

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

JULY 25, 2022

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on Monday JULY 25, 2022. A meeting will begin at 10:00 A.M. in the 2nd Floor Judge's Conference Room. Court will recess for lunch and reconvene at 1:00 P.M. for the Budget Workshop to follow, Court will then recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room. Please see below for meeting location details.

Location: Howard County Courthouse, 300 S. Main St., Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: https://www.facebook.com/Howard-County-Info-Tech110733893888746/

MEETING – 10:00 AM: Location: Judges Conference Room (2nd Floor of County Courthouse)

BUDGET WORKSHOP– 1:00 PM: Location: Judges Conference Room (2nd Floor of County Courthouse)

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

1. Judge Wiseman, Howard County Judge

- a. Discussion / Possible Action: City of Big Spring Tax Deed Parcel 9148
b. Discussion / Possible Action: Renewal of Contracts and Agreements with WestTX MHMR-CEO Shelly Smith

2. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
b. Presentation of TAC HEBP 2021 Surplus Distribution Check
c. Discussion / Possible Action: Treasurer's Monthly Report (June)
d. Discussion / Possible Action: Treasurer's QTRLY Report for 2nd Quarter
e. Discussion / Possible Action: Treasurer's Monthly Payroll Report (July)

3. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Monthly Financial Report
b. Discussion / Possible Action: Approve Invoices
c. Discussion / Possible Action: Approve Purchase Requests
d. Discussion / Possible Action: Budget Amendments
e. Discussion / Possible Action: Airport Lease Bid
f. Discussion / Possible Action: Seek SAVNS/VINES Grant and Indigent Defense Grants
g. Discussion / Possible Action: Fuel Bids

4. Brenda Tubb, Juvenile Probation

- a. Discussion / Possible Action: Juvenile Probation Department's Proposed Budget
b. Discussion / Possible Action: Date of Juvenile Board Meeting with Finalized Budget

5. Commissioner Jimmie Long Pct. 3

- a. Discussion / Possible Action: Vetting Jail Contractors
b. Discussion / Possible Action: Consultation with Attorney-EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.0745

1. Commissioner Eddilisa Ray Pct. 1

- a. Discussion / Possible Action: Personnel Matters-Workshops, Seminars, And Safety-EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074

2. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update

3. Brent Zitterkopf, County Clerk

- a. Discussion / Possible Action: Monthly Report

4. Discussion of Law Enforcement Radio System and take any necessary action.

5. Opportunity for mention of any items to be on the future agendas.

Attest:

[Signature of Kathryn G. Wiseman]

Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

FILED at 9:46a M O'clock 7/22/22
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By [Signature] Deputy



BE IT REMEMBERED that on the 25<sup>th</sup> day of July, A.D. 2022 the Commissioner Court of Howard County met in a Special meeting @ 10:00 AM, Budget Workshop @ 1:00 PM and Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. Commissioner Bailey was absent for the Regular meeting.

The Special meeting was called to order @ 10:00 AM.

The meeting was turned over to Commissioner Long for the Court to visit with Architectural Firms concerning the possibility of expanding the jail.

The Court first heard from Gary Adams & Wayne Gondeck with DRG Architects who discussed the needs (other than just expansion), the process, timeline, etc. They stated they would work closely with the Sheriff and his staff. They also reported they have built many jails throughout the years and know what they are doing.

Next the Court heard from Kenny Burns and Jason Ross from Burns Architecture, LLC. They discussed the same issues as the previous firm. They also report having many years of building jails and that the County would be very pleased if they are hired for the expansion.

The Court recessed for lunch @ 12:09 PM.

The Court reconvened in Budget Workshop @ 1:00 PM and the meeting was turned over to Jackie Olson, County Auditor. She reviewed proposed budget items and different funds. There was a lot of discussion, but no action taken on the Workshop.

The meeting moved into Executive Session @ 1:30 PM to consult with the County Attorney, Joshua Hamby.

The meeting reconvened @ 1:59 PM with no action taken.

The meeting then moved into Executive Session @ 2:00 PM for Personnel matters.

The meeting reconvened @ 2:08 PM with no action taken.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to recess @ 2:21 PM until the Regular Meeting. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The meeting reconvened in Regular session @ 3:30 PM with Commissioner Bailey no longer present.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to deny transfer of Deed Parcel 9148 to the City of Big Spring as presented by Commissioner Ray. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Statement of Agreement between West Texas Center and Howard County Commissioner's Court as presented by Shelley Smith, CEO of West Texas Centers. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the West Texas Centers Agreement for Services as presented by Shelley Smith, CEO of West Texas Centers. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Non-Standard Contract with West Texas Centers as presented by Shelley Smith, CEO of West Texas Centers. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Memorandum of Understanding with West Texas Centers as presented by Shelley Smith, CEO of West Texas Centers. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the West Texas Centers Business Associate Agreement as presented by Shelley Smith, CEO of West Texas Centers. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the West Texas Centers Code of Conduct as presented by Shelley Smith, CEO of West Texas Centers. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to accept the 2021 Surplus Distribution check in the amount of \$62,064 from the TAC Health and



Employee Benefits Pool as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the County Treasurer's Monthly Report for June 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Treasurer's Quarterly Report for quarter ending June 30, 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Treasurer's Monthly Payroll Report for July 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Invoices as presented by Jackie Olson, County Auditor, with the addition of the following invoices: Frontier Waterproofing, Inc. for \$139236.50; Frontier Waterproofing, Inc. for \$47530.50; Frontier Waterproofing, Inc. for \$26412.14; James Lane Mechanical for \$34912.50; James Lane Mechanical for \$16550; US Skyline for \$19000; TAC Unemployment Fund @ \$6069.43. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to approve the Purchase Requests as presented by Jackie Olson. The requests are as follows: Sheriff for Halligan bars from Mallory @ \$3325; Sheriff for cameras from CCTV Security Pros @ \$6200; Sheriff for Seagate Skyhawk Surveillance from Amazon @ \$4320; Sheriff for items from CCTV Security Pros @ \$3930; Detention Center for supplies from West Texas Fire @ \$3000; IT for ATA fax converters from GDT @ \$13972; Sheriff for vehicle repair from Crossroads Collision Center @ \$3889.33. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the Airport Contract Bid with Kothmann Enterprises, Inc. @ \$4500 per month as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to give permission to seek the SAVNS/VINES Grant and Indigent Defense Grants as requested by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to renew the previous Fuel Bid contracts (no paperwork provided to Clerk) as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the Auditor's Monthly Report for June 2022 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brenda Tubb, Juvenile Probation, presented the Juvenile Probation Proposed that will be finalized by the Juvenile Board at their meeting to be held July 26, 2022. No action needed.

The Executive Session requested by Commissioner Long was held during the 1:00 PM meeting.

The Executive Session requested by Commissioner Ray was held during the 1:00 PM meeting.

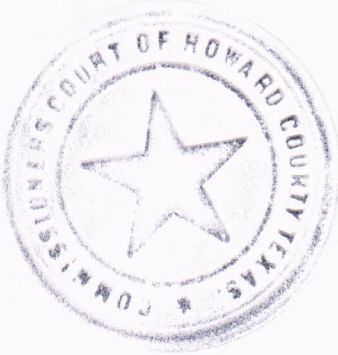
Brian Klinksiek, County Road Administrator, had nothing to present on this date.

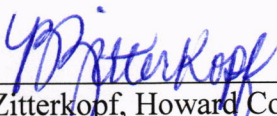
A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the County Clerk's Monthly Report for June 2022 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to adjourn @ 4:13 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for July 25, 2022.



  
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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas