

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**SEPTEMBER 11, 2023**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday SEPTEMBER 11, 2023. The workshop will begin at 1:30 P.M. in the 2<sup>nd</sup> Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3<sup>rd</sup> Floor County Court Room.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Please Silence All Cellphones

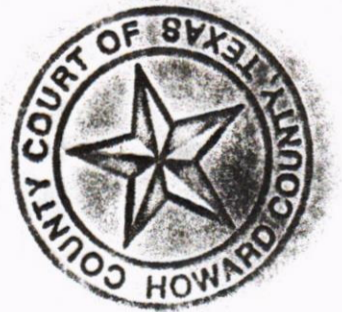
**WORKSHOP – 1:30 PM:** 2<sup>nd</sup> Floor Judges Conference Room (2<sup>nd</sup> Floor of County Courthouse)

- 1. Judge Johnson, Howard County Judge**
  - a. Discussion of Local Health Procedures
  - b. Discussion / Possible Action: Nomination for Howard Central Appraisal District Board of Directors
  - c. Discussion / Possible Action: Acquisition of Real Property at 301 Spring Creek Road, Big Spring, TX 79720
- 2. Sharon Adams, County Treasurer**
  - a. Discussion / Consider: Employee Handbook
- 3. Eddilisa Ray, Commissioner Pct. 1**
  - a. Discussion / Possible Action: Purchase of 911 Building
- 4. Sandra Verdin, County Library Director**
  - a. Discussion / Consider: Purchase of Hotspots for the Library

**Call to Order: REGULAR SESSION – 3:30 PM:** 3<sup>rd</sup> Floor County Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

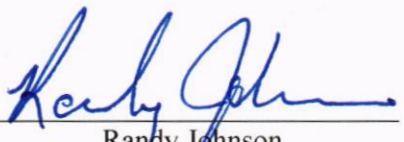
**Citizen input for those registered to make comments-**

- 5. Judge Johnson, Howard County Judge**
  - a. Public Hearing for Designating Reinvestment Zone
  - b. Discussion / Possible Action: Approve Resolution and Reinvestment Zone
  - c. Discussion / Possible Action: Renewal Options from Travelers and TAC-Robb Pridemore, USI Ins. Services
  - d. Discussion / Possible Action: Adopt the Texas Association of Counties Risk Management Interlocal Agreement
  - e. Discussion of Terms of the Court -Future County Holidays and Meeting Dates
  - f. Presentation & Acceptance of County Officials Monthly Reports
- 6. Sharon Adams, County Treasurer**
  - a. Discussion / Possible Action: Personnel Considerations
  - b. Discussion / Possible Action: County Choice Silver Insurance Rates for 2024
  - c. Discussion / Possible Action: TCDRS 2024 Plan Agreement
- 7. Jackie Olson, County Auditor**
  - a. Discussion / Possible Action: Appointment of Outside Auditor
  - b. Discussion / Possible Action: Approve Invoices
  - c. Discussion / Possible Action: Approve Purchase Requests
  - d. Discussion / Possible Action: Budget Amendment
- 8. Lindsay Wilkerson, County Attorney**
  - a. Discussion / Possible Action: Approval of Managed Services Agreement with L3Harris-Craig Bailey
- 9. Sandra Verdin, County Library Director**
  - a. Discussion / Consider: Permission to Seek Grants
- 10. JoAnn Valle, Indigent Health Care/Welfare**
  - a. Discussion / Possible Action: Request Approval of Physician Agreements for Dr. Robert Garcia for the Upcoming Fiscal Year
- 11. Brian Klinksiek, Road Engineer**
  - a. Discussion / Possible Action: Roadway Maintenance Update
- 12. Brent Zitterkopf, County Clerk**
  - a. Public Hearing-re: SB1685-County Clerk Technology Fund
  - b. Discussion / Possible Action: Monthly Report
- 13. Discussion of Law Enforcement Radio System and take any necessary action.**
- 14. Opportunity for mention of any items to be on the future agendas.**



Posted  
FILED at 9:51 A M O'clock 9-8-23  
BRENT ZITTERKOPF, County Clerk, Howard County, Texas  
By Angie Martin Deputy

Attest:

  
Randy Johnson  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

BE IT REMEMBERED that on the 11<sup>th</sup> day of September, A.D. 2023 the Commissioner Court of Howard County met in Workshop at 1:30 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4. **EDDILISA RAY**, Commissioner Precinct No. 1 was absent.

The Workshop was called to order @ 1:36 PM.

Randy Johnson, County Judge discussed Health Procedures for COVID. It was discussed that there seems to be an increase in positive cases in Howard County.

A motion was made by Commissioner Long and seconded by Commissioner Berry to nominate Scott Emerson for the Howard Central Appraisal District Board of Directors. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to give Lindsay Wilkerson, County Attorney, permission to pursue acquisition of property at 301 Spring Creek Road along with title insurance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Sharon Adams, County Treasurer discussed changes to the Employee Handbook. The Handbook will be approved in the Commissioner Court Meeting September 25, 2023. No action will be taken at this time.

A motion was made by Commissioner Long and seconded by Commissioner Berry to table the purchase of the 911 Building and let the 911 Board to know that the county was interested in the building and will put this matter will be on the agenda for the September 25<sup>th</sup> meeting. A vote was taken and the members of the Court unanimously voted "AYES" to table this matter until the next meeting. Motion carried.

Randy Johnson, County Judge, made a motion to allow the requisition to purchase Hotspots for the Library as requested by Sandra Verdin, Head Librarian, there was not a second to the motion. Randy Johnson, County Judge amended the motion to approve the requisition to replace the two Hotspots that have not been returned to the Library.

A motion was made by Randy Johnson, County Judge and seconded by Commissioner Wagner to approve the purchase of two Hotspots to replace the two that were not returned to the Library. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Workshop recessed at 3:25 PM

Court reconvened in Regular Session @ 3:37 PM

Randy Johnson, County Judge, discussed the importance of September 11<sup>th</sup> and the lives that were lost. Two students from the BSHS band played Taps and a moment of silence was observed afterwards.

Peter Gonzales, representing Oncor Delivery introduced himself to the court. He is now a resident of Howard County.

A public hearing was held to discuss Designating Reinvestment Zone concerning approximately a 14 acre tract of land located in the southeastern most corner of Abstract No. A-465 (A tract of land which is immediately adjacent to the east of Kay Road and Property ID No. 300556 and is immediately adjacent to the South of Scott Road and Property ID No 290067) Howard County. Randy Johnson, County Judge closed the public meeting.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the Resolution and Reinvestment Zone as presented by Judge Randy Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner for the Renewal Options from Travelers and TAC as presented by Robb Pridemore. Robb Pridemore, USI Inc. Services and a TAC Representative were available should the court have any questions. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to adopt the Texas Association of Counties Risk Management Interlocal Agreement as presented by Judge Randy Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Long to appoint Roberts & McGee CPA as the outside auditor for Howard County, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The purchase request for the purchase of two Hotspots for the Library was approved in the workshop. The Hotspots will be purchased from Mobile Beacon to replace the two that have not been returned to the Library.

A motion was made by Commissioner Wagner and seconded by Commissioner Long to approve the Budget Amendments with one being an amendment to the 2023-24 budget as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

County holidays and commissioner court dates were discussed. The matter was tabled until the next meeting that will be September 25, 2023.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the monthly reports as presented to the court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to Approve the County Choice Silver Insurance Rates for 2024 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to accept the TCDRS 2024 Plan Agreement as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the Managed Services Agreement with L3Harris-Craig Bailey as presented by Lindsay Wilkerson, County Attorney. The commissioners will sign the contract after L3Harris signs (no paperwork provided to the Clerk). A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Family Place Libraries Grant and Annual Texas Workforce Conference Scholarship as presented by Sandra Verdin, County Librarian. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the Physician Agreements for Dr. Robert Garcia for the upcoming fiscal year as presented by Esther Hilario with Indigent Health Care/Welfare. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, Road Engineer, had nothing to present to the court at this time.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to table the monthly report for Brent Zitterkopf, County Clerk, until the September 25<sup>th</sup> meeting. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Meeting adjourned at 4:55 PM

STATE OF TEXAS  
COUNTY OF HOWARD

I, Nancy Porter, Chief Deputy County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for September 11, 2023.



*Nancy Porter*

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Nancy Porter, Chief Deputy County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas