

Filing for an Occupational Driver License in Justice Court

What is an occupational license?

An occupational license is a special restricted license issued to persons whose license has been suspended or revoked for certain offenses. [Texas Transportation Code Section 521.242; 37 Texas Administration Code 15.7.](#)

Is the court order the occupational license?

No. This is the order granting the occupational license. The court order and all other required items must be submitted to the Texas Department of Public Safety (DPS) so an occupational license can be issued.

The court order may be used temporarily as a license for 30 days from the date of the judge's signature while DPS processes the occupational license.

Can I get a refund if the license is not granted?

No. The filing fee is \$46.00 and is non-refundable.

To file for an Occupational Driver License you must:

Familiarize yourself with the requirements as set out in the Transportation Code Section 521.241 to 521.253. <http://www.statutes.legis.state.tx.us/Search.aspx>

1. File a Petition with the Howard County Justice Court. You can review a sample at [http://www.texaslawhelp.org/documents/clusters/TX/194/English/ODL Petition.pdf](http://www.texaslawhelp.org/documents/clusters/TX/194/English/ODL%20Petition.pdf). You must sign the Petition before a Notary Public prior to filing with the court.
2. Obtain and file an SR-22 Certificate of Insurance. An Insurance Agent may assist you in obtaining the SR-22.
3. Obtain and file a Certified Abstract of your Driving Record (**Type AR only**). This can be requested from the following DPS website: <http://www.txdps.state.tx.us/DriverLicence/>
4. Obtain and file a letter from your employer or a school certificate, if applicable.
5. Submit a copy of the suspension letter you received from DPS to the court.
6. After filing your Petition and all other required documentation, the Howard County Attorney's office will review your petition. If an Occupational license is granted, the court will contact you, and you will need to provide the Court with a \$10.00 money order and reinstatement fees if any are due to be mailed with the petition to Austin.

Notice:

This procedure can be very complicated. It may be beneficial to employ an attorney to assist you. The Judge and respective staff are prohibited by law to assist you in the preparing of the application or procedural steps taken after the Judge signs the Order.