

# HOWARD COUNTY COMMISSIONERS COURT AGENDA JANUARY 24, 2018

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **WEDNESDAY, JANUARY 24, 2018** in the conference room on the second floor of the Howard County Courthouse. The meeting will commence at **2:30 P.M.**

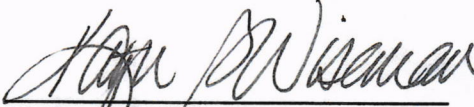
**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

## Call to Order

- **Judge Kathryn G. Wiseman**
  - Discussion / Re-appointment of Terry Chamness as Howard County Emergency Management Coordinator
- **Commissioner John Cline**
  - Budget Work Session at 2:30 p.m. with Possible Action
- **Commissioner Jimmie Long**
  - Personnel Considerations – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074(1) of the Texas Government Code
- **Colleen Barton**
  - Discussion / Appointment of Jackie Olson, County Auditor, to Apply for Jury Reimbursement
- **Jackie Olson**
  - Invoices
  - Purchase Requests
  - Budget Amendments
  - Presentation of Auditor's Monthly Report
- **Sharon Adams**
  - Presentation of Treasurer's Quarterly Report
  - Discussion / Action to Approve Payroll
  - Personnel Considerations
  - Payroll Report
- **Brian Klinksiek**
  - Consider / Award Bids for 2018 Roadway Base Material
  - Consider / Award Bids for 2018 Sealcoat
  - Consider / Award Bids for 2018 Maintenance Assistance Prime & Sealcoat
  - Consider / Award Bids for 2018 LRA Paving/Patching Material
  - Pipeline Crossings / Road Maintenance
- Discussion / Possible Action of Road Grant
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

2018 JAN 19 PM 1:50  
BRENT ZITLER  
COUNTY CLERK HOWARD COUNTY  
BY DEPUTY *Naomi*  
*MB*

*Filed*  
*Posted*

  
Kathryn G. Wiseman  
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 24th day of January, A.D. 2018 the Commissioner Court of Howard County met in Regular session at 2:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order @ 2:32 p.m. and started with a Budget Work Session. Commissioner Long reported that the Certificates of Warranty on the newly replaced roof with Duralast have been filed with Jackie Olson, County Auditor. In addition, Commissioner Long reported that the insurance company has reviewed the invoices and should be reimbursing the county approximately \$79,000.

Commissioner Long also reported that the insurance adjuster has looked at the District Court building after the flooding incident in the building and are waiting on final estimates.

Commissioner Cline reported that Baldomar Cortez, Maintenance Director, almost has a system set up and ready where he can be emailed directly with problems rather than having to go through Judge Wiseman's office. This system should be up and running shortly.

Commissioner Cline reported that Brian Klinksiek, County Road Administrator is working on getting a final price on a water truck that has been budgeted and should have that ready to present to the Court in the near future.

Commissioner Long reported that he had looked at belly dump trailers that were being auctioned off that could really be helpful to the Road & Bridge Department.

Jackie Olson, County Auditor, gave an update on the County Financial Reports. She reported that as of this date the City of Big Spring owes \$265,000 on dispatchers, as well as Tiffany Sayles, County Tax Assessor/Collector has collected about \$440,000 that is due to the County.

A motion was made by Commissioner Long and seconded by Commissioner Cline to appoint Jackie Olson, County Auditor, as the person responsible for collecting jury reimbursement fees from the State. Colleen Barton, District Clerk, reported that the State reimburses \$34 of the \$40 paid to jurors. Mrs. Barton was previously appointed to and has been taking care of that. She stated that as it has been increasingly difficult to do that because of computer issues and requested that Mrs. Olson be appointed to take over that duty. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to pay the invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Purchase Requests as presented by Jackie Olson, County Auditor, with the addition of a request from the Howard County Library to purchase 3000 library cards form PSI Graphics at a cost of \$1147. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There are no Budget Amendments on this date.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the Quarterly Treasurer's Report as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Payroll as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to accept the bid from Cox Paving on sealcoat at a cost of \$516,925.44. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to table the Maintenance Assistance Prime and Sealcoat due to only one bid being received. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to award the bid to for Paving/Patching Materials to Vulcan Construction Materials. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve 21 Pipeline Crossings as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to re-appoint Terry Chamness as the Howard County Emergency Management Coordinator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to pay the invoice on Permian Basin Planning Commission for \$7002.40. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

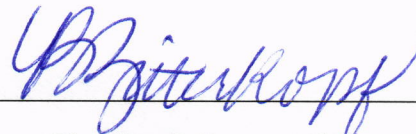
The Court recessed at 3:34 p.m. to go into Closed/Executive session.

The Court reconvened in Regular session @ 4:45 p.m. No action was taken as a result of the Closed/Executive session.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to adjourn. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for January 24, 2018.



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Brent Zitterkopf, County Clerk

Clerk of the Commissioners Court

Howard County, Texas

