

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

FEBRUARY 12, 2024

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday February 12, 2024. The workshop will begin at 9:00 A.M. in the 2nd floor County Conference Room. Court will recess and reconvene at 10:00 A.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please Silence All Cellphones

WORKSHOP – 9:00 AM:

Location: 2nd Floor County Conference Room (2nd Floor of County Courthouse)

1. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Open Bids and Possible action Related to the Sale of Real Property at 301 Spring Creek Road, Big Spring, TX
- b. Discussion / Possible Action: Open Requests for Qualification Related to Remodeling of the Library
- c. Discussion / Possible Action: Consider Senate Bill 22 Resolution and Expenditures
- d. Discussion / Possible Action: Consider 9-1-1 Addressing Staff

Call to Order: REGULAR SESSION – 10:00 AM:

Location: 3rd Floor County Court Room (3rd Floor of County Courthouse)

Citizen input for those registered to make comments-

2. Judge Johnson, Howard County Judge

- a. Presentation & Acceptance of County Officials Monthly Reports
- b. Discussion / Possible Action: Elections Office Building Repairs and Improvements Funding

3. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Monthly Payroll Report (Jan.)
- c. Discussion / Possible Action: Treasurer's Monthly Report (Jan.)
- d. Discussion / Possible Action: TAC/ARTS Renewal (Affordable Care Act Reporting & Tracking System)

4. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Approve Invoices
- b. Discussion / Possible Action: Approve Purchase Requests
- c. Discussion / Possible Action: Budget Amendment

5. Jimmie Long Commissioner Pct. 3

- a. Discussion / Possible Action: Election Office Sign and Outside Lights

6. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
- b. Presentation of Contracts for RFB 2024001 & RFB 2024002
- c. Discussion / Possible Action: Traffic Count Plan Precinct 1
- d. Discussion / Possible Action: Vitel Energy temporary water crossing on old airport
- e. Discussion / Possible Action: Callon Petroleum temporary water crossing on old airport

7. Brent Zitterkopf, County Clerk

- a. Discussion / Possible Action: Monthly Report (Jan. 2024)

8. Discussion of Law Enforcement Radio System and take any necessary action.

9. Opportunity for mention of any items to be on the future agendas.

Attest:



Randy Johnson

Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

POSTED

FILED at 8:45 A M O'clock 2/9/24

BRENT ZITTERKOPF, County Clerk, Howard County, Texas

By *Jessie Dean* Deputy

BE IT REMEMBERED that on the 12th day of February, A.D. 2024 the Commissioner Court of Howard County met in Workshop @ 9:00 AM and Regular Session at 10:00 AM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

The Workshop was called to order @ 9:01 AM.

Judge Johnson had two bids on the property @ 301 Spring Creek Road. One was brought in by a man on Thursday and then he brought another on Friday wanting to have his original bid destroyed. Upon consulting with Lindsay Wilkerson, County Attorney, the original bid could not be retracted according to law. Both bids were opened.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to accept the highest bid for the property at 301 Spring Creek Road from David Lee, RAAD Holdings LLC in the amount of \$1500. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court opened Requests for Qualifications related to remodeling of the Library in relation to RFQ 2024-01 from:

- J. Fitz Architecture & Design PLLC of Lubbock, Texas
- Parkhill of Midland, Texas
- Architexas of Dallas, Austin & San Antonio

Judge Johnson will work on having a representative from each company come to meet with the Court. In addition, Commissioner Long will reach out to references the companies have previously done work for.

No action taken on this date.

The Court discussed Senate Bill 22 & Expenditures. It has been applied for by Judge Johnson for the Sheriff's office as well as the County Attorney and District Attorney applying for their offices. Expenditures were discussed for the Sheriff's Department use once received. It is planned to use the \$350,000 for vehicles this budget year. They are looking at possibly using for raises in the Sheriff's office next budget year in order to be more competitive with other Sheriff's Departments in the area as well as around the State.

No action needed on this date.

There was discussion concerning 911 addressing staff with no action taken.

Court recessed to move the Regular session @ 10:09 AM.

Court reconvened in Regular session @ 10:17 AM.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to accept County Officials Monthly Reports for January 2024 as presented by Judge Johnson. Those reports are as follows: Angela Griffin, JP 1-1; Mike Averette, JP 1-2; Kandi Cline, JP 2-1; Casey McPherson, County Extension Agent; Chad Coburn, County Extension Agent. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Tabled discussion for Elections office repairs and improvements until later in the meeting.

Brian Klinksiek, County Road Administrator gave roadway and equipment updates. No action needed.

Brian Klinksiek, County Road Administrator, presented the following contracts that were approved at a previous meeting. Those contracts are as follows: Contract for Sealcoat (Chip Seal) of various roadways between Howard County and CK Newberry, LLC Contractor Request for Bid no. 2024001; Contract for Inverted Prime of RFB Wildfire Road between Howard County, Texas and Herring Services, Contractor request for Bid No. 2024002. No action needed.

Brian Klinksiek, County Road Administrator, presented the Traffic Count Plan for Precinct 1. No action needed.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to allow Vitel Energy a temporary water crossing on the Old Airport @ \$25 per rod for 30 days as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to allow Callon Petroleum a temporary water crossing on the Old Airport @ \$25 per rod for 30 days as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Wagner to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to accept the Treasurer's Monthly Payroll Report for January 2024 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to accept the Treasurer's Monthly Report for January 2024 as presented by Sharon Adams, County

Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the TAC/ARTS (Affordable Care Act Reporting & Tracking System) Renewal as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Invoices as presented by Jackie Olson, County Auditor, with 2 changes. Changes are as follows: the addition of payment to Warren CAT for 2 motorgraders and supplies @ \$564,666.17 and pulling an invoice from the City of Big Spring Landfill in the amount of \$3347.16 in order to obtain more information. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Ray to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Non-Departmental for three part Requisition books from Conley Printing @ \$1443; Sheriff for jail supplies from ICS @ \$5869; Library for books from Center Point Large Print @ \$1668.24; Maintenance for 118th District Court Security Lights from Cain Electric @ \$1350. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No Budget Amendments on this date.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the County Clerk's January 2024 Monthly Report as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson stated that the following items are expected to be on future agendas:

- Riva Ridge project on the February 26, 2024 meeting.
- Expect 1:00 Workshop in February 26, 2024 concerning Forsan Road to the back side of the Tubbs Addition.
- A called Special Meeting on April 3, 2024 concerning the Health Insurance expected rate increases with Texas Association of Counties (TAC).

A motion was made by Commissioner Ray and seconded by Commissioner Berry to pay up to \$36,000 for Elections Office signage, lights & security camera from Fund 306 (approved by Jodi Duck, Elections Administrator). A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court was adjourned @ 11:11 AM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for February 12, 2024.



Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas