

REFUGIO COUNTY

Employment Application

**Refugio County**

808 Commerce, Rm 208

Refugio, TX 78377

APPLICANT INFORMATION

Last Name				First				M.I.	Date		
Mailing Address								Apartment/Unit #			
City				State				ZIP			
Phone				E-mail Address							
Date Available			Social Security No.					Driver's License # State & Exp. date			
Position(s) applied for:							Desired Salary:				
Type of Employment Requested:	<input type="checkbox"/> Full-Time			<input type="checkbox"/> Part-Time			<input type="checkbox"/> Temporary		<input type="checkbox"/> Summer		
Are you a citizen of the United States?	YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?				YES <input type="checkbox"/>		NO <input type="checkbox"/>
Have you ever worked for Refugio County?	YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?						
Have you ever been convicted of a felony/misdemeanor?	YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain						

EDUCATION

High School				Address							
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College				Address							
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other				Address							
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Summarize any other special skills or qualifications:											

REFERENCES*Please list three references.*

Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											

EMPLOYMENT RECORD *LIST PRESENT AND ALL PAST EMPLOYMENT BEGINNING WITH THE MOST RECENT*

Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$		Ending Salary	\$	
Responsibilities									
From		To		Reason for Leaving					
May we contact this employer for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$		Ending Salary	\$	
Responsibilities									
From		To		Reason for Leaving					
May we contact this employer for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$		Ending Salary	\$	
Responsibilities									
From		To		Reason for Leaving					
May we contact this employer for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$		Ending Salary	\$	
Responsibilities									
From		To		Reason for Leaving					
May we contact this employer for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>				

MILITARY SERVICE

Branch					From		To		
Rank at Discharge					Type of Discharge				
If other than honorable, explain									

DISCLAIMER AND SIGNATURE

I certify that the answers given by me in this application are correct to the best of my knowledge. I understand that any falsification of this application, whether willingly or accidental, is grounds for disqualification of employment consideration, or dismissal from employment if I am hired. I authorize the company to contact any and all of the references I have listed above to obtain previous employment information or any other pertinent information that they may have. Further, I release the above mentioned references from any and all liability for any damages that may result from information collected by this company. Verification of eligibility to work in the United States must be satisfied for an offer to be made.

Signature					Date		
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REFUGIO COUNTY SHERIFF'S DEPARTMENT

SUPPLEMENT TO APPLICATION FOR EMPLOYMENT

NAME: _____ DATE: _____

DRIVER'S LICENSE NO.: _____

POSITION DESIRED: ☐ DEPUTY ☐ JAILER ☐ CLERICAL
 ☐ DISPATCH ☐ BAILIFF ☐ INVESTIGATOR

DO YOU CURRENTLY POSSESS A TCOLE LICENSE? _____ IF NO, WAS IT

☐ REVOKED ☐ SUSPENDED ☐ VOLUNTARILY SURRENDERED
☐ NEVER POSSESSED ONE

LICENSES HELD: ☐ PEACE OFFICER ☐ JAILER
 ☐ RESERVE OFFICER ☐ INSTRUCTOR

PROFICIENCY CERTIFICATES HELD: ☐ BASIC ☐ INTERMEDIATE
 ☐ ADVANCED ☐ MASTER
 ☐ CRIME PREVENTION INSPECTOR
 ☐ INVESTIGATIVE HYPNOTIST
 ☐ DRUG RECOGNITION EXPERT

DO YOU POSSESS A TELECOMMUNICATIONS OPERATOR CERTIFICATE? _____

LIST OTHER LICENSES YOU POSSESS _____

TCOLE LICENSING TRAINING	WHERE	WHEN	PASSED?
BASIC PEACE OFFICER TRAINING	_____		

BASIC JAILER TRAINING	_____		

PEACE OFFICER STATE LICENSING EXAM	_____		

JAILER STATE LICENSING EXAM	_____		

EDUCATION & TRAINING:	NAME – CITY & STATE	DATES ATTENDED	GRAD.? DEG.?	HRS. CR.
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SENIOR HIGH	_____			

COLLEGE	_____			

OTHER SCHOOLS	_____			

LIST SUBJECTS OF SPECIALIZATION: _____

SUMMARIZE ANY ADDITIONAL EDUCATION OR EXPERIENCE YOU HAVE WHICH QUALIFIES YOU FOR THE POSITION FOR WHICH YOU ARE APPLYING:

LIST ANY SPECIAL SKILLS YOU POSSESS AND ANY EQUIPMENT OR MACHINES YOU CAN USE OR HAVE EXPERIENCE WITH:

SPECIAL QUALIFICATIONS NOT COVERED IN APPLICATION (PUBLICATIONS, PATENTS, INVENTIONS, MEMBERSHIPS, HONORS, ETC.):

LIST FOREIGN LANGUAGE IF FLUENT: _____

READ _____	SPEAK _____	WRITE _____
Y/N	Y/N	Y/N

LIST ALL FRIENDS AND RELATIVES WORKING FOR REFUGIO COUNTY: _____

PAGE 3

WRITE A BRIEF HANDWRITTEN STATEMENT FOR YOUR REASON FOR SEEKING EMPLOYMENT WITH THE REFUGIO COUNTY SHERIFF'S DEPARTMENT.

This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal black lines across its entire width, providing a guide for handwriting or typing. The background is a solid off-white color.

**REFUGIO COUNTY SHERIFF'S DEPARTMENT
P.O. DRAWER 1022, 808 SOUTH COMMERCE ST.
REFUGIO, TEXAS 78377-1022
(361)526-2351
(361)526-2659 (Fax)**

State of Texas

County Of Refugio

Authorization to Release Information

Date:_____

**I, _____ hereby authorize the release of any and all
(Printed Name of Applicant)
information to the Refugio County Sheriff, or his representative for purposes of
background investigation. This release shall be deemed to relate to information
that would otherwise be considered confidential in nature or any other way
privileged.**

(Signature of applicant)

(Notary, in and for the State of Texas)

My Commission expires

_____**20**_____