

Lipscomb County

Dori Roots, County Judge
Lipscomb, Texas 79056
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COMMISSIONERS

- Juan M. Cantu
Precinct One
- Merle Miller
Precinct Two
- Scotty Schilling
Precinct Three
- Dan Cockrell
Precinct Four

NOTICE

A MEETING OF THE COMMISSIONERS COURT OF LIPSCOMB COUNTY, TEXAS, WILL BE HELD AT THE COUNTY COURTHOUSE IN THE OFFICE OF THE COUNTY JUDGE ON **MONDAY, THE 9TH DAY OF SEPTEMBER 2024, AT 9:00 A.M.** AND THE FOLLOWING AGENDA WILL BE CONSIDERED:

- 1) CALL MEETING TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) OPENING PRAYER
- 4) PUBLIC COMMENTS
- 5) CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING
- 6) BUDGET HEARING FOR THE 2024/2025 BUDGET
- 7) CONSIDERATION OF BUDGET AMENDMENTS
- 8) CONSIDERATION OF LEGAL CLAIMS AND READABLES FOR THE COUNTY
- 9) REVIEW OF JUSTICE OF THE PEACE REPORTS
- 10) HEAR FROM SHERIFF TY LANE
- 11) AUTHORIZE COUNTY JUDGE TO APPLY FOR SB22 LAW ENFORCEMENT GRANT BY RESOLUTION
- 12) REPORT FROM COUNTY EXTENSION AGENT
- 13) REVIEW OF TREASURER REPORT
- 14) CONSIDER PRESENTATION OF INSURANCE QUOTE FROM SECURITY INSURANCE
- 15) SET SALARIES FOR ELECTED OFFICIALS FOR 2024/2025
- 16) APPROVE 2024/2025 FISCAL YEAR OPERATING BUDGET
- 17) APPROVE THE ORDER TO ADOPT THE TAX RATE
- 18) ADOPT THE 2024 TAX RATE (THE RATE DOES NOT EXCEED THE NO NEW REVENUE RATE OR VOTER APPROVAL RATE)
- 19) ENTER INTO EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS
 - A. Pursuant to the authority granted under government code chapter 555.074 the Commissioner's Court will convene in closed session to discuss the above agenda item.
- 20) RETURN TO OPEN SESSION
- 21) REVIEW OF PERSONNEL CHANGES
- 22) APPROVE ORDER DESIGNATING DAY OF WEEK ON WHICH COMMISSIONER'S COURT WILL CONVENE IN REGULAR TERM
- 23) APPROVE HOLIDAY SCHEDULE FOR 2025
- 24) REPORT FROM JUDGE
- 25) CONSIDER BURN BAN
- 26) CONSIDER SELLING EXCESS EQUIPMENT ON PURPLE WAVE
- 27) UPDATE ON COUNTY ROADS
- 28) MATTERS OF MUTUAL CONCERN

FILED
AT 8:45 O'CLOCK A.M.

SEP 06 2024

Kim Blau
COUNTY AND DISTRICT CLERK
LIPSCOMB COUNTY, TEXAS

IT IS CERTIFIED BY THE UNDERSIGNED THAT THIS NOTICE IS BEING POSTED IN THE OFFICE OF THE COUNTY CLERK, A PLACE CONVENIENT TO THE PUBLIC, IN THE COUNTY COURTHOUSE FOR AT LEAST 72 HOURS PRIOR TO THE DAY OF THE MEETING.

EXECUTED THIS 6TH DAY OF SEPTEMBER, 2024.

Dori Roots
COUNTY JUDGE



COMMISSIONERS' COURT MINUTES FOR AUGUST 12, 2024

BE IT REMEMBERED on the 9th day of September 2024, the Commissioners' Court of Lipscomb County, Texas convened for their regular session at 9:00 A.M. at the regular meeting place of the court at the courthouse in Lipscomb, Texas opening the meeting with the pledge of allegiance and invocation given by Juan Cantu Commissioner of Precinct #1 with the following members present:

Honorable Dori Roots, County Judge; Juan Cantu, Commissioner of Precinct #1; Scotty Schilling, Commissioner of Precinct #3; Dan Cockrell, Commissioner of Precinct #4; Kimberly Long, County Treasurer; Kim Blau County Clerk.

Also present: Nancy Shepherd, Justice of the Peace, Gailan Winegarner, Tax Assessor/Collector, Raelene Copeland, Chief Deputy Tax Assessor/Collector, Jerry Parvin, Mary Lynn Miller, Brandon, Meier, Gene Franks, Clint Allred, Sheri Rice, and Ty Lane, Sheriff.

PUBLIC COMMENTS:

None at this time.

CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING:

Juan Cantu made a motion to approve the minutes for the August 26, 2024 Commissioners' Court Meeting. Dan Cockrell seconded the motion and the vote carried unanimously.

BUDGET HEARING FOR THE 2024/2025 BUDGET:

There was no attendance at the hearing.

CONSIDERATION OF BUDGET AMENDMENTS:

None at this time

CONSIDERATION OF LEGAL CLAIMS AND READABLES FOR THE COUNTY:

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK DATE</u>	<u>PAYEE</u>
5815	292.95	09/09/2024	002044-AT&T MOBILITY
5816	62.86	09/09/2024	000012-BARTLETT'S ACE HARDWARE
5817	2,464.00	09/09/2024	003216-BILL HEXT
5818	228.42	09/09/2024	002566-BOOKER TIRE CENTER, INC
5819	69.00	09/09/2024	003149-CHRIS KIRKSEY
5820	95.55	09/09/2024	003060-CIRA
5821	3,960.39	09/09/2024	003185-CITIBANK
5822	99.65	09/09/2024	000031-CITY OF FOLLETT
5823	210.00	09/09/2024	000032-CITY OF HIGGINS
5824	25.50	09/09/2024	003306-COMPASS ATHLETICS, LLC
5825	1,040.00	09/09/2024	002762-DAVID AND SALLY WITSCHI
5826	618.26	09/09/2024	002518-DELO'S
5827	500.00	09/09/2024	3629-DIANA E HATHAWAY
5828	179.56	09/09/2024	3457-DORI ANN ROOTS
5829	1,694.62	09/09/2024	1645-EQUIFAX-APPRISS INSIGHTS LLC
5830	28.00	09/09/2024	003144-ERNEST MILLER
5831	53.88	09/09/2024	000052-FOLLETT FOOD MARKET
5832	2,176.92	09/09/2024	000057-FRONK OIL CO., INC.
5833	519.25	09/09/2024	002258-GAILAN WINEGARNER
5834	1,000.00	09/09/2024	000130-J.R. SPRAGUE
5835	188.94	09/09/2024	000802-JUAN CANTU
5836	3,807.42	09/09/2024	002776-KERRIGAN TECHNOLOGY SERVICES
5837	10,138.88	09/09/2024	000090-LEMON, SHEARER, PHILLIPS
5838	308.93	09/09/2024	000318-LOCKE SUPPLY CO.
5839	2,009.90	09/09/2024	003387-M&M EQUIPMENT REPAIR, LLC
5840	2,951.95	09/09/2024	3630-MAIN STREET COLLISION REPAIR
5841	437.41	09/09/2024	003190-MARK SHEETS TRUCK, INC
5842	86.68	09/09/2024	003007-MILLER PAPER
5843	101.73	09/09/2024	000367-MILLER SUPPLY & CONSTRUCTION C
5844	2,297.84	09/09/2024	000105-NORTH PLAINS ELECTRIC COOP
5845	915.00	09/09/2024	003301-PAUL SCHWERTNER
5846	168.69	09/09/2024	000235-PERRYTON OFFICE SUPPLY
5847	90.00	09/09/2024	000434-PREMIUM PEST CONTROL
5848	113.99	09/09/2024	3440-PTCI

5849	185.00	09/09/2024	3497-ROBERT W. GRANT, ED.D.
5850	11,391.74	09/09/2024	003293-SCHILLING ELECTRIC, LLC
5851	71.00	09/09/2024	000100-SECURITY INSURANCE AGENCY
5852	276.27	09/09/2024	003354-SEWARD CO. WASTE MANAGEMENT
5853	79.99	09/09/2024	002675-SHATTUCK LUMBER & HARDWARE
5854	187.35	09/09/2024	000128-SPC OFFICE PRODUCTS
5855	1,845.00	09/09/2024	000066-TERRI KITCHENS
5856	9,925.00	09/09/2024	3601-TEXAS PLAINS CONTRACTORS, LLC
5857	189.38	09/09/2024	000142-THE BOOKER NEWS
5858	1,719.18	09/09/2024	002736-THE PIT STOP
5859	94.60	09/09/2024	000147-TOWN OF DARROUZETT
5860	200.11	09/09/2024	3549-WESTERN EQUIPMENT
5861	850.00	09/09/2024	3618-WRIGHT UNLIMITED
5862	7,492.45	09/09/2024	000163-YELLOWHOUSE MACHINERY COMPANY
TOTAL:	73,443.24		

Bank: 52-SHERIFF SB22

<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>CHECK DATE</u>	<u>PAYEE</u>
1009	5,206.72	09/09/2024	003185-CITIBANK
TOTAL:	5,206.72		

Scotty Schilling made a motion to approve the legal claims and readables as presented. Dan Cockrell seconded the motion and the vote carried unanimously.

REVIEW OF THE JUSTICE OF THE PEACE REPORTS:

The total collected by the Justice of the Peace for August was, \$358.00 with \$260.20 for the County.

HEAR FROM SHERIFF TY LANE:

Sheriff Lane reported that there had been 60 calls for service during August.

Jail Inspection was passed.

New tasers and body cams are being purchased with SB 22 funds.

AUTHORIZE COUNTY JUDGE TO APPLY FOR SB22 LAW ENFORCEMENT GRANT BY RESOLUTION:

Dan Cockrell made a motion to authorize Judge Roots to apply for SB22 Law Enforcement Grant by Resolution. Scotty Schilling seconded the motion and the vote carried unanimously.

REPORT FROM COUNTY EXTENSION AGENT:

J.R.'s major plans for the month of September include; Booker and Follett 4-H enrollment; Tri-State - Amarillo; and Order major show hog validation tags.

REVIEW OF TREASURERS REPORT:

**COUNTY FINANCES
TREASURER'S REPORT
AUGUST 31, 2024**

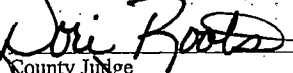
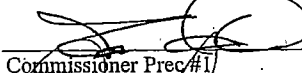
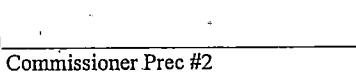
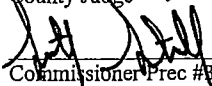
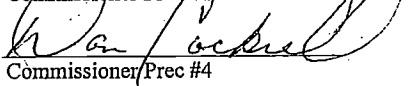
IN THE MATTER OF COUNTY FINANCES IN THE HANDS OF KIMBERLY L. LONG, TREASURER OF LIPSCOMB COUNTY, TEXAS.

COMMISSIONERS' COURT, LIPSCOMB COUNTY, TEXAS met in Regular Session, SEPTEMBER 9, 2024.

We the undersigned County Judge and Commissioners in and for Lipscomb County, Texas, hereby certify that we have this date made an examination of and compared the County Treasurer's Monthly Report for the month of AUGUST filed with us on this 9th day of SEPTEMBER, 2024 and have found the same to be correct and in due order and that the total of all funds held by the County Treasurer, as well as other assets in her hands is the sum of \$5,395,901.91.

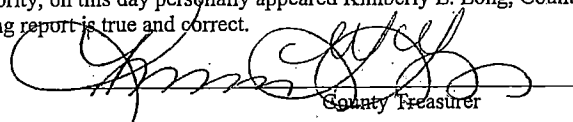
August 31, 2024					
	Beg-Cash	Revenues	Acct/Pay	Payroll/TFR	End Cash
General Fund	2,744,469.73	165,796.44	(541,056.70)		2,369,209.47
CD#1	596,612.31	2,779.30			599,391.61
CD#2	599,452.55	2,792.53			602,245.08
Money Market	1,692,021.73	7,373.97	(100,000.00)		1,599,395.70
Sheriff Commissary	455.95	186.11			642.06
Sheriff Escrow	17.67	0.08			17.75
Insurance Account	11,571.26	46,236.21	(47,434.52)		10,372.95
Probation	72,906.92	305.69	(11,584.40)		61,628.21
Probation Adm	51,089.06	229.59	(559.99)		50,758.66
AP Clearing	8,356.94	50.79	(694.73)		7,713.00
Payroll	11,845.37	265,616.62	(128,194.98)	(137,169.92)	12,097.09
ARPA	-				-
Opioid Abatement Fund	2,728.68	12.34			2,741.02
Sheriff SB22	95,201.66	409.66	(15,922.01)		79,689.31
	5,883,903.84	491,789.33	(845,447.33)	(137,169.92)	5,395,901.91

WITNESS OUR HANDS, officially, this 9th day of SEPTEMBER, 2024:


 County Judge
 
 Commissioner Prec #1
 
 Commissioner Prec #2
 
 Commissioner Prec #3
 
 Commissioner Prec #4

SWORN TO AND SUBSCRIBED BEFORE, County Judge and County Commissioners of said Lipscomb County, each respectively, on the 9th day of SEPTEMBER, 2024.

BEFORE ME, the undersigned authority, on this day personally appeared Kimberly L. Long, County Treasurer of Lipscomb County and says that the within and foregoing report is true and correct.


 County Treasurer

FILED FOR RECORD THIS 9th day of September 2024, and recorded
9th Day of September, 2024


 County Clerk

CONSIDER PRESENTATION OF INSURANCE QUOTE FROM SECURITY INSURANCE:

Scotty Schilling made a motion to approve the insurance quote from Security Insurance on automobile coverage with changing 6 vehicles to liability coverage only. Dan Cockrell seconded the motion and the vote carried unanimously.

Scotty Schilling make a motion to approve the insurance quote from Security Insurance for building coverage less the \$62,000.00 blanket coverage, and adding terrorism coverage to the general liability, auto and property policy. Dan Cockrell seconded the motion and it carried unanimously.

SET SALARIES FOR ELECTED OFFICIALS FOR 2024/2025:

Dan Cockrell made a motion to set salaries for the elected officials for the 2024-2025 fiscal year with a 4% increase in the amount of \$68,789.76. County Judge, County Attorney, and Sheriff all receive a state supplement to the base salary. County Treasurer also receives a supplement for District Court Book-keeping. Scotty Schilling seconded the motion and the vote carried unanimously.

APPROVE 2024/2025 FISCAL YEAR OPERATING BUDGET:

Dori Roots made a motion to approve the 2024/2025 Fiscal Year Operating Budget. This budget will raise more total property taxes than last year's budget by \$6,839 or .0014 and of that amount \$10,358 is tax revenue to be raised from new property added to the tax roll this year. Juan Cantu seconded the motion and the vote carried with Dori Roots, Juan Cantu, Scotty Schilling, and Dan Cockrell voting in favor.

APPROVE THE ORDER TO ADOPT THE TAX RATE:

Dori Roots made a motion to set the tax rate for the General Fund at .6285529, the Special Road and Bridge at .15 and the Farm to Market .16. The total tax rate will be set at .93955290 which is not above the No New Revenue tax rate. Dan Cockrell seconded the motion and it carried by a unanimous vote.

ADOPT THE 2024 TAX RATE (THE RATE DOES NOT EXCEED THE NO NEW REVENUE RATE OR VOTER APPROVAL RATE):

Dori Roots made a motion to adopt the 2024 tax rate of .93955290. Dan Cockrell seconded the motion and it carried by a unanimous vote.

ENTER INTO EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS:

- A. Pursuant to the authority granted under government code chapter 555.074 the Commissioners' Court will convene in closed session to discuss the above agenda item.

Juan Cantu made a motion to go into Executive Session at 11:58 a.m. to discuss the above agenda item. Dan Cockrell seconded the motion and the vote carried unanimously.

RETURN TO OPEN SESSION:

Dan Cockrell made a motion to return to open session at 1:09 p.m. Juan Cantu seconded the motion and vote carried by a unanimous vote.

No action was taken.

REVIEW OF PERSONNEL CHANGES:

Judge Roots stated that the court would follow normal process and take applications and interview for the position of County and District Clerk. The advertisement will be run in the paper for two weeks anticipating filling the position by November 1, 2024.

APPROVE ORDER DESIGNATING DAY OF WEEK ON WHICH COMMISSIONER'S COURT WILL CONVENE IN REGULAR TERM:

Juan Cantu made a motion to approve the second Monday of each month as the designated day of the week on which Commissioner's Court will convene in regular term. Dan Cockrell seconded the motion and it carried by a unanimous vote.

APPROVE HOLIDAY SCHEDULE FOR 2025:

Scotty Schilling made a motion to approve the Lipscomb County Holidays for 2025 as presented:

New Year's Day	01/01/2025
Good Friday	04/18/2025
Memorial Day	05/26/2025
July 4 th	07/04/2025
Labor Day	09/01/2025
Veteran's Day	11/11/2025
Thanksgiving	11/27/2025
	11/28/2025
Christmas	12/24/2025
	12/25/2025

Juan Cantu seconded the motion and carried unanimously.

REPORT FROM JUDGE:

Judge Roots informed the court that she has been in contact with Arthur Weinman in reference to the basement moisture problem and letters have been sent to try and resolve this issue.

A list of all surplus property for sale on purple wave needs to be turned into Kimberly Long by September 24, 2024.

There will be a special meeting on September 30, 2024 at 9:00 a.m.

4-L construction will begin roof repairs as soon as all material is received. Starting with the Sheriff's Department and then moving to the Clubhouse.

CONSIDER BURN BAN:

No action taken.

CONSIDER SELLING SURPLUS COUNTY EQUIPMENT ON PURPLE WAVE:

Selling surplus equipment was discussed Each commissioner needs to make a list of things no longer used to see what needs to be placed on Purple Wave.

UPDATE ON COUNTY ROADS:

County roads were discussed.

MATTERS OF MUTUAL CONCERN:

Gailan Winegarner, Tax Assessor/Collector will be out September 20, 2024 - October 1, 2024.

Precinct 1 and 3 need to see Kimberly Long to purchase award safety equipment.

COURT ADJOURNED:

With no further business to discuss, Dan Cockrell made a motion to adjourn at 1:16 P.M. Juan Cantu seconded the motion and the vote carried unanimously. The next regular Commissioner's Court is scheduled for October 14, 2024 at 9:00 a.m.

COUNTY CLERK

COUNTY JUDGE

The foregoing minutes approved this _____ day of _____, 2024.

COMMISSIONER OF PREC #1

COMMISSIONER OF PREC #2

COMMISSIONER OF PREC #3

COMMISSIONER OF PREC #4