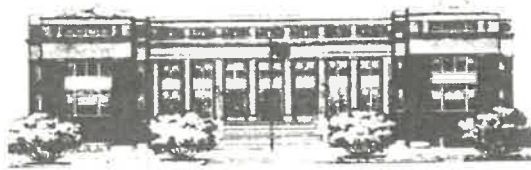


NATASHA GOODMAN
County Auditor

E-mail: natasha.goodman@co.limestone.tx.us



200 W. State Street, Suite 301
Groesbeck, TX 76642
(254) 729-3817
Fax: (254) 729-5626

STATE OF TEXAS

Limestone County
GROESBECK, TEXAS

**LIMESTONE COUNTY
AUDITOR'S OFFICE
200 W. STATE ST., STE 301
GROESBECK, TX 76642**

REQUEST FOR BID

“Disaster and/or Storm Debris Removal and Disposal Services”

Limestone County is soliciting bids for Disaster and/or Storm Debris Removal and Disposal Services for various Limestone County Roads.

All bids must be received in the office of:

**COUNTY AUDITOR
LIMESTONE COUNTY COURTHOUSE
200 W. STATE ST., STE. 301
GROESBECK, TX 76642**

On or before:

**10:00 A.M.
MONDAY
JULY 22, 2024**

BIDS RECEIVED LATER THAN THE TIME AND DATE SET FORTH ABOVE WILL NOT BE CONSIDERED FOR AWARD; BUT INSTEAD, WILL REMAIN UNOPENED AND WILL BE RETURNED TO VENDORS WHEN POSSIBLE.

BIDS SHOULD BE IN A SEALED ENVELOPE AND CLEARLY MARKED “BID NO. 240701-01 – OPENING DATE – MONDAY, JULY 22, 2024.”

Award of Contract:

Bid will be awarded during the Limestone County Commissioners Court Special meeting on **Tuesday, July 23, 2024, at 9:00am.**

It is understood that the Limestone County Commissioner's Court reserves the right to REJECT IN WHOLE OR IN PART ANY OR ALL BIDS, waive minor technicalities, and award the bid which best serves the interest of the County.

REQUEST FOR BID
Disaster and/or Storm Debris Removal and Disposal Services

PURPOSE:

Limestone County is requesting bids from qualified service providers, hereinafter referred to as the "Contractor," for tree cutting and removal services for Limestone County's roads due to the storm damage the county has received. The bid is on 24 Limestone County roads and anywhere from .5 to 7.5 miles of road. Please see the attached county roads with the approximate location of the debris. Onsite visits and inspections are highly recommended to give an accurate bid.

GENERAL REQUIREMENTS:

1. All work shall be performed in the safest means possible, from experienced personnel to the maintenance of all equipment used to perform this task at hand.
2. Tasks to be completed include but are not limited to tree removal, stump grinding, and debris removal.
3. Project completion due 60 days from Bid award date.
4. The Contractor shall furnish all labor, tools, safety equipment, supervision, transportation, insurance, and all other ancillary items/services necessary to complete the project(s). The work shall be performed at the locations specified in the work order. The Contractor shall coordinate their performance of the services with the County Road and Bridge Administrator.
5. All work must be coordinated with Road & Bridge Administrator, James Trantham prior to commencement. He may be contacted at 254-729-5513 or 254-747-0166.
6. The contractor shall perform work in a manner that prevents damage to any county road infrastructure or surrounding public or private property, including utilities.
7. Limestone County representatives reserve the right to inspect the site and review operations at any time without notice.
8. Limestone County may terminate the contract if the contractor fails to comply with any of the regulations stated above.
9. The contractor shall carry a minimum of \$500,000 General Liability Insurance, with Limestone County listed as additional insured, and the Certificate of Insurance must be received by the County prior to commencing with the project.
10. The contractor must complete and sign Affidavit (attached)
11. The contractor must complete Form CIQ "Conflict of Interest Questionnaire" (attached)
12. The **awarded** contractor must complete Vendor Information sheet and Form W-9 (attached)
13. The **awarded** contractor shall complete Form 1295 with the Texas Ethics Commission before contracting with Limestone County. The Identification Number for this contract is **24071-01**.

REQUEST FOR BID
Disaster and/or Storm Debris Removal and Disposal Services

Debris is located on County Roads listed below:

Roads	<u>Length of Road in miles</u>
LCR 648	2.1
LCR 650	1.5
LCR 654	4.2
LCR 658	2.7
LCR 707	7.5
LCR 707A	1.3
LCR 700	2.9
LCR 703	1.9
LCR 721	1.9
LCR 723	6.7
LCR 660	1.2
LCR 662	5.4
LCR 664	1.4
LCR 663	3.2
LCR 661	1.2
LCR 710	2.1
LCR 712	1.1
LCR 716	2.1
LCR 713	0.6
LCR 719	0.5
LCR 420	2.6
LCR 433	5.4
LCR 439	3.3
LCR 454	6.6

REQUEST FOR BID
Disaster and/or Storm Debris Removal and Disposal Services

BID FORM

Price bid for work to be completed on the specified county roads \$_____

Date vendor can begin work: _____

Vendor Name: _____

Date: _____

Vendor Signature: _____

AFFIDAVIT

The undersigned certifies that the bid prices contained in this proposal have been carefully checked and are submitted as correct and final and if bid is accepted, agrees to furnish any and/or all items upon which prices are offered, at the price(s) and upon the conditions contained in the specifications. The period of acceptance in this bid proposal will be ____ calendar days (30 calendar days unless a different period is inserted by bidder) after the bid opening date.

STATE OF TEXAS

COUNTY OF

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____ who, having first been duly sworn, upon oath did depose and say:

That the foregoing proposal submitted by _____ herein called "Bidder" is the duly authorized agent of said company and that the person signing said proposal has been duly authorized to execute the same; that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder or to any person or person engaged in this type of business prior to the official opening of this bid. And further, that the Manager, Secretary, or Officer signing this bid is not and has not been for the past six months directly or indirectly concerned in any pool or agreement or combination to control the price of Supplies, Services, or Equipment bid on, or to influence any person to bid or not to bid thereon.

Name and Address of Bidder:

Signature:

Title:

Telephone:

Sworn to and subscribed before me this ____ day of _____, 20____ .

_____ Notary Public in and for the State of Texas

Awarded in Open Court this ____ day of _____, 20_____ .

Richard Duncan, Limestone County Judge

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)

ADD ADDITIONAL PAGES AS NECESSARY