

**HOWARD COUNTY COMMISSIONERS COURT AGENDA
NOVEMBER 13, 2023**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday November 13, 2023. The workshop will begin at 3:00 P.M. in the 3rd Floor County Court Room. Court will recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to the County Judge. Please Silence All Cellphones

WORKSHOP – 3:00 PM:

Location: 3rd Floor County Court Room

1. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Discuss 9-1-1 Board Member Role with Recently Appointed Member
- b. Discussion / Possible Action: Holiday Staff Event

Call to Order:

REGULAR SESSION – 3:30 PM:

Location: 3rd Floor County Court Room

Citizen input for those registered to make comments-

2. Judge Johnson, Howard County Judge

- a. Presentation & Acceptance of County Officials Monthly Reports
- b. Public Hearing for Designating Reinvestment Zone
- c. Discussion / Possible Action: Approve Resolution and Reinvestment Zone
- d. Discussion / Possible Action: Accept Dean Restelli Resignation from 9-1-1 Board and Consider a New Appointee
- e. Discussion / Possible Action: Consider Sale of Real Property at 301 Spring Creek
- f. Discussion / Possible Action: Regional Public Defender for Capital Cases
- g. Discussion / Possible Action: Election of Board Members for the Howard Central Appraisal District

3. Jackie Olson, County Auditor

- a. Presentation of Asset Forfeiture Reports
- b. Discussion / Possible Action: Approve Invoices
- c. Discussion / Possible Action: Approve Purchase Requests
- d. Discussion / Possible Action: Budget Amendment

4. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Monthly Payroll Report (Oct)
- c. Discussion / Possible Action: Treasurer's Monthly Report (Oct.)
- d. Discussion / Possible Action: Bereavement Policy Amendment in Handbook

5. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
- b. Presentation: Update on Additional TxDOT Grant Funding
- c. Discussion / Possible Action: Request to Purchase Load of Emulsion (Estimate \$18,000.00)
- d. Discussion / Possible Action: County Wide Traffic Count 2024-Request Permission to Purchase an Additional Traffic Counter & Software

6. Brent Zitterkopf, County Clerk

- a. Discussion / Possible Action: Monthly Report

7. Discussion of Law Enforcement Radio System and take any necessary action.

8. Opportunity for mention of any items to be on the future agendas.

Attest:

Filed at 9:57 A M O'clock 11-9-23
By Brent Zitterkopf, County Clerk, Howard County, Texas
By Angie Martin Deputy



Randy Johnson

Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 13th day of November, A.D. 2023 the Commissioner Court of Howard County met in Workshop @ 3:00 and Regular Session at 3:30 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4. **EDDILISA RAY**, Commissioner Precinct No. 1, was absent.

The Workshop was called @ 3:00 PM.

Nati Saldivar, newly appointed 9-1-1 Board Member requested the Workshop to find out what the Commissioner's Court expects from her as their representative. Judge Johnson discussed things he sees as important in that role. Commissioner Long also gave a lot of input on his feelings with Commissioners Berry and Wagner being in agreement with them.

Also discussed a Holiday Staff Event for the holiday season. The Court agreed they would supply the meat and everyone else would bring side dishes. A date somewhere between Thanksgiving and Christmas will be set soon.

Court recessed @ 3:53 PM to move to Regular Session.

Court reconvened @ 3:58 PM in Regular Session.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to accept the October 2023 Monthly Reports from Angela Griffin, JP1-1; Mike Averette, JP1-2; Kandi Campbell, JP2-1; and Chad Coburn, County Extension Agent as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court entered into a Public Hearing concerning the Designation of a Reinvestment Zone. Judge Johnson gave details concerning the Reinvestment Zone. No Public was present to ask questions. The Court moved back into Regular Session.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve the Resolution and Order Designating the Crusoe Energy Reinvestment Zone as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to accept the resignation of Dean Restelli from the 9-1-1 Board as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No replacement to represent the County to the 9-1-1 Board was appointed on this date.

A motion was made by Commissioner Long and seconded by Commissioner Berry to take bids on selling the real estate property owned by the County @ 301 Spring Creek Road with County retaining the minerals as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve the Interlocal Agreement between the Regional Public Defender Office Local Government Corporation and Howard County, Texas as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to cast all 823 votes for Scott Emerson as a Board Member for the Howard Central Appraisal District as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Heather Del Valle, Assistant County Auditor, presented the Chapter 59 Asset Forfeiture Report by Attorney Representing the State and the Chapter 59 Asset Forfeiture Report by Law Enforcement Agency as reported by Ken Paxton, Attorney General of Texas. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the Invoices as presented by Heather Del Valle, Assistant County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to approve the Purchase Requests as presented by Heather Del Valle, Assistant County Auditor, and specifying to pay the Wave Plus System from Secure Tech for \$7801 as well as any expenses for the new Elections Building out of ARPA Funds, as presented by Heather Del Valle, Assistant County Auditor. The requests are as follows: Welfare Department for one burial from Myers & Smith Funeral Home @ \$3000; Judge/EMC for courtroom safety supplies from Big Country Supply @ \$14,563.11; Judge's Office/EMC/Deputy for medical safety equipment for courtrooms from Amazon @ \$2405.98; Library for adult books from Possum Grape @ \$1039.33; Library for book subscription from Junior Library Guild @ \$2689.44; Sheriff for dryer from AAdvantage Laundry Systems @ \$7077.24; Jail for 50 bags water softener salt from Culligan @ \$1125; Sheriff for Data Recovery from Fields Data Recovery @ \$2432.35; Elections for mapping renewal from ESRI @ \$1096.16; Building Maintenance for 2 year maintenance agreement for Wave Panic Button from Secure Tech @ \$2296; Elections for Wave Plus System from Secure Tech @ \$7801 (to be paid from ARPA Funds); IT for 30 Cisco phones license and service renewal from GDT @ \$5008.50; IT for 6 Dell laptops from Dell @ \$4474.80; IT for 11 Samsung

curved monitors from Amazon @ \$1902.89. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Judge Johnson and seconded by Commissioner Long to approve the Budget Amendments as presented by Heather Del Valle, Assistant County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Berry to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to accept the Treasurer's Monthly Payroll Report for October 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to accept the Treasurer's Monthly Report for October 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Long to approve the approve the Bereavement Policy update to include grandparent and grandchild for the Employee Handbook as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave Roadway updates stating they are doing cattleguard work in Precinct 2. He also reported that he has asked for additional funding through TxDOT Grant Funding in the event that some other County happens to turn down their funds.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve purchasing a load of emulsion @ approximately \$18000 as presented by Brian Klinksiek, County Road Administrator. No paperwork provided to the Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Berry to purchase an additional Traffic Counter and Software as presented by Brian Klinksiek, County Road Administrator. No paperwork provided to the Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve the County Clerk's Monthly Report for October 2023 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

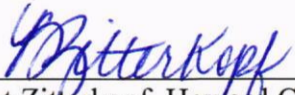
Judge Johnson informed the Court that on Monday, November 20, 2023 @ 10:00 AM there will be a Special meeting to Canvass the Election as well as discuss the purchase of the new Elections Building.

Court was adjourned @ 5:14 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for November 13, 2023.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas