

**INFORMATION FOR FILING A DIVORCE - PRO SE-  
WITH WASHINGTON COUNTY DISTRICT CLERK**

THE DISTRICT CLERK'S OFFICE DOES NOT SUPPLY FORMS NECESSARY TO FILE FOR DIVORCE. WE ARE NOT ATTORNEYS AND ARE LEGALLY PROHIBITED FROM GIVING ANY LEGAL ADVICE. (WEBSITES TO ACCESS FORMS: [www.tyla.org](http://www.tyla.org) or [www.texaslawhelp.org](http://www.texaslawhelp.org) )

If you intend to represent yourself "Pro Se" (without the assistance of an attorney) you must have knowledge to prepare and file the necessary pleadings and present your cause to the Court.

The only suggestion or advice that we can offer is that you purchase a book or divorce packet from a bookstore, internet or go to a law library to research the necessary information or see an attorney.

**PROCEDURES FOR FILING YOUR OWN DIVORCE**

1. Bring your original petition and 2 copies to the District Clerk's office to be filed.
2. The filing fees are: Divorce where spouse signs a waiver - \$263.00  
Divorce with a citation to be served in Washington County - \$356.00  
Divorce with citation with out of county service - \$271.00

**Due at the time of filing.**

3. Your petition will be filed and assigned a cause number and filed in the County Court At Law Court. Please have this cause number available when contacting our office concerning your case. The District Clerk's phone number is 979-277-6200. Our hours are from 8:00 AM to 5:00 PM.
4. The petition must be on file for at least **60 days** before the final hearing can be held.
5. After the 60 days have expired and your paperwork is in order, you may appear before the Court to have the final decree entered. To obtain a hearing call the Court Coordinator 979-277-6200, ext. 144.
6. When you come to the courthouse for your final hearing bring with you your Final Decree of Divorce with any attachment/exhibits and the completed vital statistics form (vital statistics form can be picked up in the District Clerk's office).
7. Report to the assigned courtroom and wait for the Court to call your case.
8. The County Court At Law Judge requires all parties involved in divorces with children to take a parenting program/class.

A CERTIFIED COPY OF YOUR DECREE WILL BE MAILED TO YOU AT THE ADDRESS YOU PROVIDED IN THE FILE.

**WE ARE SORRY THAT WE CANNOT LEGALLY HELP YOU WITH ANY ADDITIONAL INFORMATION, BUT PLEASE CALL OUR OFFICE AT 979-277-6200 FOR INFORMATION REGARDING THESE INSTRUCTIONS.**

**THANK YOU,**

**TAMMY BRAUNER, DISTRICT CLERK  
WASHINGTON COUNTY, TEXAS**