

**REFUGIO COUNTY ELECTIONS ADMINISTRATION  
REFUGIO COUNTY, TEXAS**

# POLL WORKER APPLICATION

|  |                                |                          |                           |
|--|--------------------------------|--------------------------|---------------------------|
| <b>DATE</b>  |                                |                          |                           |
| <b>NAME</b>  |                                |                          |                           |
|  | <i>(AS REGISTERED TO VOTE)</i> |                          |                           |
| <b>STREET ADDRESS</b>                                      |                                |                          |                           |
| <b>MAILING ADDRESS</b>                                     |                                |                          |                           |
| <b>CONTACT PHONE NUMBER</b>                                |                                |                          |                           |
| <b>HOME</b>  |                                | <b>CELL</b>              |                           |
| <b>EMAIL ADDRESS</b>                                       |                                |                          |                           |
|  |                                |                          |                           |
| <b>HAVE YOU WORKED AS A POLL WORKER?</b>                   |                                | <input type="checkbox"/> | <b>YES</b>                |
|  |                                | <input type="checkbox"/> | <b>NO</b>                 |
| <b>IF SO, WHAT COUNTY?</b>                                 |                                |                          |                           |
| <b>OTHER FLUENTLY SPOKEN LANGUAGES, OTHER THAN ENGLISH</b> |                                |                          |                           |
| <b>PARTY AFFILIATION (PRIMARY ELECTIONS)</b>               |                                |                          |                           |
| <input type="checkbox"/>                                   | <b>DEMOCRATIC</b>              | <input type="checkbox"/> | <b>REPUBLICAN</b>         |
| <input type="checkbox"/>                                   | <b>NOT AFFILIATED</b>          | <input type="checkbox"/> | <b>OTHER</b>              |
| <b>POSITION OF INTEREST</b>                                |                                |                          |                           |
| <input type="checkbox"/>                                   | <b>ELECTION JUDGE</b>          | <input type="checkbox"/> | <b>ALTERNATE JUDGE</b>    |
| <input type="checkbox"/>                                   | <b>ELECTION CLERK</b>          | <input type="checkbox"/> | <b>EARLY VOTING CLERK</b> |
| <input type="checkbox"/>                                   | <b>OTHER:</b>                  |                          |                           |

*Positions are not permanent, full-time, or temporary; positions and duties may vary; positions are assigned during election cycles on an as-needed basis, based on type of election, political subdivisions having an election, early voting and/or polling locations and precincts.*

| <i>OFFICE USE:</i> |  |                     |  |
|--------------------|--|---------------------|--|
| <b>VUID #:</b>     |  | <b>PRECINCT</b>     |  |
| <b>POSITION</b>    |  | <b>PCT ASSIGNED</b> |  |
| <b>NOTES</b>       |  |                     |  |
| <b>ACTIVE</b>      |  | <b>INACTIVE</b>     |  |

**Email, Mail or Fax to:**

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**REFUGIO COUNTY ELECTIONS ADMINISTRATION**  
**REFUGIO COUNTY, TEXAS**

Positions are not permanent, full-time, or temporary; positions are assigned during election cycles for an as-needed basis for election entities having an election, early voting and/or election day polling locations and precincts.

**POSITIONS**

- Early Voting - Clerk
- Early Voting - Office Clerk
- Early Voting Ballot Board
- Central Count Station Clerks
- Election Day - Presiding Judge
- Election Day - Alternate Judge
- Election Day - Clerk
- Student Election Clerks

**GENERAL DUTIES**

- General duties include qualifying and assisting voters to ensure voters are able to exercise their rights and that everyone receives a secure and private vote as prescribed by the Texas Election Law, Federal and other State laws.

**REQUIREMENTS**

- Qualifications as set by Sec 32 of the Texas Election Code.
- Must be a registered voter of Refugio County.
- May not hold an elected public official or candidate for office.
- Must complete training as required.
- Excellent interpersonal skills in order to interact, cooperate, and deal effectively with coworkers, voters, poll watchers, electioneers, and the public.
- Strong verbal and written communication skills.
- Ability to read, comprehend and follow Texas Election Laws and instructions given by the Refugio County Elections Administrator.
- Demonstrate how to use the voting equipment
- Basic computer skills and/or familiarity with technology.
- Able to take direction well and not easily distracted.
- Attention to detail.
- Ability to stand and sit for long periods of time.
- Occasionally lift and carry objects weighing up to 30 pounds (e.g. election equipment, ballots, supply boxes, etc).
- Available to work 12-15 hours on Election Day, or as directed by the Election Judge.
- Ability to work long shifts, weekends, and rotating schedules.
- Ability to travel to polling locations.
- Must complete forms and provide documents, as required, for payroll (Including a copy of driver's license and social security card).

For more information, visit [Refugio County Elections Administration Office](#) website for qualifications, upcoming election dates, and application to sign up.