

Job Description ROPES Facilitator

Purpose of Position: Temporary

Part-time position completing ROPES and Prevention activities with the Full Service Community Schools Grant participants. Goal is to improve participant's behavior by teaching them how to participate in a group.

I. Essential Job Function:

ROPES

- Create a schedule with the Full Service Community Schools program to determine which campus to provide ROPES and/or Prevention Services to and which day
- Create lesson plans using ROPES activities and/or Prevention Services that are appropriate for age group
- Use ROPES and Prevention activities trained in to gain participation from the group
- Know the issues of the group and develop activities to improve behaviors based on the issues
- Process with the group to improve behaviors.
- Assume other duties and responsibilities designated by the Chief or Designee.
- Ensure that all referrals and documentation are met in accordance with statistical direction. Maintain student records to ensure compliance with established policies and procedures.

II. Position Qualifications:

Education:

- Good morale character.
- Minimum: Trained or ability to be trained in ROPES and Prevention Curriculum.
- Experience working with at risk youth and their families.
- Clear criminal background check.
- Have acquired a High School Diploma or GED.

III. Working Conditions:

- Temporary Part-time employment
- Supervision responsible to Chief or Designee

ROPES Facilitator Date

Chief Date