

ASSUMED NAME ABANDONMENT INSTRUCTION'S

1. ASSUMED NAMES ARE GOOD FOR 10 YEARS FROM THE FILE DATE
2. APPLICANT'S MUST COMPLETE AN ASSUMED NAME ABANDONMENT FORM AND FILE IT FOR RECORD IN THE COKE COUNTY'S CLERK'S OFFICE TO "OFFICIALLY" DISSOLVE/ABANDON THE ASSUMED NAME
3. THE APPLICATION NEEDS TO BE NOTARIZED (notary of your choice) OR THE APPLICATION CAN BE ACKNOWLEDGED IN THE COUNTY CLERK'S OFFICE FOR AN ADDITIONAL FEE OF \$1.00

THE CLERK'S OFFICE CANNOT NOT ACCEPT CERTIFICATES THAT ARE NOT PROPERLY
ACKNOWLEDGED/NOTARIZED

FEE BREAKDOWN

With Notary Acknowledgment	Base Fee	\$22.00
County Clerk Acknowledgment	Base Fee	\$23.00
Each Additional Owners Name		\$.50
Each Additional Page		\$4.00

THE CLERK'S OFFICE ACCEPTS CHECK, CREDIT CARD, MONEY ORDER OR EXACT CASH



COKE COUNTY & DISTRICT CLERK
 JENNIFER BURDETT
 13 E 7TH STREET
 ROBERT LEE, TX 76945
 325-453-2631

STATEMENT OF ABANDONMENT OF USE OF ASSUMED NAME

NAME OF BUSINESS: _____

PHYSICAL ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DATE ASSUMED NAME WAS FILED IN THIS OFFICE: _____

TYPE OF BUSINESS (CHECK ONE) : SOLE PROPRIETORSHIP GENERAL PARTNERSHIP
 OTHER FORM OF UNINCORPORATED BUSINESS _____
 (describe)

CERTIFICATE OF OWNERSHIP

I/We. The undersigned, are the owner(s) of the above business and my/our name(s) and address(es) given is/are true and correct.

NAME OF OWNERS

NAME: _____ SIGNATURE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

NAME: _____ SIGNATURE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

NAME: _____ SIGNATURE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

THE STATE OF _____ §

COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared

_____ Known to me to be the person whose name is subscribed on the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed. GIVEN UNDER MY HAND AND SEAL OF OFFICE on this _____ day of _____, _____. Notary

Signature _____

Printed Name of Notary _____

My commission expires on _____