

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
JUNE 24, 2024

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday JUNE 24, 2024. The workshop will begin at 9:00 A.M. in the 2nd floor County Conference Room. The court will recess and reconvene at 10:00 A.M. in the 3rd Floor County Court Room for the Regular Meeting. The court will then recess and reconvene for the Budget Work Session at 1:00 P.M. in the 2nd Floor Conference Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please Silence All Cellphones

WORKSHOP – 9:00 AM:

Location: Judges Conference Room (2nd Floor of County Courthouse)

- 1. Judge Johnson, Howard County Judge**
 - a. Discussion / Possible Action: Consider RFQ for Library Renovations

Call to Order: REGULAR SESSION – 10:00 AM:

Location: 3rd Floor County Court Room (3rd Floor of County Courthouse)

Citizen input for those registered to make comments-

- 2. Judge Johnson, Howard County Judge**
 - a. Discussion / Possible Action: Window Cleaning Contract from Fusion Equipment
 - b. Discussion / Possible Action: Howard Central Appraisal District Budget
 - c. Discussion / Possible Action: Tax Deeds Parcel's 29259 for Trust Properties in the City of Big Spring
 - d. Discussion / Possible Action: Accept Checks Closing out the 9-1-1 Board's Bank Account
 - e. Discussion / Possible Action: Consider Payment of Invoice from Carbyne, Inc. Related to the 9-1-1 Board- Executive/Closed Session: A closed meeting will be held pursuant to *Tex. Govt Code, Section 551.071*
 - f. Discussion / Possible Action: Call for Bids for Oil and Gas Lease for County Owned Property that includes 1.2 acres, more or less, being a tract in Section 43, Block 34, T1S, T&P RR Co. Survey, A-424, Howard County, Texas, and being more particularly described in Volume 114, Page 80 of the Deed Records of Howard County, Texas
- 3. Sharon Adams, County Treasurer**
 - a. Discussion / Possible Action: Treasurer's Monthly Report (May)
 - b. Discussion / Possible Action: Personnel Considerations
 - c. Discussion / Possible Action: TCDRS/Retirement Rates for 2025
- 4. Jackie Olson, County Auditor**
 - a. Discussion / Possible Action: Monthly Financial Report (May)
 - b. Discussion / Possible Action: Approve Invoices
 - c. Discussion / Possible Action: Approve Purchase Requests
 - d. Discussion / Possible Action: Budget Amendment
- 5. Brian Klinksiek, Road Engineer**
 - a. Discussion / Possible Action: Roadway Maintenance Update
 - b. Discussion / Possible Action: Change Co # RFB2024002 Inverted Prime from OCC to Soash Rd
 - c. Discussion / Possible Action: Purchase of 3 Loads Vulcan Trap A GR5 Rock for use in the Patcher
 - d. Presentation: Auction Final Report
- 6. Brent Zitterkopf, County Clerk**
 - a. Discussion / Possible Action: Submission of County Clerk's Letter of Resignation
7. Discussion of Law Enforcement Radio System and take any necessary action.
8. Opportunity for mention of any items to be on the future agendas.



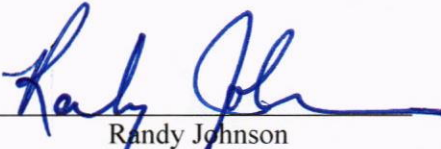
BUDGET WORK SESSION – 1:00 PM:

Location: Judges Conference Room (2nd Floor of County Courthouse)

- 1. Judge Johnson, Howard County Judge**
 - a. Discussion / Possible Action: Related to the 2024-2025 Fiscal Year Budget

Attest:

Posted
FILED at 8:26 A.M. O'clock 6-21-24
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Angie Martin Deputy


Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVENE A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 24th day of June, A.D. 2024 the Commissioner Court of Howard County met in Workshop @ 9:00 AM, Regular Session at 10:00 AM and Budget Workshop @ 1:00 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

Workshop was called to order @ 9:04 AM.

The Court opened the responses to the RFQ for Library renovations from Burns Architecture and Komatsu Architecture.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept RFQ's from Burns Architecture and Komatsu Architecture as presented. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court will be asking both Architecture firms to meet with the Court on July 22, 2024 for interviews and scoring.

The Court recessed @ 9:19 AM.

Court reconvened in Regular Session @ 10:04 AM.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to table any action on a Window Cleaning Contract with Fusion Equipment in order to obtain more information from the company (no paperwork presented to the Clerk). A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray to accept the presentation of the Howard Central Appraisal District 2025 Proposed Budget. Motion died from lack of a second.

A motion was made by Commissioner Long and seconded by Commissioner Berry to accept the Howard Central Appraisal District 2025 Proposed Budget as presented. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept checks closing out the 911 Board bank account in the amount of \$903,167.82 as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Tax Deed for Parcel No. 279259 for Trust Properties in the City of Big Spring as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray to approve the payment of an invoice from Carbyne, Inc. Motion died from lack of a second.

Court moved into Executive / Closed session per Government Code, Chapter 551 @ 10:19 AM.

Court reconvened in Regular Session @ 10:31 AM.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve paying an Invoice from Carbyne, Inc. related to the 911 Board in the amount of \$194,715 as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to go out for bids for Oil and Gas Lease for county owned property that includes 1.2 acres, more or less, being a tract in Section 43, Block 34, T1S, T&P RR Co. Survey, A-424 Howard County, Texas, and being more particularly described in Volume 114, Page 80 of the Deed Records of Howard County, Texas as presented by Judge Johnson . A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the Treasurer's Monthly Report for May 2024 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the TCDRS/Retirement Rates for 2025 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the County Auditor's Monthly Report for May 2024 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Long to approve paying the extra hotel expenses for the travel of Trung Tran to Lynchburg, VA for training on Harris Radio Training as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the Purchase Requests, with the exceptions of TCS Flooring and Custom Acoustics, as presented by Jackie Olson, County Auditor. The requests are as follows: Sheriff for troubleshooting of Tower Lights from Western Towers @ \$3735; Maintenance for strip/wax on 4 floors of the Courthouse from Howards Janitorial @ \$8900; Maintenance for replacing flooring on 2nd floor offices from TCS Flooring @ \$34,579.29 (pulled at this time); Sheriff for electric pole at the impound yard from B&B Electric @ \$1500; Maintenance for LED fixtures from Cain Electric @ \$4500; Jail for Commissary restock from Keefe @ \$15,000; IT for Dell Desktop from Dell @ \$1799.99; Jail for furniture from Texas Correctional Industries @ \$15,092; Maintenance for LED lights from BNB Electric @\$7820; Maintenance for painting on 2nd floor from Custom Acoustics, LLC @ \$23,500 (pulled at this time) as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, reported that they are about to finish up sealcoating in Precinct 2. No action needed.

A motion was made by Commissioner Berry and seconded by Commissioner Long to purchase a new radar counter @ \$3400 and rental of a roller @ \$2295 per week (no paperwork provided to the Clerk) as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve Change Order #RFB2024002 Inverted Prime from OCC to Soash Road (no paperwork provided to the Clerk) as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Long to approve purchase of trap rock from Vulcan @ \$8000-\$10000 as presented by Brian Klinksiek,

County Road Administrator. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

Brian Klinksiek, County Road Administrator, presented the June 2024 Auction Summary. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Berry to pay \$1285 to the Volunteer Fire Department for their part of the proceeds from the June 2024 Auction as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to accept the Resignation/Retirement letter from Brent Zitterkopf, County Clerk, effective December 9, 2024. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

Noted future agenda items:

- Bring information about a plaque that is being donated to Howard County similar to one currently at the Alamo
- Drew Darby and assistant will be in the Courthouse June 27, 2024 if anyone would like to visit with him (information item)

Court recessed @ 11:51 AM

Court reconvened in Budget Workshop @ 1:01 PM

The following Department Heads spoke with the Court about the Budget requests and needs for their offices:

- Tiffany Sayles, Tax Assessor-Collector
- Baldomar Cortez, Maintenance
- Casey McPherson, County Extension Office
- Brian Klinksiek, Road & Bridge
- Chad Coburn, County Agent
- Jackie Olson, Non-departmental
- Juan Tovar, DPS

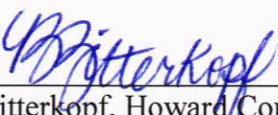
Another Budget Workshop was set for July 15, 2024

Meeting was adjourned @ 5:32 PM

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for June 24, 2024.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas