



**FEE SCHEDULE**

Effective Date January 1, 2024

Brown County Clerk  
 Sharon Ferguson  
 200 South Broadway, Ste 101  
 Brownwood, TX 76801  
 (325) 643-2594

Property records from January 1929 to current can be searched online by going to <a href="http://www.browncountytexas.gov/page/brown.County.Clerk">www.browncountytexas.gov/page/brown.County.Clerk</a>		
<b>Real Property Recording/UCC filings</b>		
Recording Fee (first page)	LGC §118.011	\$ 5.00
Records Management	LGC §118.011(b)(2)	\$ 10.00
Records Archive	LGC §118.011(f)	\$ 10.00
	<b>TOTAL (first page only)</b>	<b>\$ 25.00</b>
<b>Each additional page</b> or part on which there are visible marks of any kind	LGC §118.011(a)(1) (each page after)	<b>\$ 4.00</b>
<i>Each additional name to be indexed in excess of five (5)</i>	LGC §118.011(a)(2)	\$ .25
<p><b>Texas Property Code 11.003, effective Jan. 1, 1982:</b> Requires that each grantee's mailing address be in or attached to any document conveying real property executed after December 31, 1981. <i>If the address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filing of such document with the County Clerk or (2) \$25.00 will be required. This fee is in addition to regular filing fees.</i> LGC 191.007(c)(h): Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper. LGC 191.007(e)(h): Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature. LGC 191.007 (3): Printed in type no smaller than 8-point type. <b>Property Code 12.001(b) &amp; 12.011:</b> Must have live signature and proper acknowledgement.</p>		
UCC Financing Statement, 1-2 pages		\$35.00
UCC Financing Statement, 3 or more pages		\$50.00
<p>UCC/FINANCING STATEMENT RECORDS: As of July 1, 2001, UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.</p>		
<b>Federal Tax Lien/Release of Lien</b>		
Recording Fee	TX Property Code § 14.005	\$ 10.00
Records Management	LGC § 118.011(b)(2)	\$ 10.00
Records Archive	LGC § 118.011(f)	\$ 10.00
	<b>TOTAL</b>	<b>\$ 30.00</b>
<b>State Tax Lien/Release of Lien</b>		
Recording Fee	LGC §118.025(c)	\$ 5.00
Records Management	LGC § 118.011(b)(2)	\$ 10.00
	<b>TOTAL</b>	<b>\$ 15.00</b>
<b>ASSUMED NAME CERTIFICATE</b>		
* Effective 9/1/2019 – Corporations, LLC, LP will only be filed in the Secretary of State per Bus & Comm Code 71.103*		
<b>Assumed Names and Assumed Name Abandonment are now filed in OPR</b>		
<b>ASSUMED NAME ABANDONMENT</b>		
Applications available on the county website: <a href="http://www.browncountytexas.gov/page/brown.County.Clerk">www.browncountytexas.gov/page/brown.County.Clerk</a>		
<b>CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP</b>		
Cattle Brands and Release Of Ownership of Cattle Brands are now filed in the Official Public Records		

<b>COPIES</b>		
Paper Copies (Per Page)	LGC § 118.011(a)(4) & LGC §118.0145	\$ 1.00
<b>CERTIFIED COPIES</b>		
Copies (Per Page)	LGC § 118.011(a)(4) & LGC §118.0145	\$ 1.00
Certification (Per Document)	LGC § 118.011(a)(3) & LGC §118.0145	\$ 5.00
<b>AUTHENTICATED COPIES</b>		
Certification (Clerk certifies twice)	LGC § 118.011(a)(3) & LGC §118.0145	\$ 10.00
CD each (weekly or monthly)	LGC § 118.011(c)	\$ 100.00
<b>BEER LICENSE (PROTEST ONLY)</b>	ABC § 61.31(c)	\$ 25.00
<b>BEER LICENSE (CERTIFICATION)</b>	LGC § 118.011(a)(3)	\$ 5.00
<b>POSTING Trustee/Foreclosure Sales/Public Notices</b>		
Recording Fee	TX Property Code § 51.002(f)	\$ 2.00
	<b>TOTAL</b>	\$ 2.00
Trustee and Foreclosure Sales are conducted the <u>first Tuesday of every month</u> and will be located on the South Broadway porch outside of the Courthouse. Notices for the next month's sales will be posted on the website as soon as possible. (**Passed by Commissioner's Court 10-01-1988, Recorded in Property Records Vol. 1006 Pg 307)		
<b>MILITARY DISCHARGE (DD214)</b>		
FILING	LGC §192.002(b)	<b>NO CHARGE</b>
CERTIFIED COPY	GC 603/003(a)	<b>NO CHARGE</b>
<b>BIRTH/DEATH VERIFICATION: <i>Brown County Only</i></b>		
Search Fee	LGC§ 118.015(a), TAC § 181.22(g)	\$ 10.00
<b>BIRTH CERTIFICATES</b> <i>State of Texas Only</i>		
<b>Applications available on the county website:</b> <a href="http://www.browncountytexas.gov/page/brown.County.Clerk">www.browncountytexas.gov/page/brown.County.Clerk</a>		
Search/Certificate/County Clerk Fee	LGC§ 118.015(a), TAC § 181.22, HSC §191.0045	\$ 20.20
Vital Statistics Fee	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	<b>TOTAL</b>	\$ 23.00
<b>DEATH CERTIFICATES</b> <i>Brown County Only</i>		
<b>Applications available on the county website:</b> <a href="http://www.browncountytexas.gov/page/brown.County.Clerk">www.browncountytexas.gov/page/brown.County.Clerk</a>		
Search/Certificate/County Clerk Fee	LGC § 118.015(a), TAC § 181.22(b)(s), HSC § 191.0045	\$ 20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	<b>TOTAL</b>	\$ 21.00
<b>Each Additional Copy</b> <i>Ordered at the same time</i>		
County Clerk Fee	HSC § 191.0045	\$ 3.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	<b>TOTAL</b>	\$ 4.00

<b>INFORMAL MARRIAGE LICENSE</b>		
License Fee	LGC § 118.011(a)(8)	\$ 25.00
Records Management	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	LGC § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	<b>TOTAL</b>	<b>\$ 46.00</b>
<b>MARRIAGE LICENSE <i>without</i> Texas Premarital Education Certificate</b>		
License Fee	LGC § 118.011(a)(7)	\$ 60.00
Records Management	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	LGC § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>72 hour waiting period from date of application <i>before</i> the license can be used.</b>		
	<b>TOTAL</b>	<b>\$ 81.00</b>
<b>MARRIAGE LICENSE <i>with</i> Texas Premarital Education Certificate</b>		
License Fee	LGC § 118.011(a)(7)	\$ <i>waived</i>
Records Management	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	LGC § 118.011(f)	\$ 10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
<b>72 hour waiting period is <i>waived</i>.</b>		
	<b>TOTAL</b>	<b>\$ 21.00</b>
<b>CERTIFIED COPY of MARRIAGE LICENSE: <i>Brown County Only</i></b>		
<b>Applications available on the county website: <a href="http://www.browncountytexas.gov/page/brown-county-clerk">www.browncountytexas.gov/page/brown-county-clerk</a></b>		
Search/Certificate/County Clerk Fee	TAC § 181.22(h)(s), HSC § 191.0045	\$ 20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$ 1.00
	<b>TOTAL</b>	<b>\$ 21.00</b>

<b>Original filing of Probate of Will, Guardianship, Muniment of Title, Foreign Wills, Small Estates</b>		
Probate Fee Original Action	LGC § 135.102(b)(3)	\$ 40.00
Records Management/Preservation Fee	LGC § 135.102(b)(4)	\$ 15.00
Courthouse Security Fee	LGC § 135.102(b)(7)	\$ 20.00
Law Library	LGC § 135.102(b)(6)	\$ 35.00
Facility Fee	LGC § 135.102(b)(2)	\$ 20.00
Court Initiated Guardianship Fund	LGC § 135.102(b)(11)	\$ 20.00
Public Probate Administration Fund	LGC § 135.102(b)(13)	\$ 10.00
Jury Fee	LGC § 135.102(b)(9)	\$ 10.00
Alternative Dispute Resolution	LGC § 135.102(b)(10)	\$ 15.00
Language Access Fee	LGC § 135.102(b)(8)	\$ 3.00
Court Reporter Fee	LGC § 135.102(b)(5)	\$ 25.00
Appellate Judicial System Fee	LGC § 135.102(b)(1)	\$ 5.00
Judicial Education and Support Fund	LGC § 135.102(b)(12)	\$ 5.00
	<b>TOTAL</b>	<b>\$ 223.00</b>
	<b>Plus, Fees to State Comptroller</b>	<b>\$ 137.00</b>
	<b>GRAND TOTAL</b>	<b>\$ 360.00</b>
<b>**ADDITIONAL SERVICE FEES**</b>		
Issuing Citation	LGC § 118.052(3)(A)	\$ 8.00
Posting/Service of Citations	LGC § 118.131	\$ 100.00
	<b>TOTAL FOR EACH CITATION</b>	<b>\$ 108.00</b>
Judge's Fee	LGC § 118.101	\$ 2.00
Approving & Recording of Bond	LGC § 118.052(2)(A)(ii)	\$ 5.00
Administering Oath	LGC § 118.052(2)(A)(iii)	\$ 2.00
Letters of Testamentary, Administration, Ancillary or Guardianship (each)	LGC § 118.052(3)(D)	\$ 2.00
<b>Any Action Filed After Original Application has been Filed</b>		
Filing of action other than original	LGC § 135.102(c)(1)	\$ 40.00
Records Management	LGC § 135.102(c)(4)	\$ 5.00
Court Initiated Guardianship Fund	LGC § 135.102(b)(11)	\$ 20.00
Public Probate Administration Fund	LGC § 135.102(b)(13)	\$ 10.00
	<b>TOTAL</b>	<b>\$ 75.00</b>
	<b>Plus, Fees to State Comptroller</b>	<b>\$ 45.00</b>
	<b>GRAND TOTAL</b>	<b>\$ 120.00</b>
<b>**ADDITIONAL SERVICE FEES**</b>		
Issuing Citation	LGC § 118.052(3)(A)	\$ 8.00
Posting/Service of Citations	LGC § 118.131	\$ 100.00
	<b>TOTAL FOR EACH CITATION</b>	<b>\$ 108.00</b>
Judge's Fee	LGC § 118.101	\$ 2.00
<b>Inventory, Appraisement, and list of Claims (Filed late after 90<sup>th</sup> day after Qualification Date)</b>		
Filing Fee	LGC § 118.052(2)(A)(i)	\$ 25.00
Judge's Fee, if required	LGC § 118.101(11)	\$ 2.00
	<b>TOTAL</b>	<b>\$ 27.00</b>
<b>Final Acct of Probate/Guardianship (ESTATE) (must be notarized)</b>		
Filing Fee	LGC § 118.052(2)(A)(iv)	\$ 25.00
Judge's Fee	LGC § 118.101(11)	\$ 2.00
Sheriff's Fee	LGC § 181.131 / LGC § 118.052(3)(A)	\$ 108.00
	<b>TOTAL</b>	<b>\$ 135.00</b>
<b>Annual OR Final Report of Guardianship (PERSON ONLY) (must be notarized)</b>		
Filing Fee	LGC § 118.052(2)(A)(vi)	\$ 10.00
Judge's Fee	LGC § 118.101(11)	\$ 2.00
	<b>TOTAL</b>	<b>\$ 12.00</b>
<b>Annual Account of Probate/Guardianship (ESTATE) (must be notarized) (MUST SIT 10 DAYS)</b>		
Filing Fee	LGC § 118.052(2)(A)(iv)	\$ 25.00
Judge's Fee	LGC § 118.101(11)	\$ 2.00
	<b>TOTAL</b>	<b>\$ 27.00</b>

<b>Application for Sale of Real or Personal Property</b>		
Filing Fee	LGC § 118.052(2)(A)(v)	\$ 25.00
Judge's Fee	LGC § 118.101(11)	\$ 2.00
Sheriff's Fee	LGC § 181.131 / LGC § 118.052(3)(A)	\$ 108.00
	<b>TOTAL</b>	<b>\$ 135.00</b>
<b>Claim (paid by the Claimant at time of filing)</b>		
Filing Fee	LGC § 118.052(2)(B)	\$ 10.00
If Judge's Order to approve is requested	LGC § 118.101(11) <b>add</b>	<b>\$ 2.00</b>
<b>Citations by Publication in Newspaper</b>		
Issuing Citation	LGC § 118.052(3)(A)	\$ 8.00
Posting/Service of Citations (EACH)	LGC § 181.131	\$ 100.00
	<b>TOTAL FOR EACH CITATION</b>	<b>\$ 108.00</b>
<b>Civil Fees (DOES NOT INCLUDE CITATION)</b>		
Civil Fee Original Action	LGC § 135.101(b)(3)	\$ 50.00
Records Management/Preservation Fee	LGC § 135.101(b)(4)	\$ 30.00
Courthouse Security Fee	LGC § 135.101(b)(7)	\$ 20.00
Law Library	LGC § 135.101(b)(6)	\$ 35.00
Facility Fee	LGC § 135.101(b)(2)	\$ 20.00
Jury Fee	LGC § 135.101(b)(9)	\$ 10.00
Alternative Dispute Resolution	LGC § 135.101(b)(10)	\$ 15.00
Language Access Fee	LGC § 135.101(b)(8)	\$ 3.00
Court Reporter Fee	LGC § 135.101(b)(5)	\$ 25.00
Appellate Judicial System Fee	LGC § 135.101(b)(1)	\$ 5.00
	<b>TOTAL</b>	<b>\$ 213.00</b>
	<b>Plus, Fees to State Comptroller</b>	<b>\$ 137.00</b>
	<b>GRAND TOTAL</b>	<b>\$ 350.00</b>
<b>**Additional Service Fees**</b>		
Issuing Citation	LGC § 118.052(3)(A)	\$ 8.00
Posting/Service of Citations (EACH)	LGC § 181.131	\$ 100.00
	<b>TOTAL FOR EACH CITATION</b>	<b>\$ 108.00</b>
Judge's Fee	LGC § 118.101	\$ 2.00
<b>Any Action Filed After Original Application has been Filed</b>		
Filing of action other than original	LGC § 135.101(c)(1)	\$ 15.00
Records Management	LGC § 135.101(c)(2)	\$ 20.00
	<b>TOTAL</b>	<b>\$ 35.00</b>
	<b>Plus, Fees to State Comptroller</b>	<b>\$ 45.00</b>
	<b>GRAND TOTAL</b>	<b>\$ 80.00</b>
<b>Additional Service Fees**</b>		
Issuing Citation	LGC § 118.052(3)(A)	\$ 8.00
Posting/Service of Citations (EACH)	LGC § 181.131	\$ 100.00
	<b>TOTAL FOR EACH CITATION</b>	<b>\$ 108.00</b>
Judge's Fee	LGC § 118.101	\$ 2.00
<b>Occupational License/Hardship License: (Filed only as civil suit)</b>		
		<b>\$ 350.00</b>
<b>**Plus any Additional Service Fees as needed**</b>		
<b>Foreign Judgments: Filing fees the same as a regular Civil Filing</b>		<b>\$ 350.00</b>
<b>**Plus any Additional Service Fees as needed**</b>		
<b>Nondisclosure Petition: Filing fees the same as a regular Civil Filing</b>		<b>\$ 350.00</b>
<b>**Plus any Additional Service Fees as needed**</b>		
<b>Writs, Citation, Subpoenas, Garnishment</b>		
Service of Writ (Sheriff's Fee) LGC § 181.131		\$ 175.00
<i>Must have separate check made payable to the Sheriff's Office or Appropriate Constable</i>		
Issuing Citation (each)	LGC § 118.052(3)(A)	\$ 8.00