

# ECTOR COUNTY

## JUVENILE PROBATION DEPARTMENT

Ector County Youth Center  
1401 E. Yukon Road  
Odessa, Texas 79762-3067  
(432) 362- 6356  
FAX (432) 362-6618



Honorable Brooke Hendricks  
County Court at Law

Kevin Mann  
Director

Maria Sosa  
Deputy Director

March 14, 2024

Honorable Denn Whalen  
70<sup>th</sup> District Court  
Ector County Courthouse  
Odessa, Texas 79761

Honorable Justin Low  
161<sup>st</sup> District Court  
Ector County Courthouse  
Odessa, Texas 79761

Honorable Lori Ruiz-Crutchter  
244<sup>th</sup> District Court  
Ector County Courthouse  
Odessa, Texas 79761

Honorable John Shrode  
358<sup>th</sup> District Court  
Ector County Courthouse  
Odessa, Texas 79761

Honorable Sara Kate Billingsley  
446<sup>th</sup> District Court  
Ector County Courthouse  
Odessa, Texas 79761

Honorable Christopher Clark  
County Court at Law #2  
Ector County Courthouse  
Odessa, Texas 79761

Honorable Dustin Fawcett  
County Judge  
Ector County Courthouse  
Odessa, Texas 79761

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There will be a meeting of the Ector County Juvenile Board at **8:30am, Monday, March 25, 2024**, at the Ector County Courthouse, in the County Court at Law Courtroom, Odessa, Texas.

The agenda will include:

- I. Call meeting to order. Establish a quorum.
- II. Discuss and review the Financial Statements and Independent Auditor's Report, of the Ector County Juvenile Probation Department, for the period ending August 31, 2023.
- III. Review and approval of minutes from December 8, 2023.
- IV. Discuss and consider for approval the Quarterly Report of the Ector County Youth Center for the period ending December 31, 2023.
- V. Discuss and consider for approval the appointment of Melissa Williams to the Juvenile Court Appointment List.
- VI. Discuss and consider for approval designating "E-Hall" at Blanton Elementary School and "C-1" at Ireland Elementary School as juvenile processing offices and update the Designation Order to reflect the additions.
- VII. Discuss and consider for approval moving the department's RN from "Step 13" to "Step 15" in the department's salary scale, effective next pay period.

- VIII. Discuss and consider for approval the purchase of detention furniture and property lockers and approve a budget adjustment accordingly.
- IX. Discuss and review the TJJD Certificate of Registration for the Ector County Youth Center.
- X. Discuss and consider personnel matters.
- XI. Receive update on renovations at the Ector County Youth Center.
- XII. Old Business
- XIII. New Business
- XIV. Motion to Adjourn



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Brooke Hendricks, Chair  
Ector County Juvenile Board

Posted: 3-19-24  
Time: 9:45 am  
Jennifer Martin, County Clerk  
Ector County, Texas  
By Jarina Zavala Deputy