$233,241.11	\$49,920.45	\$51,843.80	5.30%	\$1,123.24	\$236,287.70
JUN	\$236,287.70	\$50,685.48	\$45,145.76	5.62%	\$1,095.85	\$231,843.83
JUL	\$231,843.83	\$48,528.12	\$45,875.14	5.62%	\$1,126.10	\$230,316.95
AUG	\$230,316.95	\$46,133.38	\$44,378.60	5.70%	\$1,154.65	\$229,716.82
<u>PROBATION--HAPPY STATE BANK</u>						
MAY	\$134,564.56	\$15,611.21	\$7,683.00	5.30%	\$602.98	\$127,239.33
JUN	\$127,239.33	\$15,524.75	\$15,320.00	5.62%	\$584.79	\$127,619.37
JUL	\$127,619.37	\$10,095.14	\$5,368.00	5.62%	\$590.27	\$123,482.50
AUG	\$123,482.50	\$33,921.58	\$5,763.00	5.70%	\$543.87	\$95,867.79
<u>PROBATION--ADM----HAPPY STATE BANK</u>						
MAY	\$45,496.70	\$559.99	\$0.00	5.30%	\$207.79	\$45,144.50
JUN	\$45,144.50	\$559.99	\$0.00	5.62%	\$201.48	\$44,785.99
JUL	\$44,785.99	\$559.99	\$7,880.00	5.62%	\$221.33	\$52,327.33
AUG	\$52,327.33	\$559.99		5.70%	\$245.03	\$52,012.37
<u>AP CLEARING--HAPPY STATE BANK</u>						
MAY	\$7,564.24			5.30%	\$50.94	\$7,615.18
JUN	\$7,615.18			5.62%	\$50.10	\$7,665.28
JUL	\$7,665.28			5.62%	\$52.38	\$7,717.66
AUG	\$7,717.66			5.70%	\$53.14	\$7,770.80
<u>PAYROLL--HAPPY STATE BANK</u>						
MAY	\$6,832.04	\$270,344.80	\$270,344.80	5.31%	\$355.98	\$7,188.02
JUN	\$7,188.02	\$260,846.02	\$260,846.02	5.62%	\$321.29	\$7,509.31
JUL	\$7,509.31	\$263,814.76	\$263,814.76	5.62%	\$349.49	\$7,858.80
AUG	\$7,858.80	\$268,239.14	\$268,239.16	5.70%	\$348.69	\$8,207.51
<u>APRA FUND---HAPPY STATE BANK</u>						
MAY	\$336,433.96	\$337,976.07		5.40%	\$1,542.11	\$0.00
JUN	\$0.00	\$0.00		5.62%	\$0.00	\$0.00
JUL	\$0.00	\$0.00		5.62%	\$0.00	\$0.00
AUG	\$0.00	\$0.00		5.70%	\$0.00	\$0.00
<u>OPIOID ABATEMENT FUND----HAPPY STATE BANK</u>						
MAY	\$3,198.62			5.31%	\$14.66	\$3,213.28
JUN	\$3,213.28			5.62%	\$14.42	\$3,227.70
JUL	\$3,227.70			5.62%	\$15.08	\$3,242.78
AUG	\$3,242.78			5.70%	\$15.30	\$3,258.08

JULY 2023 INTEREST EARNED **\$22,108.67**

FISCAL YEAR TO DATE INTEREST EARNED FOR FY 2023 **\$224,660.36**

This report is presented in accordance with the Texas Government Code Section 114.021, and I certify, that to the best of my knowledge the above is true and correct.



 Kimberly L. Long, Lipscomb County Treasurer

CONSIDER TRANSFER OF FUNDS:

Dan Cockrell made a motion to transfer \$220,000.00 from the insurance fund and \$120,000.00 from the money market account for a total of \$340,000.00 to reduce the deficit in the general fund. Scotty Schilling seconded the motion and it carried by a unanimous vote.

CONSIDER UPDATES TO THE LIPSCOMB COUNTY EMPLOYEE HANDBOOK:

Dan Cockrell made a motion to remove the 10 feet from the wording under Section 5 smoking in the workplace, table Section 18 drug and alcohol testing, and to change Section 26 sick pool from 180 days to 90 days. Juan Cantu seconded the motion and it carried unanimously.

REPORT FROM COUNTY EXTENSION AGENTS:

J.R.'s major plans for the month of September includes Meeting with Cluster Agents; Beef Cattle Conference; Online Training; Gather Fair Booth Materials; Tri-State Fair; and In-Depth Summaries.

APPROVE ORDER DESIGNATING DAY OF WEEK ON WHICH COMMISSIONER'S COURT WILL CONVENE IN REGULAR TERM:

Merle Miller made a motion to appoint the second Monday of each month as the day of the week on which Commissioner's Court will convene in regular term with August having a second meeting on the fourth Monday and September having a second meeting on fourth Friday. Dan Cockrell seconded the motion and it carried by a unanimous vote.

APPROVE THE REPLACEMENT APPOINTMENT FOR ELECTION JUDGE AND ALTERNATE, PRECINCT 202:

Dan Cockrell made a motion to approve Flo Lewis and Carol Pshigoda as replacement Judge and Alternate Judge for Precinct 202 for a one-year term. Merle Miller seconded the motion and it carried by a unanimous vote.

CONSIDER PRESENTATION OF INSURANCE QUOTE FROM SECURITY INSURANCE:

Scotty Schilling made a motion to approve the insurance quote from Security Insurance. Merle Miller seconded the motion and it carried unanimously.

APPROVE TIFFANY WEBER'S DEPUTY BOND FOR THE DISTRICT/COUNTY CLERK'S OFFICE:

Dori Roots made a motion to approve the bond for Deputy District and County Clerk for Tiffany Weber. Merle Miller seconded the motion and it carried by a unanimous vote.

REPORT FROM JUDGE - CR SIGNS PRPC, ROAD CROSSING FEES, INCREASE IN JURY FEES:

Judge Roots reported that Lipscomb County could receive up to 100 County Road signs from PRPC at no cost. Judge Roots also informed the court that HB 3474 increased pay for jury service effective September 1, 2023.

CONSIDER APPOINTING MARY LYNN MILLER TO THE WOLF CREEK HERITAGE MUSEUM BOARD OF DIRECTORS:

Juan Cantu made a motion to appoint Mary Lynn Miller to the Wolf Creek Heritage Museum Board of Directors. Dan Cockrell seconded the motion, it carried 3 in favor, and Commissioner Miller abstained.

ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES DISCIPLINE OR DISMISSAL OF A COUNTY OFFICER OR EMPLOYEE;

- A. Pursuant to the authority granted under government code chapter 551.074 the commissioners' court will convene in closed session to discuss the above agenda item.

Juan Cantu made a motion to go into Executive Session at 9:41 a.m. to discuss the above agenda item. Merle Miller seconded the motion and the vote carried unanimously.

RETURN TO OPEN SESSION:

Dan Cockrell made a motion to return to Open Session at 10:31 a.m. Juan Cantu seconded the motion and the vote carried unanimously.

No action was taken.

**COUNTY FINANCES
TREASURER'S REPORT
August 31, 2023**

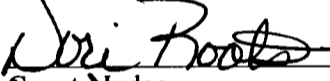
IN THE MATTER OF COUNTY FINANCES IN THE HANDS OF KIMBERLY L. LONG, TREASURER OF LIPSCOMB COUNTY, TEXAS.

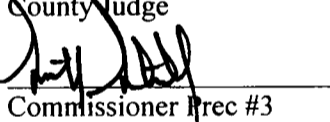
COMMISSIONERS' COURT, LIPSCOMB COUNTY, TEXAS met in Regular Session, **September 11, 2023.**

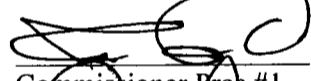
We the undersigned County Judge and Commissioners in and for Lipscomb County, Texas, hereby certify that we have this date made an examination of and compared the County Treasurer's Monthly Report for the month of **August**, filed with us on this **11th** day of **September, 2023** and have found the same to be correct and in due order and that the total of all funds held by the County Treasurer, as well as other assets in her hands is the sum of **\$4,662,393.73**.

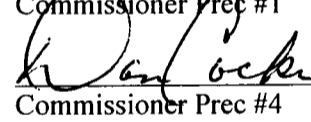
	August 31, 2023				
	Beg-Cash	Revenues	Acct/Pay	Payroll/TFR	End Cash
General Fund	1,784,829.15	293,355.83	(467,074.74)		1,611,110.24
Cert of Deposit	1,131,879.79	5,360.49			1,137,240.28
Savings Account	1,394,704.57	120,773.80			1,515,478.37
Sheriff Commissary	1,713.51	10.42			1,723.93
Sheriff Escrow	10.49	0.05			10.54
Insurance Account	230,316.95	45,533.25	(46,133.38)		229,716.82
Probation	123,482.50	6,303.87	(33,921.58)		95,864.79
Probation Adm	52,327.33	245.03	(559.99)		52,012.37
AP Clearing	7,717.66	53.14			7,770.80
Payroll	7,858.80	268,587.85	(128,290.81)	(139,948.33)	8,207.51
ARPA	-	-	-		-
Opioid Abatement Fund	3,242.78	15.3			3,258.08
	4,738,083.53		(675,980.50)	(139,948.33)	4,662,393.73

WITNESS OUR HANDS, officially, this **11th** day of **September, 2023** :


County Judge


Commissioner Prec #3

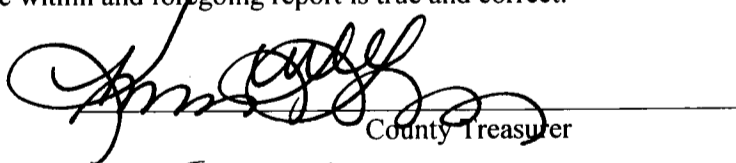

Commissioner Prec #1


Commissioner Prec #4


Commissioner Prec #2

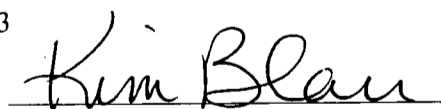
SWORN TO AND SUBSCRIBED BEFORE, County Judge and County Commissioners of said Lipscomb County, each respectively, on the **11th** day of **September, 2023**.

BEFORE ME, the undersigned authority, on this day personally appeared Kimberly L. Long, County Treasurer of Lipscomb County and says that the within and foregoing report is true and correct.


County Treasurer

FILED FOR RECORD THIS 11th day of September 2023, and recorded

11th Day of September, 2023


County Clerk

REVIEW OF PERSONNEL CHANGES:

Sheriff Lane reported that Lacey Butler has completed her probationary period and effective August 15, 2023 has completed her required TCOLE hours and obtained her Intermediate Peace Officer Certification accordingly her pay will be adjusted \$50.00 a month. In addition, Deputy Fuller resigned effective August 24, 2023.

APPROVE PERMIT TO CONSTRUCT ROAD UNDERCROSSING - CR G, SECTION 1064:

Juan Cantu made a motion to approve the road undercrossing from on County Road G, Section 1064. Merle Miller seconded the motion and it carried unanimously.

APPROVE PERMIT TO CONSTRUCT ROAD UNDERCROSSING - CR G, SECTION 1153:

Juan Cantu made a motion to approve the road undercrossing from on County Road G, Section 1153. Dan Cockrell seconded the motion and it carried unanimously.

APPROVE NOTIFICATION TO CONSTRUCT OH ELECTRIC LINE - CR 22 AND CR RD G:

Juan Cantu made a motion to approve the overhead electric line at the intersection of County Road 22 and County Road G. Merle Miller seconded the motion and it carried unanimously.

UPDATRE OF COUNTY ROADS:

County Roads were discussed.

APPROVE SAVNS CONTRACT:

Dan Cockrell made a motion to approve the SAVNS Contract for the fiscal year 2024. Merle Miller seconded the motion and it carried unanimously.

CONSIDER IMPLEMENTING BURN BAN:

Dan Cockrell made a motion to implement the Burn Ban for a 90-day period effective September 11, 2023. Merle Miller seconded the motion and it carried by a unanimous vote.



Lipscomb County

Dori Roots, County Judge
Lipscomb, Texas 79056
P.O. Box 69
(806) 862-4131
FAX (806) 862-2603
dori.roots@co.lipscomb.tx.us

COMMISSIONERS

Juan M. Cantu
Precinct One
Merle Miller
Precinct Two
Scotty Schilling
Precinct Three
Dan Cockrell
Precinct Four

STATE OF TEXAS
COUNTY OF LIPSCOMB

X
X

ORDER PROHIBITING OUTDOOR BURNING

WHEREAS, the Commissioners Court finds that circumstances present in all or part of the unincorporated area of the county create a public safety hazard that would be exacerbated by outdoor burning:

IT IS HERBEY ORDERED by the Commissioners Court of Lipscomb County that all outdoor burning is prohibited in the unincorporated area of Lipscomb County for 90 days from the date of adoption of this Order, unless the restrictions are terminated earlier based on a determination made by the Texas Forest Service or this Court. This Order is adopted pursuant to Local Government Code 352.081, and other applicable statutes. This Order does not prohibit outdoor burning activities related to public health and safety that are authorized by the Texas Commission on Environmental Quality for: (1) firefighter training; (2) public utility, natural gas pipeline or mining operations; (3) planting or harvesting of agricultural crops; or, (4) burns that are conducted by a prescribed burn manager certified under Section 153.048, Natural Resources Code, and meet the standards of Section 153.047, Natural Resources Code.

In accordance with Local Government Code 352.081(h), a violation of this Order is a Class C misdemeanor, punishable by a fine not to exceed \$500.00.

Adopted this 11TH DAY OF SEPTEMBER, 2023 by a vote of 4 ayes and 0 nays.

[Signature of Dori Roots]
Dori Roots, Lipscomb County Judge

[Signature of Juan Cantu]
Juan Cantu, Commissioner PCT 1

[Signature of Merle Miller]
Merle Miller, Commissioner PCT 2

[Signature of Scotty Schilling]
Scotty Schilling, Commissioner PCT 3

[Signature of Dan Cockrell]
Dan Cockrell, Commissioner PCT 4



MATTERS OF MUTUAL CONCERN:

There will be a special meeting September 28, 2023 at 9:00 a.m.

Judge Roots reported that the request to replace the concrete around the Court House has been submitted to THC.

COURT ADJOURNED:

With no further business to discuss, Dan Cockrell made a motion to adjourn at 2:05 P.M. Merle Miller seconded the motion and the vote carried unanimously. The next regular Commissioner's Court is scheduled for October 9, 2023.

COUNTY CLERK

COUNTY JUDGE

The foregoing minutes approved this ___ day of ___, 2023.

COMMISSIONER OF PREC #1

COMMISSIONER OF PREC #2

COMMISSIONER OF PREC #3

COMMISSIONER OF PREC #4