



**ANDREA CARDENAS**  
*AUSTIN COUNTY CLERK*

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**COMMISSIONERS COURT MINUTES**

**March 11, 2024** Austin County Commissioners Court met in the 2<sup>nd</sup> floor Courtroom at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Mark Lamp, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Leroy Cerny, Commissioner, Precinct 3  
Chip Reed, Commissioner, Precinct 4  
Kimberly Benjamin, Deputy Clerk

**9:00 A.M. OPENING**  
**CALL TO ORDER**  
**INVOCATION**  
**PLEDGES OF ALLEGIANCE**  
**ROLL CALL AND CERTIFICATION OF QUORUM**

*Motion to Adopt: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #24-064**

- 1. Petitions or Requests from the Public.**
- 2. Discussion and action to amend DA's office section of 2023-2024 Compensation Order, change 1 full time position to part time positions.**

Change full time to part time on number 70507.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #24-065**

- 3. Discussion and action to approve contract with Grantworks for the TXCDBG Grant for work to be done on Grubbs Rd.**

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*  
**Order #24-066**

**4. Discussion regarding building for Pct. 4 and action as appropriate.**

Approve bid for Simon Torres.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).  
Order #24-067*

**5. Consideration and action to approve payment of 10 % match for FEMA AFG Grant for SCBA for fire department(s)**

Pay out of Tobacco Funds. FEMA pays 90%, County pays 10%. Total payment \$885,000.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #24-068*

**6. Discussion and action regarding timekeeping system.**

Karen Gust (Chief Deputy Treasurer) and Brian Haevescher (Treasurer) presented Court with the new time keeping system information and future training by Tyler Technologies.

No action.

**7. CONSENT AGENDA – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**

- a. **Consideration and action to approve required schooling application(s) for Jesse Skinner, Assistant DA, to be held June 19-21, 2024 in Dallas, Texas**
- b. **Consideration and action to accept executed VoiceProducts Service, LLC service agreement.**
- c. **Discussion and action to accept a \$20,000 increase modification to award G23HN0026A.HIDTA Grant.**
- d. **Consideration and action to accept the following donations to the Austin County Library System per local government code 81.032.**
  - i. **Knox Library**
    1. **\$200 - Check #15402**
    2. **\$50 - Check #11115**
    3. **\$100 - Check #143705**
    4. **\$300 - Check #4698**
    5. **\$100 - Check #7261**
    6. **\$200 - Check #31498**
    7. **\$100 - Check #22946**
  - ii. **West End Library**
    1. **\$25 - Check #1005**
    2. **\$100 - Check #752**
    3. **\$100 - Check #159435**

- 4. \$100 - Check #3423
- 5. \$100 - Check #76757
- 6. \$200 - Check #18224
- 7. \$250 - Check #20681
- 8. \$500 - Check #4723
- 9. \$500 - Check #2802
- e. Consideration and action to ratify renewal contract between TransUnion and the SO
- f. Consideration and action to ratify right-of-way installation by Industry Telephone Company on Schoenau Rd, Pct. 2
- g. Consideration and action to approve right-of-way installation by Industry Telephone Company on Industry Rd, Pct. 2

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).  
Order #24-069*

- 8. **Budgetary and Financial Claims – action as appropriate.**
  - a. **Payment of Claims**

Total = \$1,139,103.73.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #24-070*

- b. **Fund Transfers**

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #24-071*

- c. **Budget Amendments**
- d. **County Auditor's Review of finances**
- e. **County Treasurer**
  - i. **Payroll and Escrow Report - 03.08.24**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #24-072*

9. **Written end-of-the month reports submitted by County Offices.**
  - a. **Constable, Pct. 1 & Pct. 4 - February 2024**
  - b. **Justice of the Peace, Pct. 3 & Pct. 4 - February 2024**
  - c. **Jail - February 2024**
  - d. **EMS - January 2024**
  - e. **OSSF - February 2024**
  - f. **Agrilife - February 2024**
  - g. **Library - February 2024**

*Motion to Accept: Commissioner Cerny, 2<sup>nd</sup> Commissioner Reed, passed (4-0).  
Order #24-073*

Court recessed at 9:45 a.m.

**10. EXECUTIVE SESSION**

In accordance with Texas Local Government Code §551.071, §551.125 and §551.129, a closed meeting will be held concerning the following items:

- a. **Personnel Matter**
- b. **Real Estate Matter**

Court reconvened at 10:48 a.m.

**11. Action as appropriate on Executive Session.**

No action.

**12. Commissioners Court Inquiry.**

*Motion to Adjourn: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #24-074*

Court adjourned at 10:49 a.m.

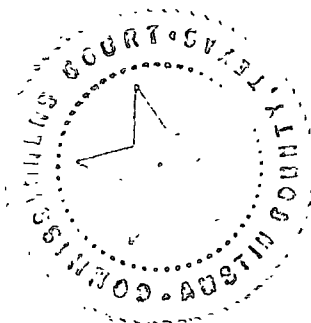
**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY  
COMMISSIONERS COURT**

I, Andrea Cardenas, Austin County Clerk, attest to the minutes of the Commissioners Court proceedings for March 11, 2024.

Date: March 22, 2024

Andrea Cardenas  
Andrea Cardenas, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas

By: Kimberly Benjamin  
Kimberly Benjamin, Deputy Clerk



2024 MAR 22 PM 2:12

CLERK OF COMMISSIONERS COURT